

INDEX

LINKS DO NOT WORK AND ARE IN THE PROCESS OF BEING REMOVED

[A](#)|[B](#)|[C](#)|[D](#)|[E](#)|[F](#)|[G](#)|[H](#)|[I](#)|[J](#)|[K](#)|[L](#)|[M](#)|[N](#)|[O](#)|[P](#)|[Q](#)|[R](#)|[S](#)|[T](#)|[U](#)|[V](#)|[W](#)|[X](#)|[Y](#)|[Z](#)

A

A.B.C. ACT

Establishments Selling--Investigation -- 4/270.50

Violations

Juveniles involved -- 4/218.68

Release from Custody (RFC) -- 4/216.65

ABANDONED VEHICLES

(See: **VEHICLES--GENERAL, VEHICLE IMPOUND HEARINGS**)

ABATEMENT

Coordinator -- 4/720.79

Nuisance/Conditional Use Permits -- 4/720.79

Noise -- 4/216.62

ABBREVIATIONS

Deployment Planning System -- 3/705.40

Freeways -- 4/340.20

Reports -- 5/030.50

Roadway Types -- 5/030.48

Time Books -- 3/705.40

Traffic Citations -- 4/320.60

ABORTIONS -- 4/212.12

ABSENCE

Extended Absences -- 3/731

Extradition or Investigation -- 4/716.60

Post of Command--Absence from Defined -- 3/230

Reintegrating Employees -- 3/731.20

Officers Required to Report Absence -- 3/230.30, 3/230.90

Watch Commanders -- 3/230.95

ABSENTEE BOOKING

At Los Angeles County--USC Medical Center

Fingerprinting -- 4/625.20

Procedure -- 4/648.10, 4/648.20

Procedure for juvenile -- 4/218.67

Inspection and Interview -- 4/216

ABSENTEE CITATIONS (See Also: CITATIONS, TRAFFIC)

Cancellation of -- 4/326.67

Completion -- 4/320.10, 4/384.60

License Plates Entering -- 4/320.20

Return of Operator -- 4/384.60

Use -- 4/318.40

ABUSE OF ELDERS -- 4/209**ABUSE OR NEGLECT AT NURSING HOMES**

Notification to Health Department -- 4/210.82

ACADEMY, POLICE (See: LOS ANGELES POLICE ACADEMY)**ACCOUNTING FUNCTIONS (See: Fiscal Group)****ACCOUNTS, BANK (See: FUNDS, NON--BUDGETARY)****ACTING CHIEF OF POLICE -- 2/050.15****ACTING STAFF AND COMMAND OFFICERS**

Brevet Ranks--Prohibited -- 3/120

Designation -- 3/230

Duties -- 3/230.10

ACTING WATCH COMMANDER

Designation -- 3/230.95

ACR (See: Alternative Complaint Resolution)**AD HOC COMMITTEE -- 2/094.15**

Chairperson--Responsibilities -- 2/094.25

Memberships -- 2/094.20

Reviewing Officer--Responsibilities -- 2/094.30

ADDRESS

Department

Official mail -- 4/180.20

Personal mail -- 4/180.30

Employee's

Confidential nature of -- 3/405, 5/060.66

Divisional file -- 5/060.66

Reporting -- 3/790

ADJUDICATING A NON--CATEGORICAL USE OF FORCE INCIDENT -- 3/793

Bureau Commanding Officer's Responsibility -- 3/793.10

Commanding Officer's Responsibility -- 3/793.05

Commanding Officer, Critical Incident Review Division, Responsibility -- 3/793.15
Incidents Involving Multiple Commands, Multiple Uses of Force,
Multiple Administrative Investigations or Training -- 3/793.20
Multiple Commands Involved -- 3/793.25
Multiple Uses of Force -- 3/793.30
Recordation of Training -- 3/793.40
Recording of Supplemental Information -- 3/793.45
Uses of Force Involving a Pursuit or Traffic Crash -- 3/793.35

ADJUDICATION OF CATEGORICAL USE OF FORCE INCIDENTS -- 3/792

Administrative Disapproval -- 3/792.20
Definitions -- 3/792.05
Procedures -- 3/792.10
Tactical Debrief -- 3/792.15

ADMINISTERING CHEMICAL SOBRIETY TESTS TO DEPARTMENT EMPLOYEES -- 3/836

Administrative Investigations -- 3/836.10
Criminal Offense Involved -- 3/836.15
Employee Detained Outside the City -- 3/836.20

ADMINISTRATION, DEPARTMENT

Command Responsibility -- 1/610
General Provisions -- 1/605
Planning Responsibility -- 1/615

ADMINISTRATIVE CITATION ENFORCEMENT PROGRAM PROCEDURES -- 4/216.68

ADMINISTRATIVE HEARINGS

Administrative Appeal Hearing for Captains -- 3/763.54
Administrative Appeal Hearing for Matters not Subject to Board of Rights for Captains and Above -- 3/763.58
Administrative Appeal Hearing Process for Matters Involving Reassignment from Advanced Paygrade Positions or Deselection from Bonus Positions for
Lieutenants and Below--Revised -- 3/763.56
Administrative Appeal Hearing Process for Matters Involving Reassignment to a Lower Paygrade Position or Removal From Position of Deputy Chief of Police -- 3/763.53
Employees Appearance at -- 3/210.63
Proper Attire -- 3/605.80

ADMINISTRATIVE OFFICE -- 2/040.30

ADMINISTRATIVE SERVICES BUREAU

Authority, Board, and Committee Memberships -- 2/092
Chain of Command -- 2/066

ADMONITION OF MIRANDA RIGHTS

Juveniles -- 4/202.10

Other Languages -- 4/202.10

Procedure for -- 4/202.10

Spanish -- 4/202.10

ADVANCED PAYGRADES

(See: **PAYGRADE--CIVILIAN** and **PAYGRADES--SWORN PERSONNEL**)

ADVERTISING

Unlawfully Posted--Removal -- 4/225.50

AERIAL PLATFORM TACTICS -- 4/212.78

AFIS (See: AUTOMATED FINGERPRINT IDENTIFICATION SYSTEM)

AIR BAGS (See: VEHICULAR AIR BAGS)

AIR SUPPORT DIVISION

Chain of Command -- 2/067

Uniforms and Equipment Worn by

Insignia -- 3/635.70

Officers -- 3/617

Scarf -- 3/626.10

Use of Aircraft -- 4/299

AIRCRAFT

Accidents Involving -- 4/206.10

Burglary from -- 4/232.70

Department Use of -- 4/299

Flight Request Procedures -- 4/299.20

Searches for Explosives L.A. International Airport -- 4/212.50

Stolen or Lost--Reporting -- 4/220.10, 4/248.60

Violations of Aircraft Laws -- 4/206.10, 4/206.15, 4/206.20

AJIS (See: AUTOMATED JUSTICE INFORMATION SYSTEM)

ALARM SYSTEMS AND AGENTS (BURGLARY AND ROBBERY)

Alarm Reporting -- 4/120.40

Radio Code -- 4/120.40

Board--Up Procedures -- 4/203.70

ALCOHOL AND STRESS RELATED PROBLEMS -- 1/210.55

ALL POINTS BULLETIN

Classification -- 4/150.10

Requesting -- 4/150.05

Requirements -- 4/150.12
Robbery Reports -- 3/204.50

ALTERATIONS AND IMPROVEMENTS (Also See: BUDGET ANNUAL)

Definition -- 3/303.10
Original Submissions -- 3/303.30

ALTERED CURRENCY (See: COUNTERFEIT CURRENCY)

ALTERNATIVE COMPLAINT RESOLUTION

General Guidelines for ACR -- 3/819
Recordation of Complaints Handled through ACR -- 3/832

AMBASSADORS -- 3/208.20, 4/284, 1/490

AMBULANCE SERVICE

Cancellation of -- 4/210.65
Requesting
 Dead Bodies -- 4/238.20, 4/238.23
 Ill or injured person -- 4/210.24
 Maternity service -- 4/210.70
 Officer accompanying arrestee -- 4/648.13
 Persons with a mental illness -- 4/260.40, 4/260.46
 Traffic accident victims -- 4/410.05
 Unconscious persons -- 4/210.23

AMENDMENTS, DEPARTMENT MANUAL (See: DEPARTMENT MANUAL)

AMERICAN SIGN LANGUAGE (ASL)

Interpreter -- 4/203.37

AMMUNITION

Authorized -- 3/610.11
Booking and Marking
 Bullets--fired -- 4/530.20
 Cartridges--fired -- 4/530.20
Emergency Issuance -- 4/210.22
Magazine(s), Large Capacity -- 3/610.19
Officers'
 Carrying -- Amount required -- 3/611.30, 3/611.40
 Inspection -- 3/226.72
 Replacement -- 3/258.18
 Reserve amount required -- 3/611.50
 Slug Ammunition -- 3/611.60
Packaging for Booking -- 4/535.20
Prohibited Types -- 3/258.18
Qualification -- 3/258.18, 3/258.24

AMPLIFYING EQUIPMENT -- 4/110.60

ANGLE PARKING -- 4/384.25

ANIMALS

Animal Shelter -- 4/204.60, 4/204.70, 4/204.75, 3/794.10, 4/204.85

Bites -- 4/204.40

Cruelty to Animals -- 4/204, 4/204.65

Dead -- 4/204.20

Destroying -- 3/794.10

Evidence

 Description -- 5/030.35

 Release -- 4/645.23

Found -- 4/204.75

Lost -- 4/204.70

Owner Arrested

 Booking and Identification Record--Listing -- 4/645.20

Care -- 4/204.85, 4/645.20

Release -- 4/645.10

Poisons Involved--Booking -- 4/535.65

Sick or Injured -- 4/204.60

Traffic Crashes Involving -- 4/430.25

Vicious or Rabid -- 3/794.10

ANTHEM, NATIONAL

Salute During--Rules Regarding -- 3/238.40

ANTI--REPRODUCTIVE RIGHTS

Reporting -- 4/203.26

APB (See: ALL POINTS BULLETIN)

APIMS

(See: AUTOMATED PROPERTY INFORMATION MANAGEMENT SYSTEM)

APPEARANCE (See: PERSONAL APPEARANCE)

APPLICATION FOR COMPLAINT

Policy -- 1/512

Traffic Enforcement -- 1/580.10

APPLICATION FOR EMPLOYMENT -- 3/764.20

APPRAISERS, VEHICLE -- 4/222.80

AREA

Defined -- 2/040.50

Community Police Station Defined -- 2/040.52

Metropolitan Areas Defined -- 0/030

Outlying Areas Defined -- 0/030

AREA COMMAND CENTER (ACC)

ACC/MDT Administrative "TO" Messages -- 3/788.25

AREA COMMANDING OFFICER

Position Established -- 2/050.50

Radio Designations -- 4/110.30

AREA OF OCCURRENCE

Poisons Involved--Booking -- 4/535.65, 5/030.25

AREA VEHICLE COORDINATOR -- 4/780.30

ARMAMENT, DEPARTMENT

Body Armor Wearing of -- 4/216.52

Defined -- 3/572

Inspection and Inventory -- 3/258.33, 3/572.40

Replacement -- 3/572.60

Requisitioning--Form Used -- 3/508

Shotguns in Police Vehicles -- 4/279

ARMED FORCES PERSONNEL

Arrest Report -- 4/216.20

Attempt Suicide -- 4/201.73

Booking -- 4/615

 Arrest Report -- 4/725.48

 Booking and Identification Record--Completion -- 4/606.09

 Desertion -- 4/610.40

 Felonies and highgrade misdemeanors -- 4/615.40

 Groups to be booked as civilians -- 4/615.20

 Inductees -- 4/615.30

 Notification required -- 4/606.09, 4/615.10

 Prebooking advice -- 4/264.10, 4/264.40

Complaints

 Issued against -- 4/720.80

 Making against -- 4/201.70

Death -- 4/201.73

Defined -- 4/615.10, 4/615.20

Department Employees Entering Armed Forces Compensation -- 3/732

Deserters

 Booking Charge -- 4/610.40

 Prebooking Advice -- 4/264.10

Ill or Injured -- 4/201.73

Illegal Wearing of Uniform Prebooking advice -- 4/264.10, 4/264.40

Liaison Officer Complaint--military personnel

Issued against -- 4/720.80

Making against -- 4/201.70

Notification -- 4/201.75

Arrest of Armed Forces personnel -- 4/615.10

Illness, injury, or attempt suicide--military personnel -- 4/201.73

Release

Felonies and certain misdemeanors -- 4/615.40

Notification necessary and officer's duties -- 4/201.75, 4/775.70

Subpoenas

Obtaining -- 4/745.50

Serving -- 4/745.12

Traffic Crash Involving -- 4/420.15

Warrant Arrests

Completion of arrest report -- 4/725.48

Military premises -- 4/725.56

ARMED FORCES POLICE UNITS

Releasing Armed Forces Personnel Without Booking--notification -- 4/201.75

Special Agents Radio designations -- 4/110.80

ARMED FORCES RESERVE STATUS, EMPLOYEE -- 3/734.60

ARMED FORCES RIBBONS, MEDALS, AND AWARDS

Wearing -- 3/636.10, 3/636.20, 3/636.30

ARRAIGNMENT OF INMATES

Arrestee in County -- 4/750.18

Court--Ordered Delay -- 4/750.20

Delay Because of Arrestee's Medical Condition -- 4/750.20

Felony Arrestee on a Misdemeanor -- 4/720.10, 4/720.38

Information -- 4/750.30

Investigating Officer Not Assigned -- 4/675.30

Officer's Duties -- 4/750.10

Outside Agency, Booked by -- 4/870

CHP Inmates -- 4/871

Procedure -- 4/750

Transportation--LASD -- 4/750.12

Without Unnecessary Delay -- 4/775.15

ARREST BLOTTER

Providing to the Public -- 3/406.20

ARREST, PRIVATE PERSONS (See: PRIVATE PERSONS ARREST)

ARRESTEES (See: Inmate)

ARRESTS

Alternatives -- 1/512
Apprehension of Offenders--Policy -- 1/130.30
Armed Forces Personnel -- 4/216.20
Assault on an Officer -- 4/216.23
Based on Legal Justification -- 1/508
Battery--Peace Officer Victim -- 4/216.22
Booking Advice -- 4/216.01, 4/216.02
 Telephonic -- 4/216.01, 4/216.02
Booking Approval -- 4/216.01, 4/216.02
Civil Disputes -- 1/524
Chemical Test Related to -- 4/343.38, 4/343.40, 4/343.42
Combined Crime, Evidence and Arrest -- 4/203.15, 4/216.14, 4/216.15
Consular Officers -- 4/284.20, 4/284.25
Crimes Against Police Officer -- 4/216.22
Crime Cleared by Arrest -- 4/216.14, 4/216.17
Diplomatic Officers -- 4/284.10
Discovery Disclosure Statement -- 4/203.12
Disturbing the Peace--Officer Victim -- 4/216.22
Driving Under the Influence -- 4/343
Drunk -- 4/240
40302--40305 V.C -- 4/682.15
Employee Arrested -- 3/837
Factually Innocent -- 3/408.22
False Personation -- 4/248.20
Federal Violations -- 4/264
Follow--Up by Uniformed Officer -- 1/520.20
Foreign Nationals -- 4/765.80
Fugitive Warrant Arrests -- 4/606.07
Gang Member Arrest -- 4/203.40
Inspection and Interview -- 4/216
Interfering -- 4/216.23
Juveniles -- 4/218
Mistaken Identity--Sealing of Arrest Records -- 3/408.22
Narcotics and Dangerous Drugs -- 4/258
Notifications to Investigating Officers -- 4/201.35, 4/201.37
Outside Agency Arrests -- 4/850
 CHP Arrests -- 4/851
Parolees
 Determining parole status -- 4/216.75
 Notification to parole agency -- 4/201.37
 Request for hold -- 4/201.37
 Resisting -- 4/216.23
Physicians -- 4/344.50
Postal Employees -- 4/216.60
Preplanned--Uniformed Officers Present -- 1/578

Private Person's -- 4/216.30, 4/216.33, 4/216.34
 Illegal -- 4/216.32
 Legal -- 4/216.31
Prostitution -- 4/270.60
Release from Custody (**See: RELEASE FROM CUSTODY [RFC]**)
Release of Information -- 3/406
 Juvenile arrests -- 3/406.10
Reports -- 4/216.01, 4/216.02
Sealing of -- 3/408.22, 3/408.25
Teletypes Arrest booking information -- 4/165.02
Traffic Citation--Refusal to Sign -- 4/334
Traffic Enforcement -- 1/580.10
Uniformed Personnel at Planned Arrest -- 1/578
Veteran's Administration Facilities -- 4/265
Warrants -- 4/725
 Misdemeanor Warrants--Release from custody -- 4/216.67
 Made Outside County of Issuance -- 4/725.57
Watch Commander Responsibility -- 4/216, 4/216.01, 4/216.02

ARSENAL, DEPARTMENT

Control -- 3/572.20

ARSON

Investigations

 Interviews -- 4/242.53
 Press Releases -- 4/242.53
 Responsibility for -- 4/242.53

Notifications Required

 Detective Support and Vice Division -- 4/214.50, 4/242.50
 Fire Department -- 4/242.25
 Molotov cocktail incidents -- 4/242.55

ASIAN CRIME UNIT (See: DETECTIVE BUREAU, DETECTIVE SUPPORT AND VICE DIVISION)

ASL (See: AMERICAN SIGN LANGUAGE)

ASSAULT

Against Peace Officer

 Booking Charges -- 4/610.62
 17(b)4 PC -- 4/720.36

With a Motor Vehicle -- 4/227

ASSET FORFEITURE

(See: FORFEITURE; BAIL; PROPERTY SEIZED SUBJECT TO FORFEITURE)

ASSIGNMENTS

Duty Assignments -- 1/665.20
Limited Tour -- 3/763.67
Pregnant Employees -- 3/762.93
Temporary -- 3/762.92
Training Assignments -- 3/762.91

ASSISTANT CHIEF -- 2/026**ASYLUM -- 4/284.45****ATHLETIC ACTIVITY REGISTER**

Employees Required to Sign -- 3/772, 3/772.45

ATHLETIC PROGRAM DEPARTMENT**Approved Athletics**

Civilian Employees -- 3/772.10
Sworn Employees -- 3/772.05

Injury Resulting

I.O.D. Status -- 3/772
Employees' duties -- 3/772.75
Team managers' duties -- 3/772.60
Training Division commanding officer's duties -- 3/772.80

Locations Approved -- 3/772.30

Participation

Physical examination may be required -- 3/772.90
Registration of employees required -- 3/772.45
Team managers' duties -- 3/772.60

Team Manager's Duties -- 3/772.60

Weight Machines, Use of -- 3/772.05, 3/772.10

ATTEMPT SUICIDE

Crisis Negotiation Team -- 4/260.15
Military Personnel--Notification -- 4/201.73

ATTORNEYS

Employee's Recommendation Prohibited -- 4/650.60
Identifying -- 4/650.40
Inmate Communicating With -- 4/650.70
Inmate Requests for Attorneys -- 4/650.65
Requesting to See an Inmate -- 4/650.50
Show--Up--Attendance -- 4/735.20

AUDIT DIVISION

Correspondence Reference Number -- 5/080.96
Unit Designation -- 4/110.20

AUDITS, DIVISION (Also See: FUNDS, NON--BUDGETARY)

Inspection and Control -- 1/660

External (Non--Department) Audits/Inspections -- 3/220.51

AUTHORITIES, BOARDS, AND COMMITTEES

(See Also: SPECIFIC AUTHORITY, BOARD, OR COMMITTEE)

Alternate Members -- 2/090.50

Chairperson's Duties -- 2/090.30

Chair Memberships--Selection -- 2/090.25

Defined -- 2/090.10

Memberships and Responsibilities -- 2/092.20, 2/092.40, 2/092.50, 2/092.61, 2/092.70,
2/092.80, 2/092.90,

Memberships and Responsibilities (cont.) -- 2/093.10, 2/093.45, 2/093.75, 2/093.80, 2/093.90,
2/093.95, 2/093.96, 2/093.97

Recorder's Duties -- 2/090.40

Reviewing Officer Defined -- 2/090.20

AUTO PARTS, DEPARTMENT VEHICLES

Obtaining -- 3/580.60

AUTOMATED FIELD INTERVIEW SYSTEM

Requesting Information -- 4/762.70

AUTOMATED JUSTICE INFORMATION SYSTEM (A.J.I.S.)

Notification of Inmate Release

Bail Release -- 4/680.12

Format -- 4/165.32

Misdemeanor inmate -- 4/675.12

Order to release -- 4/675.20

Transmitting Booking Information Responsibility -- 4/165.02

**AUTOMATED LICENSE PLATE RECOGNITION USAGE AND PRIVACY
POLICY -- 3/568.53****AUTOMATED PROPERTY INFORMATION MANAGEMENT SYSTEM (APIMS)**

Automated Property Information Management System -- 4/501.10

APIMS Confidentiality -- 4/501.20

AUTOMATED TELLER MACHINE (ATM) FRAUD

Commercial Crime Division's Responsibility -- 4/248.15

Definition -- 4/248.15

Officer's Responsibility -- 4/248.15

AUTOMOBILE CLUBS

Recommending Prohibited -- 4/322.30

Requesting for Stalled Vehicle -- 4/223.30

AUTOMOBILE LIABILITY SECTION

City Property Damage Notification -- 4/440.50

City Property Involved Traffic Crash -- 4/440.10, 4/440.25, 4/440.50

AUTOMOBILE REGISTRATION

Leaving in Impounded Vehicle -- 4/222.65

Teletype Requests Regarding Format -- 4/155.05

AUTOMOTIVE EQUIPMENT, DEPARTMENT (See: VEHICLES, DEPARTMENT)**AUTO--PHOTO CAMERA**

Misdemeanor Inmates -- 4/635.10

AUTOPSY

Investigating Officer's Responsibilities -- 4/710.11

AUTOPSY SURGEON -- 4/745.50**AWARDS AND DECORATIONS (See: COMMENDATIONS)****B****BADGES, DEPARTMENT**

Loss or Theft

Repair or Replacement -- 3/376.50

Reporting -- 3/607.20, 3/376.50, 4/282.

Mourning Band -- 3/637.60

Purchase by Retiring Employees -- 3/376.18

Wearing -- 3/603.10

BAIL

Acceptance Procedure for -- 4/680.20

Arrestee in different location -- 4/680.14

Divisional jail -- 4/680.12

Partial bail by agent -- 4/680.16

Surety bonds -- 4/680.15

Acceptance, responsibility for -- 4/680.02

Bail Reduction Procedures -- 4/680.35

Depositing with Bail Auditor -- 4/680.20

Domestic violence restraining orders -- 4/680.45

Felony Bail

Decreased felony bail and felony O.R. releases -- 4/680.40

Determining felony bail -- 4/680.30

Felony release or court orders for -- 4/675.25

Hold pending bail increase, Detention Officer's Responsibility -- 4/680.50

Requesting an increase in felony bail -- 4/680.45
40302 through 40305 V.C. Arrests -- 4/682.15
Immediate Cash Bail--Out -- 4/682.15
Information Teletype Format -- 4/165.15, 4/615.20
Notification of Writ of Habeas Corpus or Fixed Bail Release of Felony Inmates Teletype format -- 4/165.33
Order Fixing Bail, 1276 P.C -- 4/675.25
Order to Release Teletype format -- 4/165.30
Policy -- 1/730
Inmate Released on Arrest reports--forwarding -- 4/680.95
Teletype format -- 4/165.32
Processing and Forwarding -- 4/680.80
Arrest reports -- 4/680.95
Requesting an increase in bail -- 4/680.45
Surety Bonds
 Acceptance -- 4/680.15
Traffic Violations--Quoting -- 4/322.30
Verifications of Amount -- 4/680.20

BAIL BONDSMEN

Employee's Recommendation Prohibited -- 4/650.60
Identifying -- 4/650.40
Inmate Communicating With -- 4/650.70
Inmate Requests for Bail Bondsmen -- 4/650.65
Requesting to See an Inmate -- 4/650.50

BANKS

Burglary Involving -- 4/232.50
Representatives--Subpoenaing -- 4/745.50

BARRICADED SUSPECT

Chemical Agents--Use -- 1/572
Crisis Negotiation Team -- 4/212.72
Incidents Involving Hostages -- 4/214.15
Immediate Action/Rapid Deployment -- 4/214.20
Scene--Command Responsibility -- 1/568.20
SWAT -- 4/212.76
Tactical Plan -- 1/568.10

BARRICADES

Police Vehicle Used as--Prohibited -- 4/208.10
Requesting -- 4/208.20

BATON, OFFICIAL

Carrying--Required -- 3/621.10
Plainclothes Officers -- 3/627.20

BATTERY

Against a Peace Officer--Booking Charge -- 4/610.62

17(b)4 P.C. -- 4/720.36

Photographs -- 4/273.40

BEDDING, JAIL -- 3/556**BEGGING -- 4/610.52****BEHAVIORAL SCIENCE SERVICES**

Referrals -- 3/799

Directed Referrals -- 3/794.40, 3/799.10

Recommended Referrals -- 3/799.20

BELTS, OFFICIAL

Police Equipment Belt

Officers required to wear -- 3/614.60

Required equipment -- 3/622

Trousers Belt -- 3/622.80

BEVERAGE MACHINES

Funds from Accounting and use -- 3/350.30

Placement -- 3/598.10

Relocation -- 3/598.12

BIASED POLICING – 1/345**BICYCLES**

Booking -- 4/236.45, 4/236.50

Canceling Report -- 4/755.80

Defined -- 4/236.10

Description -- 5/030.35

Error in Reporting -- 4/236.55

Excess Personal Property -- 4/236.15

Found or Recovered

Error in reporting recovery -- 4/236.55

Notification to owner -- 4/236.30

Information--Requesting -- 4/120.80

Licenses

Fees collected -- 4/236.75

Notification to Owner -- 4/236.30

Registering

Procedure -- 4/236.75

Release -- 4/645.20

Report--Investigation -- 4/236.20, 4/236.30

Traffic Crash Involving -- 4/430.25

BIRTHS, EMPLOYEE'S FAMILY -- 3/790

BITES, ANIMAL

Destruction of Animal -- 3/794.10

Notification Required -- 4/204.40

BIOLOGICAL SMEARS -- 4/535.75

BLANK CHECKS, STOLEN (See: CHECKS)

BLANKETS, JAIL -- 3/556

BLOOD AND MEDICAL SUPPLIES

Emergency Transportation -- 4/210.75

Notification Required -- 4/214.50

BLOOD SAMPLES (See Also: CHEMICAL TEST)

Booking -- 4/343.40

BLOTTER, ARREST -- 3/406.20

BLUE ALERT SYSTEM -- 4/760.20

BOARD OF EDUCATION

Exemption from Certain Parking Regulations -- 4/384.65

BOARD OF INQUIRY -- 2/094.10

Chairperson--Responsibilities -- 2/094.25

Memberships -- 2/094.20

Reviewing Officer--Responsibilities -- 2/094.30

Terminology -- 2/094.05

BOARD OF POLICE COMMISSIONERS (See: POLICE COMMISSION)

BOARD OF RIGHTS (See Also: BOARD OF RIGHTS MANUAL)

Inactive Duty Pending -- 3/840

Officer's Right To Have -- 3/860.10

Relief from Duty Pending -- 3/845

BOARDS, DEPARTMENT (See: AUTHORITIES, BOARDS, AND COMMITTEES)

BOARD--UP PROCEDURES

Administrative Appeal Hearing -- 4/203.80

Commercial Location -- 4/203.70

Residential Location -- 4/203.75

BOATS

Engines--Theft -- 4/248.50

Theft -- 4/248.40

Trailers--Theft -- 4/248.40

BODY ARMOR

Booking of -- 4/540.31

Supply Section, Fiscal Group Responsibilities -- 3/628.20

Issuance and Return--Commanding Officer's Responsibilities -- 3/628.10

Reassignment to Nonpriority Assignment -- 3/628.10

Wearing of -- 4/216.52

BODY WORN VIDEO -- 3/579.15**BOMBINGS/BOMBS**

Booking -- 4/540.20

 Responsibility -- 4/510.10, 4/540.20

Detonation and Booking of Vehicular Air Bag Modules -- 4/229.10

Handling -- 4/212.50

International Airport--Responsibility -- 4/212.50

Investigating -- 4/212.50

Investigation at Scene -- 4/212.50

Response -- 4/212.47

Threats Involving Schools -- 4/212.45

BOND SURRENDER BOOKING -- 4/606.14**BONDSMEN**

Employee's Recommendation Prohibited -- 4/650.60

Identifying -- 4/650.40

Inmate Communicating With -- 4/650.70

Inmate Requests for Bail Bondsmen -- 4/650.65

Requesting to See an Inmate -- 4/650.50

BONUS PAY POSITIONS, CIVILIAN

Timekeeping -- 3/705.70

Working Hours -- 3/703

BONUS SHOOTS

Ammunition Used -- 3/258.24

Compensation

 Period -- 3/259.10

 Scores required -- 3/259

Course Required--Element -- 3/259.14

Firearms and Equipment Used -- 3/258.14

Medal Received--Wearing -- 3/637
Supervision -- 3/259.22

BOOKING

Alternatives to -- 1/512
Advice -- 4/216.01, 4/216.02
Approval -- 4/216.01, 4/216.02
Defined -- 0/030
Inspection and Interview -- 4/216
Location--Defined -- 4/604.08
Telephonic -- 4/216.01, 4/216.02

BOOKING ADVICE

40302, 40305 V.C -- 4/682.15
Adult 148 PC and 415 PC--Cases Involving Police Officers -- 4/216.02
Felony -- 4/216.01
Fugitive Warrants -- 4/606.07
Misdemeanor -- 4/216.02

BOOKING AND IDENTIFICATION RECORD

Completion of
Armed Forces personnel -- 4/606.09
Arresting person--indicating -- 4/604.30
Bond surrender bookings -- 4/606.14
Booking Approval -- 4/216.02, 4/216.12, 4/604.43
Booking Charges -- 4/604.50
Booking numbers--obtaining -- 4/604.05
Court Booking -- 4/606.02
Enroute Booking -- 4/606.03
Fugitive Booking -- 4/606.07
General -- 4/604.40
Identifying numbers -- 4/604.40
Information--inmate refuses or unable to give -- 4/604.10
Interviewed by news media -- 4/659.15
Juvenile Booking -- 4/604.42
Location of vehicle--entering -- 4/645.05
Medical treatment booking -- 4/606.16
Misdemeanor Booking Approval -- 4/604.43
O.R. determination--reporting -- 4/681.10
Outside Police Agency -- 4/865
Personal property of arrestee -- 4/645.20
Private person's arrest -- 4/606.15
Supplemental charges -- 4/646.10
Thumbprint -- 4/625.10
Officer's Responsibilities -- 4/604.15
Teletype -- 4/165.02, 4/646.12
Transmitting to Records and Identification Division -- 4/625.20

BOOKING EVIDENCE (See: EVIDENCE, BOOKING OF)

BOOKING INFORMATION RECORDING -- 4/604.35

BOOKING NUMBERS

Obtaining -- 4/604.05

BOOKING INMATES

Absentee Booking of Arrestees at Hospitals Other Than at LAC--USC Medical Center -- 4/602.10

Absentee at LAC--USC Medical Center--(See Also: LOS ANGELES COUNTY--USC MEDICAL CENTER)

Fingerprinting -- 4/625.20

Procedure -- 4/648.10

Adult Booked as Juvenile -- 4/705.63

Advice

Felony -- 4/216.01, 4/216.12

Misdemeanor -- 4/216.02, 4/216.12, 4/604.43

Armed Forces Personnel

Arrest report -- 4/725.48

Booking -- 4/606.09

Deserters -- 4/610.40

Felonies and high--grade misdemeanors -- 4/615.40

Groups to be booked as civilians -- 4/615.20

Inductees -- 4/615.30

Notification required -- 4/606.09, 4/615.10

Prebooking advice -- 4/264.10, 4/264.40

Approval -- 4/216.01, 4/216.02

Arresting Person -- 4/604.30

Automated Justice Information System Booking Charge Table -- 4/216.02, 4/216.01, 4/610.05

Bond Surrender -- 4/606.14

British Nationals -- 4/765.80

Charges

Adult 148 PC -- 4/216.23, 4/216.01, 4/216.22

Auto burglary -- 4/610.30

Battery and ADW against police officer -- 4/610.62

Child Abuse -- 4/604.19

Citation--refused to sign -- 4/334

CWS -- 4/611

CYA warrants -- 4/610.74

Dangerous weapons -- 4/610.20

Deserter -- 4/610.40

Disorderly conduct -- 4/610.52

Driving under the influence -- 4/610.65

Escapees -- 4/670.20

Exceptional releases -- 4/682

- Felony--wanted -- 4/705.22
- Fireworks violations -- 4/610.75
- Grand theft -- 4/610.50
- Juveniles -- 4/610.10
- Listing -- 4/610.05
- Lottery -- 4/610.35
- Manslaughter -- 4/610.60
- Traffic violations -- 4/334.50, 4/610.60, 4/682.15
- Under the influence -- 4/610.53
- Confinement of Misdemeanor/Infraction Arrestees -- 4/620.30
- Court -- 4/606.02
- Defined -- 0/030
- Detention Officer's Responsibility -- 4/604.35
- Enroute--Outside agency -- 4/606.03
- Escapees -- 4/670
- Expert Advice Required -- 4/216.01
- Federal Privacy Act -- 4/604.11
- Federal Violations -- 4/264.10
- Female Inmates -- 4/604.16
- Fingerprinting -- 4/625
- Foreign Nationals -- 4/765.80
- Fugitive Wants
 - In--State -- 4/606.07
 - Multiple/Supplemental Charges -- 4/606.07
 - Out--of--State -- 4/604.17, 4/606.07, 4/725.50, 4/725.55
 - Priority of charges -- 4/715.10
- Handwriting Exemplars--Obtaining -- 4/625.30
- Identification of Officers -- 4/604.12
- Ill or Injured, Medical treatment -- 4/218.67, 4/648.10, 4/648.20
- Inspection and Interview -- 4/216
- John Doe Numbers -- 4/604.10
- Juveniles
 - Abused child suspects -- 4/604.19
 - Adult booked as -- 4/705.63
 - Booked as adult -- 4/705.62
 - Booking advice -- 4/218.60, 4/218.67, 4/604.43
 - Narcotic booking -- 4/510.10, 4/515.10, 4/540.70
 - Traffic warrant -- 4/216.02, 4/218.20, 4/218.23
 - Under--the--influence -- 4/610.53
- Location for
 - Females -- 4/604.17, 4/604.08
 - Males -- 4/604.18, 4/604.08
 - Males--647(f) PC (Drunk) -- 4/604.18
 - Medication required -- 4/648.10
- Medical Treatment for Outside Police Agency Arrestees -- 4/860
- Misdemeanor, Advice on warrant bookings -- 4/216.02, 4/216.12
- Narcotic and Dangerous Drug Bookings -- 4/216.01, 4/218.60

Notification

To investigating officer -- 4/201.35

To parole agencies -- 4/201.37

Obtaining Numbers -- 4/604.05

Outside Agency -- 4/865

Outside Police Agency Arrestees -- 4/860

Parolees

Determining parole status -- 4/216.75

Notification to parole agency -- 4/201.37

Request for hold -- 4/201.37

Photographs Obtaining -- 4/635

Police Reserve Corps

Reclaiming property and Identification -- 4/645.16

Postal Employees -- 4/216.60

Pre--Booking Medical Screening -- 4/648.03

Prior to Booking, Officer's Responsibility -- 4/210.10, 4/648.03

Private Person's Arrest Procedure -- 4/216.31, 4/216.33

Recording Booking Information--Detention Officer required -- 4/604.35

Refusal to Give Information -- 4/604.10

Released, not booked -- 4/725.50

Searching -- 4/620.10, 4/620.20, 4/620.22, 4/620.25

Social Security Number Disclosure Statement

During booking process -- 4/604.11

During field detention -- 4/202.07

Special Officers Identification--reclaiming -- 4/645.18

Supplemental Charges

Defined -- 4/646.05

Fugitives -- 4/606.07, 4/715

Misdemeanor filing on felony arrestee -- 4/646.14

Parole or probation officer requesting -- 4/646.15

Recording -- 4/646.10

Release, notification required -- 4/675.40, 4/675.45

Teletype Format -- 4/165.04, 4/165.06

Teletype required -- 4/646.12

Telephonic -- 4/216.01, 4/216.02

Teletype -- 4/165.02

Warrants

Additional charges -- 4/705.42

Booking approval -- 4/216.02

Foreign California adult misdemeanor warrants -- 4/617

Fugitive warrant -- 4/606.07

40302--40305 V.C. -- 4/682

Traffic Warrant -- 4/216.02, 4/218.20, 4/218.23, 4/682.15

BOOKING SEARCHES -- 4/620.22

BOOKING SLIP (See: BOOKING AND IDENTIFICATION RECORD)

BOOKKEEPING SYSTEMS (See: FUNDS, NON--BUDGETARY)

BOOKS

Citations (See: CITATION BOOKS TRAFFIC)

Release From Custody (RFC Booklets -- 4/213

Requisitioning -- 3/596

BOOSTER FUNDS -- 3/350.32, 3/350.16

BOOTS, RAIN

Field Officers' -- 3/629.30

BOOTS, UNIFORM -- 3/614.90

BOY SCOUTS (See: SCOUTS, DEPARTMENT SPONSORED)

BRANDINGS -- 3/605.90

BREATH TEST

Checklist -- 4/343.38

Calibration -- 4/343.38

Locations -- 4/343.38

Use -- 4/343.38

BREECHES, UNIFORM -- 3/614.50

BREVET RANKS -- 3/120

BROADCASTS

Crime Descriptions

Initial -- 4/120.41

Radio procedure for -- 4/130, 4/130.30

Supplemental -- 4/120.42

Traffic accident--hit and run -- 4/430.50

BUDGET, ANNUAL

Administration of -- 1/680

Budget Guide -- 3/303.05

Definitions -- 3/303.10

Justification Numbers -- 3/303.50

Original Submission -- 3/303.30

Package Items -- 3/303.40

Preparation of

Bureau commanding officers' duties -- 3/303.20

Division commanding officers' duties -- 3/303.20

Requests

Responsibility of Commanding Officer -- 1/610.10
Requirement for -- 1/680
Resubmissions -- 3/303.60
Utilization of Resources -- 1/140.20

BUILDING EMERGENCY COORDINATOR

Program -- 3/279

BUILDINGS, DEPARTMENT

Inspecting--Supervisor's Duties -- 3/540
Keys -- 3/536
Repairs -- 3/540.30

BUILDING AND SAFETY, DEPARTMENT OF

Notifications to
Excavations on private property -- 4/208.70
Injuries in building -- 4/210.85

BUILDING SERVICES COORDINATOR -- 3/540.15

BULLETIN BOARDS

Inspecting -- 3/550.20
Official Bulletin Boards--Established -- 3/550.10
Unofficial Bulletin Boards--Established -- 3/550.15
Valley Headquarters Building Control of -- 3/550.10, 3/550.20

BULLETINS

Police Bulletin
Cancelling -- 4/760.16, 4/760.18
Requesting -- 4/760.12
Processing -- 4/760.14
Retention of -- 5/050.40
Use -- 4/760.10
Reproduction -- 5/030.68

BULLET--PROOF VESTS AND FACEMASKS

(See: ARMAMENT, DEPARTMENT OR BODY ARMOR)

BULLETS (See: AMMUNITION)

Booking and Marking of -- 4/530.20, 4/535.20
Officers'
Carrying--amount required -- 3/611.30, 3/611.40
Inspection -- 3/226.72
Replacement -- 3/258.18
Reserve -- 3/611.50
Packaging for Booking -- 4/535.20
Prohibited Types -- 3/258.18

Qualification -- 3/258.18, 3/258.24

BUNCOS (FRAUDS) -- 5/030.25

BUREAU COMMANDING OFFICER

Radio Designation -- 4/110.10

Role in Non--Disciplinary Complaints -- 3/818.05

BUREAUS DEPARTMENT

Defined -- 2/040.30

BURGLAR ALARM DISPATCHING -- 4/120.40, 4/203.60

BURGLARY

Aircraft -- 4/232.70

Bank--Damaged -- 4/232.50

Blank Checks Taken -- 4/248.30

Loss Exceeding \$5000 -- 4/248.70

Notifications -- 4/232.20

Railroad Cars -- 4/232.70

Scientific Investigation Obtaining -- 4/212.25

Vehicle Taken -- 4/220.50

BURGLARY--THEFT FROM VEHICLE

Booking Charges -- 4/610.30

Telephonic Reports -- 4/274.20

BUSINESS CARDS

Use by Investigating Officers -- 4/296

Issuance to Citizens Who Are Detained and Later Released Without Being Booked or Cited --
4/202.02, 4/296.01

Field Data Reports -- 4/202.02, 4/296.01

Formatting and Language Guidelines -- 4/296.02

Telecommunication Devices for the Deaf (TDD) Requirement -- 4/296.02

BUSINESS HOURS, DEPARTMENT -- 0/030

BUSINESS TRIPS

Extradition

Officer's Duties -- 4/716

Travel Procedure -- 3/390

Official Travel by Department Employees -- 3/390

BYSTANDERS

Protection of -- 1/556.10

CAL/GANG SYSTEM -- 4/269

Audits and Purging of Files -- 4/269.80

Contacts with Gang Members -- 4/269.30

Criteria for Gang Member Documentation -- 4/269.20

Definitions -- 4/269.10

Gang Crime Tracking and Analysis -- 4/269.25

Gang File Security -- 4/269.50

Maintaining Gang Files -- 4/269.40

Photographing Gang Members -- 4/269.60

CALENDARS, DEPARTMENT ISSUED -- 3/541**CALIBRATIONS, SPEEDOMETER -- 4/387.10****CALIFORNIA DEPARTMENT OF CORRECTIONS
(SEE: OUTSIDE POLICE AGENCIES)****CALIFORNIA HIGHWAY PATROL (C.H.P.)
(See: OUTSIDE POLICE AGENCIES)****CALIFORNIA STATE CONSTITUTION**

Authorization for Municipal Police Force -- 2/005

CALIFORNIA STATE FLAG

Booking -- 4/530.10, 4/535.30

Displaying -- 3/234

Flying at Half Staff -- 3/234.90, 3/797.60

Marking--Prohibited -- 4/530.10

CALIFORNIA STATE NATIONAL GUARD

Booking Inactive Members -- 4/615.20

Booking Members -- 4/615.10

CALIFORNIA WITNESS PROTECTION PROGRAM -- 3/355.40**CALIFORNIA YOUTH AUTHORITY****Parolees**

Determining parole status -- 4/216.75

Notification to parole agency -- 4/201.37

Request for hold -- 4/201.37

Warrants

Arrest report -- 4/218.75

Booking -- 4/610.74

Service on adults -- 4/610.74

CALL LETTERS

Fixed Station Designations -- 4/120.10

Use -- 4/120.20

CALLS, RADIO (See: RADIO CODES AND MESSAGES)

CALLS, TELEPHONE -- 4/190, 4/658

CAMERAS, DEPARTMENT

Photographing Inmates -- 4/635

CANCELLATIONS

Ambulance Service -- 4/210.65

Citations -- 4/326

Police Bulletins -- 4/760.16

Reports

Release from custody (RFC) -- 4/213.50

Written request -- 4/755.20

Wants Vehicle recovery -- 4/220.80

CANINE (K9) PLATOON

Requesting -- 4/212.70

CAPITAL PROJECTS

Defined -- 3/303.10

Requesting -- 3/303.30

CAPS, UNIFORM -- 3/614.20

CAR

Teletypes Format -- 4/155.05

CARDS, BUSINESS -- 4/296

CAREER OPPORTUNITY INFORMATION -- 3/767

Career Opportunity Notices--Binder -- 3/767.10

Training Division--Responsibilities -- 3/767.10

CARRYING A CONCEALED WEAPON BOARD -- 2/092.61

Applications -- 4/767.05

CASE PACKAGES

Investigator's Case Envelope -- 4/702

Murder Book -- 4/710.30

Transfer Photographs, Documents, or Miscellaneous Papers -- 4/570.25

CASTS, PLASTER

Obtaining--Procedure -- 4/212.46

Scientific Investigation of -- 4/212.20, 4/212.46

CATEGORICAL USES OF FORCE -- 3/794.10

Adjudication of Categorical Use of Force Incidents -- 3/792

Administrative Statute Deadline for Categorical Use of Force Investigations -- 3/792.06

Commanding Officer's Review of Categorical Use of Force Review Board Incidents -- 3/796.25

FID Responsibility -- 3/794.10, 3/794.37

Duty to Assess a Supervisor's Response to a Categorical Use of Force -- 3/794.37

Non--Medical Duty Restriction Procedures, Pending Board of Rights -- 3/843

Obtaining a Public Safety Statement -- 3/795

Officer's Public Safety Statement -- 4/245.02

CATHOLIC

Ill or Injured Requesting religious assistance -- 4/210.30

CENTRAL AREA (See Also: GEOGRAPHIC AREAS)

Chain of Command -- 2/067

CENTRAL TRAFFIC DIVISION

Chain of Command -- 2/067

CEREMONY (See Also: DRILL AND CEREMONY, INSPECTIONS, PERSONNEL AND EQUIPMENT)**CERTIFICATE OF RELEASE -- 4/775.13****CHAIN OF COMMAND**

Defined -- 1/650

CHAIR MEMBERSHIPS

Selection -- 2/090.25

CHANGE OF WATCH

Bumping, Policy -- 3/222.02

Defined -- 3/222

Deployment Teletypes of New Watch Sending -- 3/224.10

Determining Seniority -- 3/222.02

Exemptions to Change of Watch Policy -- 3/222.02

Inspection During -- 3/222.40, 3/222.60

Hours of Watch

 Duties to continue until relieved -- 3/222.50

 Establishing -- 3/222.05

Patrol and Traffic Divisions -- 3/222.02

Radio Calls--Passing to Succeeding Watch -- 3/222.55

Requesting Change of Watch -- 3/222.02

Watch Seniority -- 3/222.02

CHAPLAINS, DEPARTMENT (See Also: CLERGY)

Coordinator's Responsibility -- 3/228.10

Outside Clergy -- 3/228.20

Participation at Department Events

Policy -- 1/554.01

Procedures for -- 3/228

CHARTER, CITY (See: LOS ANGELES CITY CHARTER)

CHECKING ACCOUNTS

Requests for and Establishment of -- 3/340, 3/340.10

CHECKS

Blank, Stolen Investigating

Follow--up -- 4/790.30

Initial -- 4/248.30

Employees' Payroll Checks

Custody and distribution -- 3/440.10

Distribution -- 3/440.10, 3/440.30

Record of -- 3/440.30

Signature Required -- 3/440.30

Unclaimed--disposition -- 3/440.60

Worthless

Transfer to case files -- 4/570.20

CHEMICAL, HAZARDOUS (See: HAZARDOUS MATERIALS)

CHEMICAL IRRITANT CONTROL DEVICE

Courtroom Weapons in -- 3/783

Guidelines -- 4/246.15

Location Carried -- 3/622.55

Plainclothes Duty--Optional Equipment -- 3/627.20

Safety Equipment -- 3/376.10

CHEMICAL TEST

Administering -- 4/343.38, 4/343.40, 4/343.42

Admonition -- 4/343.36

Blood Samples -- 4/343.40

Breath

Checklist -- 4/343.38

Locations -- 4/343.38

Maintenance -- 4/343.38

Use -- 4/343.38

CHP -- 4/830

Community College Police -- 4/830

Department Employees, testing -- 3/836

Los Angeles Harbor Department -- 4/830

Los Angeles Housing Authority Patrol Division -- 4/830

Los Angeles Unified School District Security Agents -- 4/830

Narcotics--Testing of -- 4/216.01, 4/218.60, 4/540.70, 4/851

Outside Police Agencies -- 4/830

Refusal Notification to DMV -- 4/343.57

Requesting By arrestee -- 4/658.12

Urine Samples -- 4/258.30, 4/343.42

CHEVRONS, RANK -- 3/634.20

CHEWING TOBACCO

Policy--Use of Chewing Tobacco and Snuff -- 1/210.60

CHIEF OF POLICE

Acting Position established -- 2/050.15

Planning Responsibilities -- 1/615

Police Commission Powers Over -- 2/015.30

Position Established -- 2/050.10

Powers and Duties--City Charter Provisions -- 2/020

 Administrative powers -- 2/020.30

 General duties -- 2/020

Rank Established -- 2/025

Removal of -- 2/015.30

CHIEF OF POLICE, OFFICE OF

Organization -- 2/062

CHILD ABUSE

Arrests -- 4/515.10, 4/604.17, 4/604.18, 4/604.19

Child Abuse Central Index (CACI) Review -- 4/218.54

Required Reporting -- 4/218.51

Suspected Child Abuse Reports (SCAR) -- 4/218.53

CHILD SEAT RESTRAINTS -- 4/289

CIGARETTE MACHINES (See: VENDING MACHINES)

CITATION BOOKS, NON -- TRAFFIC NOTICE TO APPEAR

(Also See: **RELEASE FROM CUSTODY**)

Disposition of Completed RFC Booklets -- 4/213.25, 4/213.30

Responsibility for Issuing RFC Booklets -- 4/213.10

CITATION BOOKS, TRAFFIC

Completed

Return -- 4/328.60

Storage -- 4/328.60

Issuance

Location -- 3/202.20

Employee's responsibility -- 4/328.10

Record of issuance -- 3/202.20

Responsibility -- 3/202, 3/202.10

Lost and Found -- 4/328.70

Recall -- 3/202.24, 4/328.80

Reissuance -- 3/202.24, 4/328.80

Transferred Employee's -- 3/202.26, 3/762.90

CITATIONS, TRAFFIC (NOTICE TO APPEAR)

Cancellation

Angle Parking -- 4/384.25

Application for complaint made -- 4/354.10, 4/354.35

Initiating requests -- 4/326.10

Notifying violator -- 4/326.75, 5/080.64

Procedure -- 4/326.10

Reasons -- 4/326.10

Refusal to sign -- 4/334.70

Referral of Traffic Violator -- 4/334.40

Relating to Personnel Complaint Investigation -- 4/326.67

Violator booked -- 4/326.10, 4/334.50, 4/334.70

Certifying Corrections -- 4/360.35

Completed

Errors or omissions--correcting -- 3/202.40, 3/202.60, 4/320.80

Forwarding--procedure -- 3/202.70

Ill employees possessing -- 3/718.90

Lost Book -- 4/326.10

Lost/Unavailable Original -- 4/326.70

Removal from citation book -- 4/320.85

Returning completed -- 4/318.80

Supervisory check -- 3/202, 3/202.30

Tampering--supervisor's responsibility -- 3/202.50

Completion

Abbreviations used -- 4/320.60, 4/340.20

Absentee citations -- 4/384.60

Appearance date -- 4/320.46

Appearance location -- 4/320.46, 4/320.47

Appearance time for juveniles -- 4/320.45

Citation continuations -- 4/320.12

Citing bailable offenses to court -- 4/320.50

Commercial Vehicle (C.V.) check box -- 4/320.21

Correctable violations -- 4/320.14

Date--entering -- 4/320.15

Description of violator -- 4/213.55
Diagram -- 4/320.28
Errors--correcting -- 4/320.80
Financial responsibility information -- 4/320.35
General instructions -- 4/320.10
Hazardous Materials (H.M.) check box -- 4/320.22
Juvenile arrested -- 4/346.40
License plate numbers--entering -- 4/320.20
Misdemeanor check box -- 4/320.17
Notes--entering -- 4/320.55
Printing required -- 4/320.25
Removal of citations from books -- 4/320.85
Time--entering -- 4/320.16
Violations--listing -- 4/320.30
Violations not committed in officer's presence check box -- 4/320.38
Consular Officers and Vehicles -- 4/284.20, 4/284.25
Diplomatic Officers and Vehicles -- 4/284.15
False information to Peace Officer -- 4/354.10
Forwarding--Supervisor -- 3/202.70
Off--Duty Officers at Movie Locations -- 3/744.08, 4/292.05
Officer--Violator Contact -- 4/322
Parking Violations -- 4/384
Post Office Employees -- 4/349
Inmate Possessing -- 4/620.10
Public Transportation -- 4/347
 Arrest of operator -- 4/347.80
 Citing procedure -- 4/347.30
Refusal to Sign
 Booking charge -- 4/334.50
 Cancellation after booking -- 4/334.70
 Juveniles -- 4/334.40, 4/346.20
Officer's Duties -- 4/334.10, 4/334.40
 Referral to supervisor -- 4/334.40
Siren--Illegal Use -- 4/354.24
Speed--Officers' testimony in court -- 4/354.30
Supervisor's Responsibilities -- 3/202
 Checking -- 3/202.30
 Error or omission observed -- 3/202.40
 Tampering observed -- 3/202.50
Traffic Crash -- 4/430.37
Use
 Absentee -- 4/318.40
 Traffic Notice to Appear -- 4/318.10
Vehicle Equipment Violations -- 4/360

CITIZEN'S ARREST (See: PRIVATE PERSON'S ARREST)

CITY ATTORNEY

City Attorney Request for Petition -- 4/561

City--Property--Involved Traffic Crash -- 4/440.10, 4/440.25

Complaint Officer -- 4/722

Duties -- 4/722.20

Disclosure Statement -- 4/203.12

Discovery Questionnaires -- 3/210.10, 3/210.20, 3/210.45

Investigating Officer's Duties -- 4/722.10

Referrals to -- 4/720.36

Summons Issued Officers receiving--duties -- 3/216.50

CITY CHARTER (See: LOS ANGELES CITY CHARTER)

CITY JAIL SYSTEM (See Also: JAIL COUNTS, JAIL DIVISION, DETENTION OFFICER, DUTIES OF; JAIL EQUIPMENT)

Established -- 2/085

CITY PROPERTY

Department Property Defined -- 0/030

Lost or Damaged -- 4/282

Replacement or repair -- 3/376

Miscellaneous Injury Involving Photographs -- 4/210.50

Recovered -- 3/377

Return Required -- 3/607.30, 3/845.20, 3/860.10

Storage -- 3/607.30

Traffic Crashes Involving (**See: TRAFFIC ACCIDENTS AND ACCIDENT INVESTIGATION, CITY ATTORNEY**)

CIVIL DISPUTES -- 1/524

CIVIL LAWSUITS

Commanding Officer Responsibility -- 3/782.25

Employee Involved as Defendant Duties -- 3/782.10

Employee Originating -- 3/783

Employee Subpoenaed--Responsibility -- 3/210.60

Employee's Duty to Cooperate -- 1/210.48

Mileage Compensation -- 3/780.80

Possible Involvement as Defendant Employee's Duties -- 3/782

Inmate Being Served Civil Process -- 4/657

Procedure When Sued -- 3/782.30

Weapons in the Courtroom -- 3/783

CIVIL SERVICE COMMISSION -- 2/025

CIVIL SERVICE EXAMINATIONS

Candidates Participating

Responsibilities -- 3/768.10

Communications with Board Members -- 3/768
Employees Selected Responsibilities -- 3/768.05
Instruction for Board Members -- 3/768
Integrity Regarding -- 3/768

CIVIL SUBPOENAS

Civil Lawsuits -- 3/782
 Originated by employee -- 3/782.50
Civil Subpoenas
 Employee's duties -- 3/780.40
 Mileage compensation -- 3/780.80
 Inmates -- 4/657.50
 Transportation to civil case -- 3/780.60
 Witness Fee--Officer Responsibility -- 3/780.50

CIVIL SUITS

Civil Discover Requests -- 3/782.60
Employee's Duty to Cooperate -- 1/210.48
Employees Originating -- 3/783
Procedure -- 3/782, 3/782.30
Reports Required -- 3/782.40
Summons and Complaint--Acceptance -- 3/782.10

CIVILIAN CLOTHING -- 3/605.50

CLASS INSTRUCTION

Officers Assigned--Duties -- 3/769
Training Aids
 Custody -- 3/769.60
 Obtaining -- 3/769.40

CLEAR FREQUENCY -- 4/130.30

CLERGY (See Also: CHAPLAINS, DEPARTMENT)

Dead or Dying Persons--Approaching -- 4/210.32
Department Events Involvement of Outside Clergy -- 3/228.20
Police Contacts with the Clergy -- 1/554
Requests by Ill or Injured Person -- 4/210.30

CLERICAL OPERATIONS

Correspondence
 County, State, or federal officers with -- 5/080.92
 Criminal
 Adult -- 5/080.16
 Juvenile -- 5/080.24
 Received directly by a division -- 5/080.32
 Department letterheads -- 5/080.88

- General -- 5/080.08
- Intradepartmental -- 5/080.72
- Letter format -- 5/080.90
- Mayor, City Council, or Police Commission -- 5/080.64
- Noncriminal -- 5/080.40
- Records and Identification Division's duties -- 5/080.12
- Reference numbers -- 5/080.96
- Subrogated property -- 5/080.45
- Traffic -- 5/080.64
- DR Numbers (See Also: DR NUMBERS)**
 - Cross--referencing in reports -- 5/040.84
 - General information -- 5/040.14
 - Location for obtaining -- 5/040.60
 - Employee to obtain -- 5/040.28
 - Precedence -- 5/040.56
 - Procedure when obtaining -- 5/040.30, 5/040.42
 - Reports requiring -- 5/040.70
 - Subsequent revisions -- 5/040.65
- Distribution of Reports**
 - Community College Police -- 5/090
 - Distribution Guide -- 5/030.66
 - Plain paper reporting -- 4/274.20
- Indexing Form Titles -- 5/020**
- Indexing Reports**
 - Personnel cards -- 5/060.66
 - Procedure -- 5/060.33
- Filing**
 - Correspondence -- 5/070.28
 - Instructions -- 5/070.14
 - Monthly reports folders -- 5/070.70
- Numbering System in Volume V -- 5/010**
- Record Retention Periods**
 - Daily Field Activities Reports -- 5/050.72
 - Daily Worksheets -- 5/050.80
 - Division commanding officer's duties -- 5/050.08
 - Division file folder headings -- 5/050.88
 - Police Bulletins -- 5/050.40
 - Police service log -- 5/050.48
 - Teletype broadcasts -- 5/050.56
- Report Procedure**
 - Abbreviations used -- 5/030.50
 - Combined crime, evidence, and arrest reports -- 4/203.15, 4/216.14, 4/216.15
 - Completion, handwritten report -- 5/030.57, 5/030.60
 - Courtesy reports -- 5/030.65
 - Description of suspects -- 5/030.45
 - Division of occurrence--determining -- 5/030.25
 - Employee's duties -- 5/030.05

Employee's name in body of report -- 5/030.20
Extra copy designation -- 5/030.66
Filing -- 5/070
Investigating division--indicating -- 5/030.28
Listing property -- 5/030.40
Missing juvenile broadcast teletypes -- 5/030.80
Personal use of reports -- 5/030.85
Phone number--indicating -- 5/030.30
Plain paper reporting -- 4/274.20
Private person's signature--obtaining -- 5/030.10
Property
 Describing -- 5/030.35
 Listing -- 5/030.40
Out of Area -- 5/030.63
Record clerk not available -- 5/030.15
Recording machines--use -- 5/030.70
Reporting district--determining -- 5/030.25
Signing reports -- 5/030.10, 5/030.55
Suspects--describing -- 5/030.45
Symbols used -- 5/030.50
Transcribing reports -- 5/030.75
Use of "X" box on forms -- 5/030.30
Xerox machine--use -- 5/030.67, 5/030.68
Requests by Private Persons--Reports -- 5/030.90
Telephonic Reporting -- 4/274.20
Time Recordation -- 5/065
Xerox Machine -- 5/030.67

CLOSED--CIRCUIT TELEVISION -- 4/105.10

CLOTHING, JAIL

Emergency Exchange -- 3/556

CODE OF ETHICS, LAW ENFORCEMENT -- 1/210.10

CODE SEVEN

Requirements -- 3/702.20

Use -- 4/120.40

COFFEE ROOMS

Area, Division, Section, Unit, and Joint Funds Definition and membership -- 3/350.30

COLISEUM

Special Events Police Reserve--Obtaining -- 3/252.20, 3/252.80

COLOR GUARD, DEPARTMENT (See: POLICE HONOR GUARD)

COMATOSE PERSON -- 4/210.23

COMBAT COURSE

Periods Required -- 3/258.08

Scores Required -- 3/258.12

COMMAND

(See Also: SUPERVISORS, DEPARTMENT, SUPERVISION, DEPARTMENT)

Acting Command Officer Duties -- 3/230.10

Assuming

Junior officer -- 3/110.40

Senior officer -- 3/110.20

Chain of--Need for -- 1/650

Recognition -- 3/115

Transfer--Responsibility -- 1/610.10

COMMAND POSTS (See Also: SPECIFIC HEADING)

Department -- 3/108.20

Field -- 3/108.40

COMMAND RESPONSIBILITY

Administration of Discipline -- 1/640

Administrative Responsibility -- 1/610

At Police Situation -- 1/532

Inspection and Control -- 1/660

Barricaded Suspect -- 1/568.20

By Commanding Officer -- 1/610

Department Directives -- 1/635

Employee's Welfare -- 1/610.20

Line Command--Defined -- 2/030.40

New Commanding Officers -- 1/610.10

Planning Responsibility -- 1/615

Public Relations with Community -- 1/610.30

COMMANDING OFFICER

Acting Staff and Command Officers

Brevet Ranks--Prohibit -- 3/120

Designation -- 3/230

Duties -- 3/230.10

Area Commanding Officer

Position Established -- 2/050.50

Radio Designations -- 4/110.30

Bureau Commanding Officer

Position Established -- 2/050.30

Radio Designation -- 4/110.10

Division Commanding Officer

Defined -- 3/105
Position Established -- 2/050.60
Group Commanding Officer -- 2/050.40

COMMENDATIONS

Approval -- 1/220.15, 2/092.20, 3/756.35, 3/756.50
Bureau Commendation -- 3/756, 3/756.30, 3/756.35
Employee Commendation Form -- 3/757, 3/757.05, 3/757.10, 3/757.15
Filing -- 3/756.60
Individual Awards
 For Bravery -- 3/756.05
 For Service -- 3/756.10
Inspections -- 3/660.30
Major Commendation -- 3/756, 3/756.30, 3/756.50, 3/756.60, 3/756.80
Medal of Valor -- 2/092.20, 3/637.20, 3/637.30, 3/756.05, 3/756.50, 3/756.60
Medal of Valor Button -- 3/637.50
Minor Commendation -- 3/756, 3/756.30, 3/756.35, 3/756.80
Outside Sources Reporting -- 3/756.80
Parker Citation -- 3/756.20
Police Commission Distinguished Service Award -- 2/092.20, 3/756.10, 3/756.50
Police Commission Unit Citations -- 2/092.20, 3/637.20, 3/756.15, 3/756.50, 3/756.60
Police Distinguished Service Medal -- 2/092.20, 3/637.20, 3/756.10, 3/756.50, 3/756.60
Police Commission Integrity Medal -- 2/092.20, 3/637.20, 3/756.10, 3/756.50
Police Medal -- 2/092.20, 3/637.20, 3/756.05, 3/756.50
Police Meritorious Service Medal -- 2/092.20, 3/637.20, 3/756.10, 3/756.50
Police Meritorious Unit Citation -- 2/092.20, 3/637.20, 3/756.15, 3/756.50
Police Star -- 2/092.20, 3/637.20, 3/756.05
Policy -- 1/220.15
Private Persons
 Commendations signed by Chief of Police -- 3/756.94
 Criteria for commendations -- 3/756, 3/756.93
 Recommending commendations -- 3/756.90
 Responsibilities--O.I.C., Public Affairs Chief of Staff -- 3/756.92
 Responsibilities--concerned commanding officer -- 3/756.91
Provision for -- 3/756
Publication -- 3/756.60
Recognition of Employees -- 3/756.60
Reporting -- 3/756.30
Review of -- 2/092.20, 3/756.35, 3/756.50
Ribbons -- 3/637.10, 3/637.40, 3/756.05, 3/756.10, 3/756.15
Routing -- 3/756.35, 3/756.50
Special Category -- 3/756.20
Unit Citations -- 3/756.15
Wearing of -- 3/637

COMMENDATIONS BOARD

Classification of Commendations -- 3/756.50

Membership and Responsibilities -- 2/092.20

COMMERCIAL CRIMES DIVISION

Chain of Command -- 2/067

COMMERCIAL VEHICLES -- 4/384.30

COMMITTEES (See: AUTHORITIES, BOARDS AND COMMITTEES)

COMMUNICABLE DISEASES, INMATES -- 4/648.25

COMMUNICATIONS

Department Communications System

Defined -- 4/105

Monitoring abuses of -- 4/105.20

Restricted use of -- 4/105.10

Examination Board Members Prohibited -- 3/768

Intradepartmental -- 1/710.30

Public -- 1/710.10

Telephone Courtesy -- 1/710.20

COMMUNICATIONS DIVISION

Booked inmates requiring medical attention

Emergency -- 4/648.12

Non--emergency -- 4/648.20

Notifications -- 4/214.50

**COMMUNITY CARETAKING DOCTRINE AND VEHICLE IMPOUND
PROCEDURES -- 4/222.05**

**COMMUNITY COLLEGES POLICE DEPARTMENT LOS ANGELES
(See: OUTSIDE POLICE AGENCY)**

COMMUNITY MEETINGS -- 3/240

Community meeting – defined -- 3/240.20

Community meeting coordinator -- 3/240.25

Responsibility of -- 3/240.25

COMMUNITY POLICE STATION

Community Police Station Defined -- 2/040.52

COMMUNITY RELATIONS

Commanding Officer's Responsibility -- 1/610.30

Equality of Enforcement -- 1/340

General Provisions -- 1/310

Individual Dignity -- 1/320

Openness of Operation -- 1/360

Training -- 1/380

Officer's responsibilities -- 1/330, 1/350, 1/370

COMMUNITY RELATIONSHIP DIVISION

Reporting Speaking Engagements -- 3/243

Approving Commendations -- 3/756.50

Requests for Photographs for Publication in "The Beat" -- 3/759.80

Distribution of Reports Motivated by Hatred or Prejudice -- 4/203.25

Requests for Statistical Information by Outside Agencies -- 4/762.60

Symbol -- 5/030.50

COMMUNITY ONLINE REPORTING SYSTEM -- 4/274.25

COMPLAINT APPLICATION

Completion

False information to peace officer -- 4/354.10

Postal employees -- 4/216.60

Reckless driving -- 4/354.35

Searchlight or generator violations -- 4/384.45

COMPLAINT OFFICER, CITY ATTORNEY'S OFFICE

Duties -- 4/722.20

Investigating Officer's Duties -- 4/722.10

COMPLAINTS

Acceptance, Conditions of -- 3/810.05

Failure to Accept -- 3/813.10

Acknowledgement of Complaint -- 3/810.05, 3/811, 3/811.20

Additional Investigation -- 3/822.05

Adjudication, Non--Disciplinary Complaint -- 3/818.05

Administering Disciplinary Action -- 1/640

Alternative Complaint Resolution -- 3/819

Commanding Officer -- 3/831.10

General -- 3/831.05

Traffic Crashes -- 3/207

Bureau Commanding Officer's Duties -- 3/831.10

Chronological Record -- 3/820.05

Classifying -- 3/817

Disciplinary Complaint -- 3/820

Non--Disciplinary Complaint -- 3/818

Community Reporting of Employee Misconduct -- 3/811.20

Responsibilities of Personnel -- 3/811.20, 3/811.25

Commanding Officer's

Duties -- 3/810, 3/818, 3/820, 3/825, 3/831

Form Availability -- 3/811.20

Information Poster -- 3/812

Community Complaint and Commendation (Posters) -- 3/812

- Complaint Investigation Report -- 3/820.01
- Complaints to the Board of Police Commissioners -- 3/811.30
- Completion -- 3/816.01
- Conditions of Acceptance -- 3/810.05
- Corrective Action -- 3/818
- Defendant at Criminal Trial -- 3/841
- Defined -- 3/810.01
- Disposition
 - Disciplinary -- 3/820.25
 - Non--Disciplinary -- 3/818
- Documenting -- 3/811
- Employee Misconduct Form, Use of -- 3/811.20
- Employee's Responsibility -- 3/811.25, 3/813.05, 3/822
- Employee Detained or Arrested -- 3/837
 - Booking advice -- 3/837.50
 - Criminal misconduct investigation -- 3/837.40
 - Detained or Arrested for a Prosecutable Offense -- 3/837, 3/837.20
 - Scope of Investigation -- 3/837.30
- Evidentiary Medical Examination for Non--Custodial Individuals (**See: MEDICAL TREATMENT**)
- Expungement Hearing -- 3/838.50
- Failure to Qualify -- 3/258.01, 3/820.05, 3/825.10
- False and Misleading Statements -- 3/828
- Former Sworn Employee -- 3/760.92
- Forwarding, Bureau Commanding Officer -- 3/831.10
- Inactive Duty -- 3/840
- Internal Affairs Group
 - Responsibilities -- 3/811.25, 3/816.05, 3/818.05, 3/834, 3/835
 - Scope of authority -- 3/835
- Investigation
 - Accepting Complaints -- 3/811
 - Complaints -- 3/815.01
 - Interrogation Admonition -- 3/820.15
 - Maintenance of investigative material -- 3/820.20
 - Primary responsibility -- 3/811.15
 - Reporting -- 3/815
 - Reserve officers -- 3/822, 3/870.20
 - Reviewing officer's responsibilities -- 3/831.10
 - Time limit -- 3/824
- Letter of Transmittal -- 3/831.10
- Letters of Complaint from the Public -- 3/811.25
- Letters (Reply, Status Update) -- 3/825.30
- Misconduct--Defined -- 3/805.25
- Misconduct not based on Original Complaint (MNB) -- 3/829
- Non--Medical Duty Restriction Procedures, Pending Personnel Complaint -- 3/843
- Notice of Proposed Disciplinary Action -- 3/820.30
- Official Reprimand--Execution of Order -- 3/826

Outside Police Agency -- 4/860
Policy (Discipline), Misconduct -- 1/210.46, 1/220.05
Relief From Duty--Temporary -- 3/845
Reviewing Responsibility -- 3/816.05
Sworn Probationary Employees -- 3/728.27, 3/728.28, 3/796.10, 3/845.10
Reporting -- 3/816
Reserve Officers -- 3/822, 3/870.20
Resignation or Retirement Prior to Disposition of Complaint -- 3/860.40
Retired LAPD Officers Working Motion Picture/Television Filming Locations -- 3/733.30
Summary Suspension of Officers -- 3/860.10
 Sworn Probationary Employees -- 3/860.10
Supervisor's Duties -- 3/839.30
Supervision--Procedure -- 3/816.01
Watch Commander's Duties -- 3/811.05
Witness Credibility, Evaluating -- 3/825.20

COMPLAINTS, CIVIL (See: CIVIL LAWSUITS)

COMPLAINTS, CRIMINAL

Armed Forces Personnel

 Issued against -- 4/720.80

 Making against -- 4/201.70

Arrestee Armed--Notification -- 4/720.50

Arrestee Charged with Misdemeanor and Felony Arraignment -- 4/720.10

Felony

 Armed arrestee--notification necessary -- 4/720.50

 Obtaining -- 4/720.30, 4/720.55

 Petty theft with prior -- 4/720.60

 Prior felony conviction -- 4/720.55

 Reports necessary -- 4/720.20, 4/720.30

 Vice--Obtaining -- 4/720.70, 4/720.78

Marijuana Complaints -- 4/675.10, 4/720.40

Misdemeanor

 Felony arrest report used -- 4/720.30

 Obtaining -- 4/720.25

 From felony booking -- 4/720.38

 Preparation and filing of (except traffic) -- 4/720.25

 Prima facie evidence--incomplete -- 4/720.35

 Prior misdemeanor conviction -- 4/720.60

 Modified Referral Procedure -- 3/720.37

 Rejection--procedure -- 4/720.30

 Reports necessary -- 4/720.25, 4/720.32

 Returning--issued on felony arrestee -- 4/720.38

 Vice--obtaining -- 4/720.75, 4/720.78

Refusal Release of inmate -- 4/775.10

Traffic

 Reckless driving -- 4/354.35

Violations outside jurisdiction -- 4/324.20

COMPLETED STAFF WORK -- 1/630

COMPUTERS

Administrative "TO" Messages -- 3/788.25

Crimes Committed Through Use of Computer--Stored Information -- 3/405, 4/212.14

Mobile Data Terminal -- 3/579

Sabotage to Computer--Stored Information -- 4/212.14

Terminals -- 3/788

Procedures governing use of computer terminals -- 3/788.20

Use of Department terminals by outside agencies -- 3/788.22

Use of Personal Computers -- 3/788.30

CONCEALABLE FIREARMS (See: FIREARMS, GENERAL)

CONDITIONAL USE PERMITS

Coordinator -- 4/720.79

Review Procedure -- 4/720.79

CONDUCT

Attention to Duty -- 1/210.25

Code of Ethics -- 1/210.10

Compliance with Lawful Orders -- 1/210.30

Equality of Enforcement -- 1/340

Lesbian, Gay, Bisexual, transgender and Questioning Individuals --1/390.10

Integrity -- 1/210.20

Recognition of Individual Dignity -- 1/320

Standard of -- 1/210.05

Unbecoming an Officer -- 1/210.35

Undercover Officer -- 1/546

Use of Chewing Tobacco and Snuff -- 1/210.60

Use of Intoxicants -- 1/210.50

With the Public -- 1/270.25

CONFIDENTIAL FINANCIAL DISCLOSURE

Forms -- 3/381,

Policy -- 3/381

CONFIDENTIAL REPORTS

Confidential Nature of -- 3/405, 3/409

Release of Confidential Information -- 3/406, 3/407, 3/408

Request for Confidentiality of Information -- 3/413.10

Sex Crimes -- 3/413

CONFLICT OF INTEREST

Employee Conflict of Interest -- 1/270, 3/741

Employee Relations with Vendors and Contractors -- 1/270.15
Endorsement of Products and Services -- 1/270.20
Financial Disclosure Statement -- 3/741.10
Officer Contacts with the Public -- 1/270.25
Secondary Employment -- 1/270.30
Reporting Employee Conflict of Interest -- 3/741
Secondary Employment as a Private Investigator – Prohibited – 1/270.35
Statement of Disqualification -- 3/741.05

CONSTITUTIONAL RIGHTS

Equality of Enforcement -- 1/340
Miranda Admonition--Procedure -- 4/202.10
Probable Cause/Legal Justification for Arrest -- 1/508
Respect for -- 1/240.05

CONSULS (See: INTERNATIONAL RELATIONS)

CONTAGIOUS DISEASES

Exposure to -- 3/712.05
Inmates Confinement or transfer -- 4/648.25

CONTINUANCE, COURT (See: COURT)

CONTRABAND

Releasing -- 4/545.30, 4/555.10

CONTRACT HOSPITALS

Complaints Regarding -- 3/720.50
Treatment by -- 3/720.45

CONTRACTORS AND VENDORS

Policy--Department -- 1/270.15

CONTRIBUTING TO DELINQUENCY OF MINOR

Photographing Inmates -- 4/635.15
Warrant Charging--Booking -- 4/725.48

CONTRIBUTIONS -- 3/350.20

CONTROLLED SUBSTANCES

Pretrial Destruction -- 4/552.02

CONVENTIONS

Authorization to Attend -- 3/740
 League of California Cities -- 3/740.30
Reports--Submitting -- 3/390.49, 3/740.90
Requests--Submitting -- 3/390.17

CONVEYANCES

Used in Drug Trafficking -- 4/222.16

CONVICTED PERSONS

Registration

Location for -- 4/695.10

CORE VALUES -- 1/110**CORONER**

Deceased Person's Property -- 4/238.48

Inquests--Officers Called to Testify -- 3/785

Death of Department employee -- 3/797.90

Notifications Regarding Death -- 4/238.46

Search of Dead Bodies -- 4/238.30

Suicide Notes -- 4/238.48

Transportation of Dead Bodies -- 4/238.26

Unidentified Dead Bodies -- 4/238.60

CORPORATIONS

Requesting Information -- 4/765.10

CORRESPONDENCE (See Also: CLERICAL OPERATIONS)

Clerical Operations -- 5/080

Department--Forwarding -- 4/180.10

Filing -- 5/070.28

Reference Numbers -- 5/080.96

Requests for Police Record Information -- 3/406

COUNTERFEIT UNITED STATES CURRENCY

Booking

Arrestee -- 4/264.15, 4/604.18

Disposition -- 4/550.25

Property -- 4/264.15, 4/515.20, 4/540.62

COUNTY CLERK'S OFFICE

Subpoena for Records -- 4/745.90

COUNTY HEALTH DEPARTMENT

Notifications to

Animal bites -- 4/204.40

Excavations on private property -- 4/208.70

Food poisoning -- 4/210.80

Tuberculars -- 4/210.40

COUNTY JAIL (See: LA COUNTY INMATE RECEPTION CENTER)

Release from Investigating officer's duties -- 4/775.14
Service of Warrant at -- 4/725.50, 4/725.51

COUNTY SHERIFF'S DEPARTMENT

Transportation Bureau--Notifying -- 4/617.10

COUNTYWIDE WARRANT SYSTEM (CWS)

Warrant Information Sheet Not Used -- 4/611.25
Accessing CWS--Officer Responsibility -- 4/611.05
Arrestee Previously Booked -- 4/611.15, 4/611.20
Bookings -- 4/611
Certificate of Release -- 4/775.13
Field Supervisor's Responsibilities -- 4/611.40
Jail Supervisor's Responsibilities -- 4/611.50
Jail Unit Responsibility -- 4/611.30
Juvenile--Adult Traffic Warrant -- 4/218.61
Misdemeanor Warrants
Positive Response -- 4/611.10
Records and Identification Division Responsibilities -- 4/611.55
Records Unit Responsibilities -- 4/611.35
Warrant Clearance Procedures -- 4/611.27
Watch Commander's Responsibilities -- 4/611.45

COURIER UNIT (See: EVIDENCE AND PROPERTY MANAGEMENT DIVISION)

COURT

Arraignments -- 4/750.10
Arrest Record Information -- 3/408.50
Continuances
 Declaration for continuance teletype -- 4/175.14
 Employee receiving notice of -- 3/214.50
 Officer requesting or receiving -- 3/210.15, 3/210.30
 Watch commander's duties -- 3/210.10, 3/210.45
Coordinator's Duties -- 3/210.80
Courtroom/Administrative Hearing Attire -- 3/605.80
Evidence or Records--Production -- 3/425.30
Evidence -- 4/545
 Expert witness -- 4/545.10
Federal Police action -- 4/263
Liaison with -- 1/480.20
Officer Appearing as Defendant -- 3/841
On--call Status Court -- 3/212
 Court appearance notification -- 3/212.40
 Officers' responsibilities -- 3/212.10, 3/212.20
 Overtime compensation for -- 3/212.30
Raid Jackets -- 3/605.80, 3/627.30
Subpoenas (See: SUBPOENAS)

Testifying

Admonishment of rights -- 4/202.10

Expert testimony required -- 4/745.20

Traffic

Citing persons -- 4/320.45, 4/320.50

Request to be Excused from Traffic Court Appearance -- 3/210.25, 3/210.28

Weapons in the Courtroom -- 3/783

COURT COMMITMENT BOOKINGS

Completion of Booking and Identification Record -- 4/606.02

COURT ORDERS

Employees Subject to -- 1/210.38, 3/838.23

COURT RECORDS

Subpoena--Obtaining -- 4/745.90

COURTESY -- 1/240.15

Telephone -- 1/710.20

COURTESY REPORTS

DR Numbers for -- 5/030.65

Crime Reports -- 1/520.30

Stolen Vehicle -- 4/220.35

Procedures -- 5/030.05

CREDIT CARDS, FUEL

Electric Vehicle -- 4/287.60

Obtaining -- 4/287.10

Use -- 4/287.50

CRIME

Deterrence of -- 1/130.20

Prevention -- 1/130.10

CRIME BROADCASTS

Initial Broadcast -- 4/120.42

Supplemental Broadcast -- 4/120.42

CRIME PATTERNS

Special M.O. Bulletins -- 4/760.10

Statistical Information

M.O. Sheet in connection with Form 5.10 -- 4/775.20

Emergency requests for -- 4/762.30

CRIME PREVENTION

Deployment in Anticipation of a Crime -- 1/576

Objectives--policy -- 1/130.10

Programs -- 1/440.50

CRIME REPORTS

(See Also: CLERICAL OPERATIONS, RECORDS AND REPORTS; APPENDIX [FOR ALPHABETICAL LISTING])

Cleared by Arrest -- 4/216.17

Combined Crime and Arrest Report -- 4/216.14

Combined Crime and Evidence Report -- 4/203.15

Community Online Reporting -- 274.25

Confidential Nature of -- 3/405

Courtesy Reports -- 1/520.30

Extra Copy Designation -- 5/030.66

Felony Crime Reports, Duty to Make -- 5/030.05

Interview for Station Reports -- 4/274.10

Release of Police Record Information -- 3/406

Telephonic Reports -- 4/274.20

Transit Related Crime Reporting Procedures -- 4/219

Unfounding -- 4/755

CRIME SCENES

Crime Scene Log -- 4/203.05

Maps and Surveys of -- 4/212.52

Motion Picture Reenactments -- 3/758.90

Newsmen Entering -- 1/420.75

Photographs of -- 4/210.50, 4/212.54

Protection of -- 4/238.83

CRIMINAL CORRESPONDENCE (See: CLERICAL OPERATIONS)

CRIMINAL JUSTICE SYSTEM

Cooperation with Other Agencies -- 1/480.10

Criticism of -- 1/480.20

CRIMINAL RECORDS, SUSPECTS'

Confidential Nature of -- 3/405

Release of Information -- 3/406, 3/407, 3/408

Obtaining Officer's Duties -- 4/202.60

Sealing of -- 3/408.25

CRISIS NEGOTIATION TEAM

Requesting -- 4/212.72

CRISIS RESPONSE TEAM

Requesting -- 4/214.60

CRITICAL INCIDENT VIDEO RELEASE POLICY -- 1/420.55

CROWD CONTROL

At Labor Disputes--Policy -- 1/460.30, 1/460.50

Police Reserves Used for

Assignment of -- 3/252.20

Requests for -- 3/252.80

CUSTODIAL SUPPLIES -- 3/508

CWS (See: COUNTYWIDE WARRANT SYSTEM)

D

DACAOFFICERS (See

D.R. NUMBERS

Assigning to Reports -- 5/040.70

Automated DR Issuance System, Access to -- 5/040.30

General Information -- 5/040.14

Issuing and Recording -- 5/040.56

Location for Obtaining -- 5/040.60

Necessary When Requesting S.I.D -- 4/212.30

Non--Booked Arrestee -- 5/040.42, 5/040.56

Obtaining--Procedure -- 5/040.42

Obtaining--Responsibility for -- 5/040.28

Repossessed Vehicles -- 4/220.70, 4/220.75

Subsequent Revisions -- 5/040.65

DAMAGE TO NONINVOLVED THIRD PARTY'S PROPERTY

(See: **PRIVATE PROPERTY**)

DANGEROUS SUBSTANCES

Excavations on Private Property -- 4/208.70

Traffic Crash Involving -- 4/430.10

DANGEROUS WEAPONS CONTROL LAW -- 4/610.20

DAYS OFF, EMPLOYEES'

City Ordinance Provisions for

Civilians -- 3/703.60

In lieu of a holiday -- 3/705.40

Officers -- 3/702.30

Deferment -- 3/705.40

Military Leave Prior use of -- 3/732.80

Religious Observance -- 3/704

Scheduling with Vacation -- 3/726.60

DEAD ANIMALS

Notification -- 4/204.20

DEAF

Requests for Interpreter -- 4/203.37

DEATHS/DEAD BODIES

Ambulance--Requesting -- 4/238.20, 4/238.23

Armed Forces Personnel -- 4/201.73

Autopsy -- 4/710.11

Determining Death -- 4/238.10

Employees' (See: **EMPLOYEES, DEPARTMENT**)

Foreign Nationals -- 4/284.47

Freeway Related -- 4/238.15

Homicide -- 4/238.46, 4/238.83

Notifications

Coroner -- 4/238.46

Department of Corrections -- 4/238.36

Department of Justice -- 4/238.35

Detectives Support Division -- 4/214.50

Investigating Officers -- 4/238.40

Next of Kin -- 4/435.15, 4/238.43

Outside Police Agencies -- 4/648.14

Photographing Dead Bodies -- 4/238.55

Police Action--Due to (See Also: **SHOOTINGS**)

Assignment of officer involved -- 3/794.40

Notifications -- 4/210.28, 4/214.50

Inmates in Division Jails -- 4/238.65

Property -- 4/238.30, 4/238.48

Public View--Exposed -- 4/238.23

Release of Information -- 4/238.46

Searching Dead Bodies -- 4/238.30

Suicide Notes -- 4/238.48

Traffic Crashes Involving -- 3/412.10, 4/435

Transporting Dead Bodies -- 4/238.23, 4/238.26

Unidentified Dead Bodies -- 4/238.60

Undetermined Death Investigations of Juveniles Under 11 years of Age -- 4/238.17

DEBRIS

Narcotic Booking as evidence -- 4/510.10, 4/540.70

Responsibility for Removing -- 4/208.30

DECLARATION FOR CONTINUANCE

Officer's Duties

Requesting release (vacation) -- 3/210.25

Unable to appear -- 3/210.30

Subpoena Control Officer Responsibilities -- 3/210.10

Teletype Format -- 4/175.14

Unable to Serve Subpoena -- 3/210.10, 3/210.45

DECORATIONS (See: COMMENDATIONS, MEDALS AND DECORATIONS)

DEFECTIVE VEHICLE

Issuance of a Notice of Vehicle Equipment Violation -- 4/360.30

DEFENSE WITNESS

Employee Subpoenaed as -- 3/210.60

DEFICIENCIES, NOTICE TO CORRECT -- 3/760.75

DEOXYRIBONUCLEIC ACID (DNA)

Collection of DNA samples -- 4/630

DEPARTMENT

Defined -- 2/040.10

DEPARTMENT AIRCRAFT

Use of -- 4/299

DEPARTMENT AIRPORTS

Traffic Crashes Involving -- 4/440.25

DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL

Investigation of Licensee--Reporting -- 4/270.50

Liquor Violations Involving Juveniles--Reporting -- 4/218.68

DEPARTMENT OF ANIMAL SERVICES -- 4/204.60

DEPARTMENT OF BUILDING AND SAFETY

Notifications to

Excavation on private property -- 4/208.70

Injuries in buildings -- 4/210.85

DEPARTMENT COMMAND POST

Location -- 3/108.20

DEPARTMENT ENTITIES -- 5/030.50

DEPARTMENT FACILITIES

Permission for Use of -- 1/440.20

Tours of Police Facilities -- 1/440.60

DEPARTMENT GUN BUYBACK PROGRAM -- 4/540.45

DEPARTMENT IMMIGRATION LIAISON OFFICER -- 4/264.60

DEPARTMENT--ISSUED LAPTOP COMPUTERS

Lost, Stolen, Damaged, or Destroyed -- 3/579.30

DEPARTMENT OF GENERAL SERVICES

Broken Power or Transmission Lines--Reporting -- 4/208.80

Security Division

Booking Arrestees -- 4/865

Crime Reports -- 4/820

Fingerprint Identification -- 4/212.44, 4/815

(Also See: **OUTSIDE POLICE AGENCIES**)

DEPARTMENT OF IMMIGRATION AND NATURALIZATION, UNITED STATES -- 4/284.45

DEPARTMENT OF MOTOR VEHICLES, INVESTIGATIONS AND AUDITS DIVISION (See: **OUTSIDE POLICE AGENCIES)**

DEPARTMENT MANUAL, THE

Amendments to -- 0/080

Authorization & Classification -- 0/090.20, 0/090.40

Distribution -- 0/080.60

Procedure -- 0/080.80

Requesting -- 0/080.20

Authority for -- 0/001

Authority of -- 0/004

Distribution of -- 0/060

Established -- 0/004

General Provisions -- 0/007

Grammatical Construction -- 0/040

Legality of Contents -- 0/050

Numbering System -- 0/020

Organization of -- 0/010

Terminology Used

General -- 0/030

Organization (Volume II) -- 2/030, 2/040

Supervisory terms -- 3/105

DEPARTMENT OF MOTOR VEHICLES (D.M.V.)

CPI Traffic Crash--Notification -- 4/440.45

Driver's License Information Teletype format for requesting -- 4/155.15

Incompetent Drivers--Reporting -- 4/342

Refusal to Submit to Chemical Test Notification regarding -- 4/343.57

Vehicle Registration Information from

Field requests -- 4/202.64
Teletype requests -- 4/155.05

DEPARTMENT OBJECTIVES

Defined -- 1/020.20

Functional

Apprehension of offenders -- 1/130.30
Deterrence of crime -- 1/130.20
Movement of traffic -- 1/130.50
Prevention of crime -- 1/130.10
Public service -- 1/130.60
Recovery and return of property -- 1/130.40

Nature of the Task -- 1/504

Primary -- 1/120

Resource -- 1/140

Department Personnel -- 1/140.10
Participation in Survey -- 1/140.30
Utilization of Resources -- 1/140.20

DEPARTMENT ORDERS (See: ORDERS, DEPARTMENT)

DEPARTMENT OPERATIONS CENTER (DOC)

Activating -- 3/108.60

Notification required -- 4/214.50

Department Command Post -- 3/108.20

Established -- 3/108.60

Functions and Duties -- 3/108.60

DEPARTMENT PIPE AND DRUM CORPS -- 3798.10

DEPARTMENT PUBLICATIONS (TRAINING PUBLICATIONS)

Receipt -- 3/670, 3/670.05

DEPARTMENT OF PUBLIC WORKS (SEE ALSO: OUTSIDE POLICE AGENCIES)

Requests for Services

Dead animals -- 4/204.20

Debris in the street -- 4/208.30

Sewer or storm drain--hazardous -- 4/208.40

Street repairs -- 4/208.20

DEPARTMENT OF RECREATION AND PARKS, PARK RANGERS (See: OUTSIDE POLICE AGENCIES)

DEPARTMENT OF WATER AND POWER

Broken Power or Transmission Lines--Reporting -- 4/208.80

Broken Water Lines -- 4/208.85

Cooperative Agreement -- 4/208.90

Traffic Crashes Involving -- 4/440.25

DEPARTMENT RISK MANAGER -- 2/062, 2/093.95, 4/110.10, 5/080.96

DEPARTMENT VALUES

Defined -- 1/020.10

DEPLOYMENT, PERSONNEL

Anticipation of a Crime -- 1/576

At Scene of Labor Disputes--Strikes -- 1/460.10

Formula for Development of Teletypes Sending -- 3/224.10

DEPLOYMENT SCHEDULE

Issuance -- 3/702.30

DEPOSITIONS -- 3/780.40

DESERTERS

Booking Charge -- 4/610.40

Booking and Identification Record--Completion -- 4/606.09

Pre--booking Interview Required -- 4/264.10

DETACHED DUTY

For Advanced Education or Training -- 1/670.80

DETAIL

Defined -- 2/040.90

DETAINED

Employee Detained -- 3/837

DETAINED PETITION -- 4/218.72

DETECTIVE

Supervisors -- 3/763.05, 3/763.07

Trainees -- 3/763.67

Training Requirements -- 3/763.07

DETECTIVE BUREAU

Gang and Narcotics Division (GND) -- 4/110.20, 5/080.96

DETECTIVE SUPERVISORY TRAINING REQUIREMENT -- 3/763.47

DETECTIVE SUPPORT AND VICE DIVISION

Chain of Command -- 2/067

Firearms

Notifications -- 4/790.22

Releasing -- 4/560.40
Screening In--Custody -- 4/790.24

DETENTION

Alternatives to -- 1/512
Inspection and Interview -- 4/216
Transporting persons “detained only” to place of original detention -- 4/217.51

DETENTION OFFICER

CWS, Receipt and Update of CWS Abstract -- 4/611.30
Foreign National Booked -- 4/765.80
Escape of Inmate--Reporting -- 4/670
Foreign California Adult Misdemeanor Warrants, Inmates wanted on -- 4/617
Inspection of Post -- 4/652.20
Medical Treatment of Inmates--Obtaining -- 4/648
Messages by Inmates--Processing -- 4/658
Inmate Counts Obtaining -- 4/652.10
Inmates' Telephone Calls -- 4/658.10
Processing Arrestees
 Collection of DNA samples -- 4/630
 Fingerprinting -- 4/625.20
 Photographing -- 4/635
Recording Booking Information -- 4/604.35
Release of Inmates
 Arrests on 40302 VC -- 4/682.15
 Bail payments -- 4/680
 Cancelled warrants -- 4/682.20
 Control files -- 4/674
 Imperative Release Message review -- 4/675.23
 Investigator's Final Report Form 5.10 -- 4/675.10
 Juveniles -- 4/690
 Marijuana Complaints -- 4/675.10, 4/720.40
 Own recognizance -- 4/681
 Teletypes -- 4/675.22
 To other jurisdiction with holds -- 4/675.12
Special Confinement -- 4/653
Transferring and Transporting Inmates -- 4/660
Visiting Inmates -- 4/659

DIABETICS

Handling and Arresting -- 4/240.50

DIGITAL IN--CAR VIDEO SYSTEM (DICVS) -- 3/579.13

DIAGRAM

Citations -- 4/320.28
Crime Scene Requests for -- 4/212.52

DIGNITARIES, VISITING

Escorts -- 3/208.20

DIGNITY

Individual--Recognition of -- 1/320

DIPLOMATS

Diplomatic and Consular Contacts -- 4/284.10
Diplomatic Officer Immunity -- 1/490.10, 4/284.15

DIRECTING TRAFFIC -- 4/378

DIRECTOR

Defined -- 3/105
Position Established -- 2/064

DISABLED MOTORIST -- 1/130.60

DISASTER RESPONSE -- 1/130.70

DISCHARGE OF FIREARMS (See Also: SHOOTINGS)

Animal Shootings -- 3/794.10
Investigation of (Officer Involved) -- 3/794, 3/796
Notification -- 4/214.50
Officer's Responsibility -- 3/794.10
Reporting -- 3/409.20, 4/244

DISCIPLINARY ACTION (See: COMPLAINTS, PERSONNEL)

Cause For Action -- 3/805.10
Complaints Involving Retired LAPD Officers -- 3/733.30
General Provisions -- 3/805
Misconduct Defined -- 3/805.25

DISCLOSURE STATEMENT -- 4/203.12

DISCOVERY HEARINGS -- 4/792

DISCOVERY (PERSONNEL RECORDS) -- 3/211, 3/211.40, 3/211.45, 3/211.47

DISCOVERY PROCEDURES -- 4/792

Civil Discover Requests -- 3/782.60
Discovery of Material Obtained in a Criminal Investigation -- 4/792.10
New Evidence Obtained After Discovery Compliance -- 4/792.20
Investigating Officer/Bureau Detective Coordinator (BDC)'s Responsibilities -- 4/792.40

DISCRETION

Exercise of--Policy -- 1/210.15

Limitation on Action--Legal Justification -- 1/508

Providing Policy Guidelines -- 1/615

DISCRIMINATION COMPLAINT PROCEDURE -- 3/748

Discrimination Complaints--Employee Options -- 3/748.10

DISCRIMINATORY PRACTICES

Policy Prohibiting Biased Policing -- 1/345

DISMANTLED ABANDONED VEHICLE (See: VEHICLES, GENERAL)**DISORDERLY CONDUCT**

Booking Charges -- 4/610.52

DISPERSAL PARKING -- 3/261

Commanding Officer--Responsibilities -- 3/261

Commanding Officer, Bureau--Responsibilities -- 3/261

Defined -- 3/261

Employee Responsibilities -- 3/261

Immediate Supervisor--Responsibilities -- 3/261

DISTINGUISHED EXPERT (PISTOL)

(See: BONUS SHOTS; QUALIFICATION SHOTS)

DISTRIBUTION LIST OF DEPARTMENT DIRECTIVES -- 0/090.80

Distribution Codes -- 3/670.05

DIVISION

Defined -- 2/040.60

DIVISION COMMANDING OFFICER

Position Established -- 2/050.60

Defined -- 3/105

DIVISION EMPLOYEE FOLDER

Maintenance and Contents -- 3/760.90

Review -- 3/760.90

DIVISION FUNDS

Area, Division, Section, Unit, and Joint Funds Definition and membership -- 3/350.30

Auditing -- 3/350.16

DIVISIONAL TIME BOOK

Abbreviations -- 3/705.40

Maintenance--ink -- 3/705.30

DIVISIONS

“Of Occurrence” Defined -- 5/030.25

DNA (See: DEOXYRIBONUCLEIC ACID)

DEPARTMENT OPERATIONS CENTER (DOC)

Bloodborne Pathogen Exposure – 3/712.05

Categorical Use Of Force (CUOF) – 3/794.10, 3/794.35

Correspondence Reference Number – 5/080.96

Destroying Animals – 3/794.10

Diplomatic And Consular Contacts – 4/284.10

Foreign National – 4/765.80, 4/284.47

Notifications – 4/214.50, 4/244.30, 4/284.40

Unit Designation – 4/110.20

DOCTORS (See: PHYSICIANS)

DOCUMENTS

Booking -- 4/515.20, 4/530.30

DOGS (CANINE PLATOON)

Policy -- 1/571

Requesting -- 4/212.70

DOMESTIC VIOLENCE

City Attorney Request for Petition -- 4/561

Department Employees Subject to a Court Order -- 3/838.23

Department Employees with a Criminal Conviction Involving Domestic Violence -- 3/838.20

Firearms Involved

Release of -- 4/560.40

Withholding of -- 4/561

Department Employees with a Criminal Conviction Involving Domestic Violence --

Administrative Investigation -- 3/838.30

Los Angeles County Domestic Violence

Employee Notification -- 3/838.20

Policy -- 1/240.20

Reports

Domestic Violence/Victim Information Notification Everyday (VINE) -- 4/203.36

Submitting -- 4/203.40

Restraining Orders -- 4/216.03

Bail increase -- 4/680.45

Police Officers Named as Respondents -- 4/216.03

Responsibility of the Area Subpoena Control Officer -- 3/210.10, 4/216.03

DONATIONS -- 3/350.20

DOORS

Repair--Damaged by Mistake -- 3/508

Officer's Duties -- 4/283

DRILL AND CEREMONIES

(See Also: **INSPECTIONS, PERSONNEL AND EQUIPMENT**)

Commands -- 3/226.20

Defined -- 3/226

Formations Used -- 3/226.10

Forming Ranks -- 3/226.15

Guide Used -- 3/226.05

Saluting During -- 3/226.25

DRINK MACHINE (See: VENDING MACHINES)**DRINKING**

Policy--Use of Intoxicants -- 1/210.50

DRIVER'S LICENSE

Employees

Reporting Actions Taken Against Driver's License -- 3/209.20

Pull Notice Program -- 3/209

Incompetent Drivers--Reporting -- 4/342

Information Request Teletype Format -- 4/155.15

Officer's Inspection -- 3/226.76

Suspended, Revoked--Confiscating -- 4/322.12

Traffic Violator's--Obtaining -- 4/322.10

DRIVING UNDER THE INFLUENCE

Administrative Per Se Order Of Suspension (Admin Per Se) -- 4/343.28

Arrest Report--Completion -- 4/343.60, 4/343.65

Arresting -- 4/343.10

Booking Charge -- 4/610.65

647(f) P.C. -- 4/610.53

Bookings Divisional record clerk's responsibility -- 4/343.65, 4/343.70

Chemical Testing

Administering -- 4/343.33, 4/343.38, 4/343.40, 4/343.42

Admonition -- 4/343.36

Booking blood sample -- 4/343.40

Booking urine sample -- 4/343.42

Independent test by qualified person -- 4/343.33

Refusal Notification to DMV -- 4/343.57

Requesting

Arrestees -- 4/343.33

Drugs involved -- 4/343.25

Sobriety Examination -- 4/343.20
Telephone Request by Arrestee -- 4/343.33
Traffic Crash Involving -- 4/343.10, 4/343.65, 4/420.10

DRUG ADMONITION -- 4/343.25, 4/343.36

DRUGS--NONPROHIBITED

Recovered from Arrestee -- 4/217.20

DRUGS, DANGEROUS (See Also: NARCOTIC AND DANGEROUS DRUGS)

Booking Charges -- 4/610.53

Booking Location -- 4/515

Booking of -- 4/510.10

Describing -- 5/030.35

DUI -- 4/343.25

Packaging -- 4/540.70

PCP Arrest Procedure -- 4/216.27

Processing -- 4/540.70

DRUNK

Booking Charges -- 4/610.53

Booking Location--Adult Males -- 4/604.18

Booking Procedure -- 4/240.10

Fingerprinting -- 4/625.20

Insulin Shock and Comas -- 4/240.50

Releases After Booking -- 4/240.25

Sobering Cell -- 4/240.10, 4/654

DUE DILIGENCE RESPONSIBILITY -- 4/202.80, 4/725.09, 4/725.20

DUTY

Absence -- 3/702.30

Assignments -- 1/665.20

Attention to -- 1/210.25

Officer Appearing as Defendant in Criminal Court -- 3/841

To Testify, policy -- 1/210.47

DUTY, TEMPORARY RELIEF FROM

Officer Appearing as Defendant in Criminal Court -- 3/841

Procedures -- 3/845.10

Return to Duty -- 3/860.30

DUTY TO ASSESS A SUPERVISOR'S RESPONSE TO A TO A CATEGORICAL USE OF FORCE -- 3/794.37

DYING PERSONS

Aid Requested by Clergy member or doctor -- 4/210.30, 4/210.32

EDUCATION

Detached Duty -- 1/670.80

Further -- 1/670.90

EDUCATION, BOARD OF

Vehicles of Exemption from parking regulations -- 4/384.65

ELDER PHYSICAL/FIDUCIARY ABUSE -- 4/209

Area Record's Responsibility -- 4/209.05

Commercial Crimes Division Responsibility -- 4/209.05

Definitions -- 4/209.01

Employee's Responsibility -- 4/209.05

ELECTION DAYS

Time Off for Voting -- 3/709.50

ELECTRICITY

Conservation of -- 3/524

ELECTRONIC INVESTIGATION EQUIPMENT

Assignment of -- 3/568.30

 Requesting -- 3/568.20

Control of -- 3/568.40

Defined -- 3/568.05

Detective Support and Vice Division -- 3/568

Employee Requesting -- 3/568.10

Granting Authorization -- 3/568.10

Pen Registers -- 3/568.05

Personal Tape Recorders -- 3/570

Recording Tapes -- 3/569

Repairing -- 3/568.70

Request for Use -- 3/568.10

Review of Use -- 3/568.15

Scientific Investigation Division -- 3/568.40

Storing -- 3/568.50

Testing -- 3/568.80

Training in Use of -- 3/568.45

EMERGENCY

Medical Aid--Ambulance -- 4/210.22

Temporary Radio Designations -- 4/110.50

**EMERGENCY COMMAND CONTROL COMMUNICATIONS SYSTEM (ECCCS)
SPECIAL LOCATIONS/PREMISE HAZARD FILE -- 4/105.30**

EMERGENCY OPERATIONS ORGANIZATION, CITY -- 3/108.60, 3/108.70

Plans

Supervisors knowledge -- 3/152.80

EMPLOYEE EVALUATION REPORT, CIVIL SERVICE (See Also: SERVICE RATINGS)

Exemptions -- 3/760.20, 3/760.70

Required -- 3/760, 3/760.70

EMPLOYEE GRIEVANCES (See: GRIEVANCES, EMPLOYEES')

EMPLOYEE MEDICAL CALENDAR, FORM GENERAL 90 USE -- 3/710.40

EMPLOYEE RELATIONS

Employee Welfare -- 1/610.20

Memorandum of Understanding -- 3/701

Photographs Pertaining to -- 3/759.80

With Vendors and Contractors--Policy -- 1/270.15

EMPLOYEE RELATIONS ADMINISTRATOR

Commanding Officers – Responsibilities -- 3/701.30

Conducting Internal Surveys -- 3/220.55

Emergency Grievance Review Procedure – Sworn Personnel (Commanders and Below) -- 3/746.70

Formal Review -- 3/746.30

Grievance Procedure -- 3/745.10

Informal Discussion -- 3/746.20

Responsibilities and Rights -- 3/745.50

Responsibilities of the Grievant's Representative And the Representative Unit – Civilian Personnel -- 3/745.55

Staff Unit Designations -- 4/110.10

EMPLOYEE TRANSFER DATA, FORM 1.34

Vacation Period--Reporting -- 3/726.85

EMPLOYEES, DEPARTMENT

Absence, Extended -- 3/731

Reintegrating Employees -- 3/731.20

Addresses

Confidential nature of -- 3/405, 5/060.66

Files -- 5/060.66

Reporting to Department -- 3/790

Advancement -- 1/665.30

Approval (Department) of Interviews, Feature Articles or Programs -- 1/440.30

Arrested -- 3/837

Notification required -- 4/214.50

Career Opportunity Information -- 3/767

Civil Suits Involving (See: **CIVIL SUITS**)

Civilian

- Employment -- 1/675

- Pay--grade assignments -- 3/764

- Police duties--performing -- 3/762.94

- Use of Black and White Police Vehicles -- 3/581

Command Responsibility -- 1/610.20

Compliance with Manual Required -- 0/004

Contacts with Public--Department Policy -- 1/270.25

Convention Attendance -- 3/740

Correcting Deficiencies Notice -- 3/760.75

Days Off (See also specific heading)

- Civilians -- 3/703.60

- Officers -- 3/702.30

Deaths of

- Coroner's Inquest -- 3/797.90

- Department response and City resources -- 3/798.05

- Funerals -- 3/798

- Notification to Department personnel -- 3/797.60

- Notification to Employee Assistance Unit -- 3/797.10, 3/797.20

- Notification to next of kin -- 3/797.40

- Notifications by Employee Assistance Unit -- 3/797.70

- Police Badge Mourning Band -- 3/637.60

- Police Memorial inscription procedure -- 3/797.80

- Release of identification -- 3/797.30

- Return of City--owned property -- 3/607.30

- Supervisor's duties -- 3/797.10

- Teletype announcement -- 3/797.60

Detained -- 3/837

Driver's License

- Actions Taken Against Employee's Driver's License (See: **DRIVER'S LICENSE**)

- Investigating DMV Actions -- 3/209.10

- Pull Notice Program -- 3/209

- Reporting Changes -- 3/209

Duties of a Police Nature Civilian employee performing -- 1/675, 3/762.94

Duty to testify, policy -- 1/210.47

Education -- 1/670.80, 1/670.90

Employee Evaluation Report (See Also: **SERVICE RATINGS**) -- 3/760

Endorsement of Products and Services -- 1/270.20

Evaluation -- 3/156.20

Exposure to Health Hazards -- 3/712

- Bloodborne Pathogen -- 3/712.05

- Contagious Diseases -- 3/712.05

Extradition -- 4/716.10

Funerals

- Display of flag during -- 3/234.90

- Medical Liaison Section's duties -- 3/798

- Participation requirements -- 3/798.30, 3/798.90
- Hazardous Materials, Exposure to -- 3/712.10
- Identification Cards
 - Inspection -- 3/226.76
 - Officers required to carry -- 3/603, 3/627.10, 3/733.20
- Inactive Duty -- 3/840
 - Official reprimand -- 3/830.30, 3/832
 - Probationary officers during termination process -- 3/728.27, 3/728.28
 - Temporary relief from duty -- 3/845
- Injured on Duty
 - Responsibility while on -- 3/711.60
 - Timekeeping -- 3/702.30
- Jury Duty -- 3/784
- Loyalty Oath Procedures -- 3/776
- Marital Status--Reporting -- 3/790
- Medical Examinations -- 3/720.35
 - Tetanus immunization -- 3/720.36
- Medical Treatment
 - Civilians injured on--duty -- 3/772.10
 - Obtaining -- 3/711.20
 - Officer injured on--duty -- 3/720.10, 4/210.25
 - Preventive care -- 3/730.50
- Mentally Ill Notification required -- 4/214.50
- Notice to Correct Deficiencies Civilian employees -- 3/760.75
- Secondary Employment -- 1/270.30, 3/744, 4/292
- Paygrade Assignments -- 3/763, 3/764
- Permanent Employee -- 0/030
- Personal Appearance -- 3/605
- Personal Conduct -- 1/200
- Personal Information Reporting to Department -- 3/790
- Personnel Selection -- 1/665
- Phencyclidine or its Analogs, Exposure to -- 3/712.15
- Positions Terminology -- 2/050
- Pregnant -- 3/710.25, 3/762.93
- Probationary Assignment pending termination -- 3/728.27
- Pre--Exit Interviews -- 3/728.40
- Public Appearances by -- 3/778
- Publications by -- 3/779
- Rating Reports (**See: SERVICE RATINGS**)
- Recruitment
 - Purpose -- 1/665.10
- Relationships with Inmates -- 4/601.10
- Religious Observances by -- 3/704
- Resignations -- 3/728
 - Disciplinary reasons -- 3/728.20, 3/860.40
 - Entry--Level Probationary Employees -- 3/728.30
 - General -- 3/728.10

- Officers -- 3/860.40
- Pre--exit Interview -- 3/728.30, 3/728.40
- Reserve officers -- 3/252.68
- Unsatisfactory Performance of an Entry--Level Probationary Employee -- 3/760.50
- Work evaluation reports -- 3/760.40
- Resource Objective -- 1/140.10
- Rest Periods -- 3/724
- Retired
 - Incident Involving -- 4/247
 - Rehiring -- 3/733
 - Reporting -- 4/247, 5/092, 5/095
- Review of Personnel Complaint Investigation By Employees/Reserve Officers -- 3/820.15
- Roll Call -- 3/222.10, 3/222.15, 3/222.20, 3/222.25, 3/222.30, 3/222.35, 3/222.40, 3/222.45
- Selective Service and Reserve Status -- 3/734
- Seniority--determining
 - Civilians -- 3/130
 - Vacations -- 3/726.50
- Service Pin Awards -- 3/755
- Service Ratings -- 3/760
- Shooting Requirements **(See: QUALIFICATION SHOTS, MONTHLY)**
- Sick Interviews--Conducting -- 3/718
- Sick Time
 - Civilian employees -- 3/710.10
 - Exhausted -- 3/730.60, 3/730.65
 - Immediate family illness -- 3/730.40
 - Moral turpitude -- 3/710.30
 - Part--time employees -- 3/710.20
 - Preventive medical care -- 3/730.50
 - Provisions for -- 3/710
 - Responsibility while on -- 3/711.60
 - Sworn employees -- 3/710.05
 - Timekeeping -- 3/702.30
- Suspect in a Crime -- 3/837
- Suspensions
 - Civilians -- 3/860.20
 - Officers -- 3/860.10
 - Timekeeping -- 3/702.30
 - Return from -- 3/860.30
- Telephones
 - Divisional file -- 5/060.66
 - Installation requirement -- 4/195
- Temporary--Emergency Employees
 - Rating reports -- 3/760.60
- Termination
 - Assignment of probationary officers during process -- 3/728.27
 - Counseling--pre--exit -- 3/728.40
 - Probation, entry--level -- 3/728.28, 3/728.30

Recommendation for -- 3/728.30
Reserve officers -- 3/252.65, 3/870.50
Termination records -- 3/760.80
Time Off
Religious holiday -- 3/704
Voting -- 3/709
Traffic Crashes Involving
Criminal action against -- 3/837
Investigating -- 3/206, 4/440
Training (**See Also: TRAINING**)
Department responsibility -- 1/140.10, 1/670
Tuberculars, Exposure to -- 3/712.05
Use of Force
Defined -- 4/245.05
Employee--Involved -- 4/245
Reporting -- 4/245.10
Welfare Command responsibility -- 1/610.20
Working Hours
Civilians -- 3/703
Officers -- 3/702

ENROUTE BOOKINGS -- 4/606.03

END OF WATCH

Employee's Duties -- 3/222.50
Reporting by Radio -- 4/120.40
Time for--Establishing
General -- 3/222.05
Special details -- 3/222.80

ENDORSEMENT BY OFFICERS

Products and Services -- 1/270.20

ENFORCEMENT

Equality of -- 1/340
Task of -- 1/504

ENTRAPMENT -- 1/546

ENVIRONMENTAL CRIMES (See Also: HAZARDOUS MATERIALS)

EPILEPTICS

Driver of Vehicle -- 4/342
Inmate Reporting seizure -- 4/648.20

EQUIPMENT (See Also: UNIFORM AND PERSONAL EQUIPMENT; SUPPLIES, DEPARTMENT; specific heading)

Armament (**See Also: ARMAMENT, DEPARTMENT**) -- 3/572

Communications -- 3/564

Damage, Loss, Theft or Destruction

Portable Radio -- 3/579.20

Mobile Data Terminal (MDT) -- 3/579.10

Defective Vehicle--Issuing Citation -- 4/360

Notice of vehicle equipment violation -- 4/360

Department (**See also specific type--JAIL, OFFICE, etc.**)

Field equipment--emergency loan -- 3/558

Inspection -- 3/222.60

Lost or damaged -- 4/282

Notification required -- 4/214.50

Recovered -- 3/377

Replacement or repair -- 3/376, 3/508

Request -- 3/303.30

Salvageable--disposition -- 3/504

Transferring -- 3/516.80

Digital in--car video system -- 3/579.13

Inventory Control -- 3/516, 3/516.90

Commanding Officer's Responsibilities -- 3/516.20

Jail Emergency requisitioning -- 3/556

Personal Tape Recorders -- 3/570

Weapons--Emergency Loan -- 3/558

ERRORS IN CITING

Errors or omissions--correcting -- 3/202.40, 3/202.60, 4/320.80

ESCAPEES

Fugitive Bookings -- 4/606.07

Juveniles Booking charges, crime classifications, and arrest dispositions -- 4/218.62

Military--Prebooking Interview Required -- 4/264.10

Notifications Regarding

Apprehended adult -- 4/670.20

Juveniles -- 4/670.10, 4/670.15

Persons with a mental illness -- 4/260.20

Reports--Completion -- 4/670

Teletypes -- 4/670

Format -- 4/165.60

ESCORTS DEPARTMENT

Blood or medical supplies -- 4/210.75

Motorized -- 3/208

Authorizing -- 3/208.20

Requesting -- 3/208.10

ESPIONAGE -- 4/267.50

EVALUATION REPORTS (See Also: SERVICE RATINGS) -- 3/760

EVIDENCE

Analysis Required -- 4/525.21
Classifications -- 4/505.15
Packaging of -- 4/535.07
Booking of Evidence -- 4/510.10, 4/645.20
Alcoholic beverages -- 4/535.10
Ammunition -- 4/535.20
Analyzed evidence -- 4/510.12
Arrestee--to -- 4/520.10
Blood samples -- 4/343.40, 4/535.15
Body Armor -- 4/540.31
Bullets -- 4/530.20
Burglary Special Section Investigations -- 4/515.25
Cartridges, fired -- 4/530.20
Chemicals--hazardous -- 4/212.49
Counterfeit currency -- 4/515.20, 4/540.62
Employee's responsibility -- 4/510.10
Explosive substances -- 4/540.20
Firearms -- 4/540.30, 4/790.22
Fireworks -- 4/540.20
Flags -- 4/530.10, 4/535.30
Flares -- 4/540.20
Forged/fraudulent documents -- 4/515.20
Fuels, Volatile -- 4/535.90
Glass -- 4/535.35
Icepicks -- 4/535.45
Impounded vehicle--property -- 4/510.40
Improperly presented -- 4/510.60
Jewelry -- 4/535.85
Juveniles involved -- 4/540.70, 4/790.27
Knives -- 4/535.45
Location -- 4/515.10, 4/515.25
Machine, coin--operated -- 4/540.10
Minute evidence -- 4/535.35
Money -- 4/540.60
Held for K--9 Platoon -- 4/540.60
Mutilated currency -- 4/540.62
Numismatic collections -- 4/540.62
Money Held for Evidence -- 4/540.66
Narcotics -- 4/540.70, 4/790.27, 4/790.25
Non evidence -- 4/505.10, 4/505.20, 4/520.20, 4/555.50
Parking meters -- 4/520.30
Pawnshop tickets -- 4/535.60
Perishables -- 4/540.80
Person to whom booked -- 4/520.10

- Poisons -- 4/535.65
- Purses -- 4/535.70
- Razors -- 4/535.45
- Reports
 - Combined with arrest report -- 4/216.15
 - Combined with crime report -- 4/203.15
- Seized by search warrant -- 4/540.90
- Slides, biological -- 4/535.75
- Urine samples -- 4/343.42
- Valuables -- 4/535.85
- Video -- 4/212.21
- Collection of DNA Samples -- 4/630
- Container--Marking -- 4/535.10, 4/535.65, 4/535.90
- Court
 - Evidence Packages Opened in -- 4/545.25
 - Evidence Received by -- 4/545.20
 - Evidence Released to Owner/Agent in -- 4/545.30
 - Narcotics Release -- 4/550.12
 - Obtaining Analyzed Evidence for -- 4/545.10
 - Obtaining Evidence for -- 4/545.05
 - Photographs of Narcotics Evidence for -- 4/545.13
 - Property Returned from -- 4/545.40
 - Receipt -- 4/545.20
 - Release Notification -- 4/550.20
- Defined -- 4/505.10
- Description
 - Listing -- 5/030.40
 - Reports -- 5/030.35
- Destruction of -- 4/552
- Discovery of Materials -- 4/792.10
 - New Evidence -- 4/792.20
 - Investigating Officer/Bureau Detective Coordinator (BDC)'s Responsibilities -- 4/792.40
- Disposition -- 4/550
 - Authorization -- 4/555.10
 - Coin--operated machines -- 4/540.10
 - Currency -- 4/540.64
 - Disputed claims -- 4/555.60
 - Firearms -- 4/540.40
 - Gambling money -- 4/565.30
 - Money -- 4/565.30
 - Narcotics -- 4/550.12
 - Release notifications -- 4/550.20
 - Search warrant -- 4/565.10
- Explosive Substances -- 4/540.20
- Firearms -- 4/540.30
 - Renumbering -- 4/540.50
- Identification and marking -- 4/530

- Alcoholic beverage container -- 4/535.10
- Ammunition -- 4/530.20, 4/535.20, 4/540.20
- Blood samples -- 4/343.40
- Bullets -- 4/530.20
- Cartridges -- 4/530.20
- Checks -- 4/530.30
- Containers -- 4/535.10, 4/535.65, 4/535.90
- Documents -- 4/530.30
- Firearms -- 4/540.30
- Fireworks -- 4/540.20
- Flags -- 4/530.10, 4/535.30
- Flares -- 4/540.20
- Fuels--volatile -- 4/535.90
- Glass -- 4/535.35
- Jewelry -- 4/535.85
- Knives and sharp instruments -- 4/535.45
- Machines, coin--operated -- 4/540.10
- Narcotics and toxic substances -- 4/540.70
- Poisons -- 4/535.65
- Purses -- 4/535.70
- Razors -- 4/535.45
- Reports
 - Combined with arrest report -- 4/216.15
 - Combined with crime report -- 4/203.15
- Seized by search warrant -- 4/540.90
- Slides, biological -- 4/535.75
- Urine samples -- 4/343.42
- Valuables -- 4/535.85
- Watches -- 4/530.10
- Identifying Marks Altered
 - Bicycles -- 4/236.50
 - Firearms -- 4/540.50
 - General -- 4/560.30
 - Listing -- 5/030.40
- Narcotics on Arrestee's Premises -- 4/258.10
- Outside Police Agencies -- 4/840
 - CHP -- 4/841
- Photographs
 - Narcotics Evidence -- 3/210.10
 - Obtaining -- 4/212.54, 4/545.11
- Preservation
 - General -- 4/212.40, 4/525.10
 - Evidence Drying Cabinet -- 4/525.21
 - Stains or scrapings -- 4/525.20, 4/525.30
 - Request procedures -- 3/782.70
- Pretrial Destruction
- Protection--Responsibility -- 4/212.40

Rebooking Non--evidence as -- 4/505.20

Releasing

Agents -- 4/555.20

Bicycles -- 4/645.20

Court, from -- 4/555.30

Court, to -- 4/545.05, 4/545.10

Credit cards -- 4/560.10

Disputed claims involved -- 4/555.60

Firearms -- 4/560.40

Gambling money -- 4/565.30

General -- 4/555

Investigating officer's duties -- 4/555.40

Legal process -- 3/425.15, 3/425.30

License plates -- 4/555.70

Los Angeles City School System property -- 4/555.20

Non evidence -- 4/555.50

Notification -- 4/555.20

Other jurisdiction, recovered in -- 4/575.10

Pretrial -- 4/555.40

Remarking -- 4/560.30

Reports -- 4/203.15, 4/216.15

Retention -- 1/740, 4/550.30

Sealing--Procedure

Alcoholic beverages -- 4/535.10

Biological slides -- 4/535.75

Blood samples -- 4/343.40

Narcotics -- 4/540.70

Urine samples -- 4/343.42

Search Warrant--Property Seized -- 4/540.90, 4/565.10

Scientific Examination

Booked by CHP -- 4/841

Shipping -- 4/575.20

Transfer--Procedure

Intradepartmental -- 4/645.20

Production in court -- 4/545.10

Narcotics -- 4/540.70

Evidence and Property Management Division -- 4/570.10

To forgery case files -- 4/570.20

Viewing by victim or witness -- 4/575.30

EVIDENCE AND PROPERTY MANAGEMENT DIVISION

Booking Property at -- 4/515.10, 4/515.20

Chain of Command -- 2/066

Courier Unit -- 345.80

Transfer of Property to--Procedure

Evidence -- 4/570.10

License plates--found -- 4/555.70

Non--evidence -- 4/555.50
Shipping or mailing for -- 4/575.20

EVIDENCE CONTROL UNIT (See: SCIENTIFIC INVESTIGATION DIVISION)

EVIDENTIARY MEDICAL EXAMINATIONS

Non--Custodial Individuals (See: MEDICAL TREATMENT)

EX--CONVICTS (See: CONVICTED PERSONS)

EXAMINATIONS

Civil Service

Communications with board members -- 3/768
Instructions for board members -- 3/768
Integrity regarding -- 3/768

Medical -- 3/720

Athletic activity -- 3/772.90
Civilian employees -- 3/711.80, 3/730.65
Police Reserve officers -- 3/716

Rape Victims -- 4/210.35

EXCAVATIONS, HAZARDOUS -- 4/208.70

EXECUTIVE FLEET SAFETY COMMITTEE -- 2/093.20

EXPERT, DEPARTMENT

Obtaining Testimony -- 4/745.20
CHP arrests, for -- 4/745.25

EXPERT (PISTOL)

(See: BONUS SHOTS, QUALIFICATION SHOTS)

EXPLOSIVES

Booking -- 4/540.20
Responsibility -- 4/510.10, 4/540.20
Handling -- 4/212.50
International Airport--Responsibility -- 4/212.50
Investigation at Scene -- 4/212.50
Notification to Department Command Post -- 4/214.50
Scientific Investigation Division--Requesting -- 4/212.15
Traffic Crashes Involving -- 4/430.10

EXPUNGEMENT HEARING -- 3/838.50

EXTRADITION

Officer's Duties -- 4/716.10
Travel Procedure -- 3/390

F

FACTUALLY INNOCENT -- 3/408.22

FALSE ADVERTISING

Unlawfully Posted--Removal -- 4/225.50

FALSE AND MISLEADING STATEMENTS -- 3/828

FALSE PERSONATION -- 4/248.20

FAMILY VIOLENCE -- 4/711

FATIGUE UNIFORM

Air Support Division -- 3/617.10

FEDERAL BUREAU OF INVESTIGATION

Arrests Requiring Approval of -- 4/264.40

Radio Unit Designations -- 4/110.80

FEDERAL COURTHOUSE

Police Action -- 4/263

FEDERAL GRANT FUNDS

Applications for -- 3/325

FEDERAL PRIVACY ACT

Social Security Number Disclosure Statement -- 4/604.11

During booking process -- 4/604.10

During field detention -- 4/202.07

FEDERAL VIOLATIONS

Booking

Approval and advice -- 4/264.10, 4/264.40

Booking charges -- 4/610.40

Illegal entry -- 4/264.50

Notification regarding -- 4/615.30

Prebooking advice -- 4/264.10

Counterfeit Money Violations -- 4/264.15

Law Enforcement Agency Endorsement for Immigrant Victims of Human Trafficking and Other Serious

Crimes Against Persons -- 4/264.70

Vehicle Holds National Firearms Act -- 4/222.30

FELONY WARRANT DUE DILIGENCE COORDINATOR

Responsibilities -- 4/728.16

FIDUCIARY ABUSE -- 4/209.05

FIELD COMMANDERS

Acting Media Relations Officer Appointed by -- 4/297

Defined -- 3/105

Responsibility -- 1/532

FIELD EQUIPMENT, OFFICERS'

(See: **UNIFORM AND PERSONAL EQUIPMENT, OFFICERS**)

FIELD HELMET

Division Responsibilities -- 3/631.30

Issuance, Repair, or Replacement -- 3/631.40

Loss or Theft--Reporting -- 3/607.20

Required Equipment -- 3/620.10, 3/631.10

FIELD INTERROGATION (See Also: INTERROGATION OF SUSPECTS)

Admonition of Rights -- 4/202.10

FIELD INTERVIEW REPORTS

Completion and Approval -- 4/202.01, 4/203.40, 5/030.60

Requesting Check of Automated File -- 4/762.70

Supervisory Responsibility -- 3/203.10

FIELD NOTEBOOK, OFFICERS -- 3/621.10

FIELD OFFICER'S NOTEBOOK

Carrying Required Officers -- 3/621.10, 3/627.10, 3/627.20

Inspection of -- 3/226.68

Required Equipment -- 3/621.10

FIELD RELEASE FROM CUSTODY (See: RELEASE FROM CUSTODY [RFC])

FIELD SUPERVISION

At Crime Scene -- 1/536

At Scenes of Barricaded Suspect -- 1/568.20

Federal Courthouse Property, at -- 4/263

Need for -- 1/528

Responsibility for -- 1/528.10

FIELD TACTICS -- 4/243

Prone Out Tactic -- 1/574

FIELD TRAINING OFFICER QUALIFICATION AND SELECTION/ASSIGNMENT REQUIREMENTS -- 3/763.85

Acknowledgement Receipt -- 3/763.87
Commanding Officer's Responsibility -- 3/763.89
Commanding Officer, Training Division, Responsibility -- 3/763.89
Conditional Assignment Pending Training -- 3/763.86
Field Training Officer Deselection -- 3/763.90

FIELD TELEPHONE

Repairs -- 3/564.30

FILMS, DEPARTMENT

Requests, Approvals, and Production of -- 3/758
Training Films -- 3/759.35

FINANCIAL OBLIGATIONS -- 1/210.45

FINANCIAL RESPONSIBILITY

Referral at the Scene of Traffic Crash -- 4/420.05

FINANCIAL STATEMENT, INDIVIDUAL -- 3/380, 3/380.10

Expenses Incurred on Travel Assignments -- 3/390.73
Witness Fees -- 3/380.10, 3/780.50
Mileage Compensation -- 3/780.80
Convention Reports -- 3/740.90

FINGERPRINT CARDS

Fingerprint Card, Form FD 249-- Completion -- 4/625.20
Palm Print Card -- 4/625.25, 4/625.26
Requesting Certified Copies from LASD -- 4/170.55

FINGERPRINTS

Arrestees -- 4/625
 Forgery -- 4/625.26
 Release From Custody, Form 5.2.2 -- 4/216.65
Field Releasing Vehicles -- 4/221.10
Impounded Vehicle--Obtaining -- 4/222.55
LAC--USC Medical Center--Arrestees -- 4/625.20
Livescan (FIN) -- 4/625.20, 4/625.25, 4/635.20, 4/675.20, 4/680.14, 4/680.20, 4/681.10
Requesting -- 4/212.20, 4/212.25, 4/212.44

FIRE DEPARTMENT, LOS ANGELES

Assistance at Traffic Crash--Requesting -- 4/430.10
Notifications
 Arson -- 4/242.50, 4/242.55
 Fire extinguished--Fire Department not called -- 4/242.25
 Molotov cocktail -- 4/242.55
Transportation and/or Treatment of Ill or Injured Persons -- 4/210.24

FIRE EXTINGUISHERS

Refills--Requesting -- 3/546

FIREARMS, GENERAL (See Also: FIREARMS, OFFICERS', ARMAMENT)

Booking -- 4/540.30

Describing -- 5/030.35

Investigation and Notifications -- 4/540.30, 4/790.22

Officer--Responsibility -- 4/540.30

Packaging -- 4/540.30

Property Officer--Responsibility -- 4/540.30

Supervisor--Responsibility -- 4/540.30

Unloading -- 4/540.30

Voluntary surrender for disposal -- 4/540.40

City Attorney Request for Petition -- 4/561

Concealment (Plainclothes Officers) Requirement -- 3/605.85

Authorization to Possess Firearms by Peace Officer; DACA Officer -- 1/230.12

Depositing at Jail -- 4/278

Destroying -- 4/552.10, 4/565.10

Disposition -- 4/565.10

Discharged--Notification -- 4/244.30, 4/244.50, 4/244.55

Release of Firearms -- 4/560.40

Handling--Unfamiliar -- 4/540.30

Held for Latent Prints or Other Scientific Evidence -- 4/540.32

Licenses to Carry Concealed Weapons/Firearms

Processing -- 4/767, 4/767.05, 4/767.10

Issuance -- 4/767.05

Release -- 4/560.40, 4/565.20, 4/790.24

From persons with a mental illness -- 4/260.25, 4/560.40

Replacing Identification Numbers -- 4/540.50

Screening In--Custody Firearms -- 4/790.24

Seizure of Firearms -- 4/560.35

Special Dispositions -- 4/565, 4/565.10

Used for Training -- 3/610.97, 4/244.90

Used in Sting Operations -- 4/590, 4/590.10

Used in Suicides -- 4/560.40

Withholding of -- 4/561

FIREARMS, OFFICERS'

(See Also: **FIREARMS, GENERAL; ARMAMENT DEPARTMENT; WEAPONS**)

Ammunition (See: **BULLETS**)

Approving -- 3/610.15, 3/610.20, 3/610.30

Reapproval -- 3/610.30

Authorized Weapons and Ammunition -- 3/611.60

Back--up and Off--Duty Firearms -- 3/610.20, 3/610.70, 3/610.90

Change of Ownership -- 3/610.20

Checking

Jails -- 4/278

Psychopathic Ward--LAC--USC Medical Center -- 4/260.50
Color--Coding -- 3/610.97
Discharge--Reporting
 (See also: USE OF FORCE REVIEW BOARD)
 Officer--involved shooting -- 3/796, 3/794.10
 Notification -- 4/210.28, 4/244.30
 Written -- 4/244.50, 4/244.55
Explosions -- 3/610.45
Expungement Hearing -- 3/838.50
Holstering
 Back--Up -- 3/610.90
 Carried in a Container -- 3/610.92
 Off--Duty -- 3/610.90
 Plain Clothes -- 3/610.60
Inspections
 Department Armorer -- 3/610.15, 3/610.20, 3/610.30
 Formal -- 3/226.60
 Supervisor -- 3/610.20
Loading/Unloading Barrel -- 3/610.95
Magazine(s), Large Capacity -- 3/610.19
Maintenance -- 3/610.40
Mechanical Safety--Responsibility -- 3/610.30
Off--Duty Firearms -- 3/610.70
 Inspection -- 3/610.20
 Purchase -- 3/610.19
 Purchase by Retiring employees -- 3/376.18
Plainclothes Duty
 Firearm(s) Carried in a Container -- 3/610.92
 Firearm required -- 3/610.60
 Special Duty Assignments/Tactical Requirement--Firearms -- 3/610.67
Policy -- 1/556
 Deployment of the Patrol Rifle and Slug Ammunition -- 3/610.17, 3/611.60
 Drawing or exhibiting firearms -- 1/556.80
 Firing warning shots -- 1/556.75
 Preamble to the policy of the use of firearms -- 1/556.10
 Possession--Required -- 3/610.10
 Changes in, reporting -- 3/610.20
Primary -- 3/610, 3/610.13
Psychologically Impaired Officers
 Disarming -- 3/840.30
 Weapon Return Procedure -- 3/840.30
Registration -- 3/610.20
Reinstatement of the Right to Carry Firearm and Peace Officer Powers -- 3/258.04
Retired Police Officers Carrying a Concealed Weapon -- 3/733.20
 Appeal Procedures -- 3/733.20
Revolvers
 City--Owned -- 3/610.15

Loading/Unloading -- 3/610.95
Privately--Owned -- 3/610.20
Semiautomatic Pistols
Cocking -- 3/610.25
Firing -- 3/610.25
Loading/Unloading -- 3/610.95
Shotguns
Commanding Officer's Responsibilities -- 3/258.33
Police Vehicle, in -- 4/279
Qualification Shoots -- 3/258.08, 3/258.13, 3/258.14
Slug Ammunition -- 4/245.60
Surrendering -- 1/564
Theft or Loss--Reporting -- 3/607.20
Uniformed Duty
Back--up or Off--duty Firearm -- 3/610.70
Firearm required -- 3/610.50
Holstering a Back--up or Off--duty Firearm -- 3/610.90
Special Duty Assignments/Tactical Requirement--Firearms -- 3/610.67
Patrol Rifle -- 4/245.60
Storage -- 4/245.55
Used for Qualification -- 3/258.14
Used for Training -- 3/610.97, 4/244.90
Warning Shots -- 1/556.10
Weapons in the Courtroom -- 3/783

FIRES

Arson Suspected -- 4/242.50
Notification required -- 4/214.50
Extinguished--Fire Department Not Called -- 4/242.25
Molotov Cocktail--Notification -- 4/242.55
DOC -- Major Notification -- 4/214.50

FIREWORKS

Booking -- 4/540.20
Booking Charge -- 4/610.75

FIRST AID

Traffic Crashes--Administering -- 4/410.05

FISCAL GROUPS DIVISION

Chain of Command -- 2/066

FITNESS REPORTS (See: SERVICE RATINGS)

FLAG

Booking -- 4/530.10, 4/535.30
Displaying -- 3/234

Displaying on Department Vehicles -- 3/234.40
Flag Pin Worn by Uniform/Plainclothes Personnel -- 3/639.60
Flying at Half Staff -- 3/234.90, 3/797.60
Marking--Prohibited -- 4/530.10
Saluting -- 3/238

FLARES

Use -- 4/372.40

FLASHLIGHT

Carrying

Plainclothes officers -- 3/627.20

Required -- 3/621.10

Policy

Use of Flashlight -- 1/570

FLEET SAFETY

Fleet Safety Program--Responsibility -- 3/205

Policy Regarding -- 1/750.10

Traffic Crashes--Administrative Review Process -- 3/207

“A” and “K” Traffic Crashes -- 3/207

Appeal of Preventable Traffic -- 3/207.50

Department Traffic Coordinator’s, Responsibility -- 3/207

Employee--Involved Traffic Crash Point System Criteria -- 3/207.30

Emergency Operations Division Responsibilities -- 3/207

Executive Fleet Safety Committee -- 093.20, 3/207

Minor Traffic Crashes -- 3/207

Traffic Division Responsibility -- 3/206

Training Division Responsibilities -- 3/207.20

FLOODLIGHTS

Enforcement of Parking Violations -- 4/384.45

Permit Required -- 4/384.50

FOLLOW--UP INVESTIGATION (See Also: SPECIFIC HEADING)

Bomb Threat at School -- 4/212.45

By Uniformed Officers -- 1/520.20

Chemicals, Hazardous--Involving -- 4/212.49

Crime Committed by Juvenile--Arrested When Adult -- 4/775.60

Death Investigation -- 4/709.10

Defined -- 1/540.10

Discovery Hearings -- 4/792

DR number required prior -- 4/212.30

Explosives--Involving -- 4/212.50

Immediate--Requesting -- 4/201.30, 4/212

Juveniles--Missing -- 4/218.30

Priority -- 1/540.20
Resources -- 1/540.20
Scientific Investigation Division -- 4/212.15, 4/212.25, 4/212.44
Traffic Crashes -- 4/437
Underwater Searches -- 4/212.60
Vice -- 4/720.78

FOOD POISONING -- 4/210.80

FOOTPRINTS

Plaster Casts--Requesting -- 4/212.46

FOREIGN BORN ARRESTEES -- 4/604.41

FORCE

Policy in Use of -- 1/240.10

FORCE INVESTIGATION DIVISION (FID), PROFESSIONAL STANDARDS

BUREAU -- 3/794.10

Administrative responsibilities of FID -- 3/794.10
Administrative Investigation Responsibility -- 3/794.20
Confidential Report -- 3/409.20
Distribution of Report -- 3/794.39
FID Investigations -- 3/794.37
 Directed Referral to Behavioral Science Services -- 3/794.40
 Duty to Access Supervisorial Response -- 3/794.37
 Investigations Involving Misconduct -- 3/794.30, 3/794.32
 Notification to District Attorney and Inspector General -- 3/794.35
 Response and Crime Scene Responsibilities -- 3/794.37
 Return of Involved Employee(s) to Field Duty -- 3/794.40
 Watch Commander/Department Command Post Notification Responsibilities -- 3/794.35
Notifications -- 3/794.35, 3/794.10, 4/214.50, 4/244.30
Organization and Assignment -- 3/763.70
Qualifications and Requirements -- 3/763.70
Responsibility for Criminal Investigations -- 3/794.14

FOREIGN NATIONALS

Arrests -- 4/765.80
Notification Required -- 4/214.50, 4/765.80
Deaths -- 4/284.47
Visit by Foreign Consular Officer -- 4/618.40

FOREIGN TRAVEL -- 3/390.35

FOREIGN WARRANTS (See: WARRANTS, FOREIGN)

FORFEITURE

Conveyances -- 4/222.16
Property Seized for -- 4/201.65
Seizure of Cash Bail in Narcotic Cases -- 4/680.05

FORGED/FRAUDULENT CHECKS

Location booked -- 4/515.20
Transfer to case files -- 4/570.20

FORGED/FRAUDULENT DOCUMENTS

Booking -- 4/515.20, 4/530.30

FORGERY

Documents Involving Booking -- 4/515.20, 4/530.30
Fingerprinting Arrestees -- 4/625.26

FORMS AND REPORTS

(See: **RECORDS AND REPORTS, DEPARTMENT, CLERICAL OPERATIONS**)

FORTUNE TELLERS -- 4/270.35

FOUND PERSONS

Adults/Juveniles -- 4/712
Adults -- Shelter -- 4/712.35
Found/Unidentified -- 4/712.30
Investigation -- 4/712.10
Juveniles -- 4/218.33

FOUND PROPERTY

Animals -- 4/204.75
Bicycles -- 4/236.10, 4/236.20, 4/236.30
Booking
 Describing -- 5/030.35
 Location -- 4/515.10
 Officer responsible -- 4/510.10
 Person to whom booked -- 4/520
 Purses -- 4/535.70
 Rebooking as evidence -- 4/505.20
Defined -- 4/505.10
Found Property Retained by Finder -- 4/555.50
Releasing -- 4/555.50
 Bicycles -- 4/645.20
 Identifying mark altered -- 4/560.30
 Notification -- 4/510.10, 4/550.20
 Parking meters -- 4/520.30
 Receipt required -- 4/555.10
Retained by Finder -- 4/510.10
Transferring -- 4/570.10

License plates -- 4/555.70

Vehicles -- 4/221.20

FRAME NUMBERS, BICYCLE

Missing or Altered -- 4/236.50

FREE TIME--OFFICERS'

Code Seven -- 4/120.40

Defined -- 3/702.20

FREEDOM OF INFORMATION ORDINANCE

Requests -- 3/406.20

Responsibility -- 3/406.20

FREEWAYS

Abbreviations -- 4/340.20

Delineation of Responsibility -- 4/340.30

Direction Designations -- 4/340.10

Traffic Crash Investigation on -- 4/340.30

FUEL CREDIT CARDS

Use -- 4/287

FUGITIVES

Arrested on Local Charge -- 4/715.10, 4/715.70

Booking

 Additional Charges -- 4/606.07, 4/715.10

 Advice -- 4/216.01, 4/606.07

 Booking and Identification Record--Completion -- 4/606.07

Defined -- 4/715.05

In--State Warrants -- 4/606.07

Notifications -- 4/201.37, 4/606.07, 4/765.50

Out--of--State Warrants -- 4/606.07

Release--Priority of Local Charges -- 4/715.70

Supplemental/Multiple Charges -- 4/606.07

FUNCTION

Defined -- 2/030.10

FUNCTIONAL MANUALS

Maintaining and Updating -- 0/082

FUNCTIONAL SUPERVISION

Defined -- 3/140

FUND COMMITTEE -- 3/350.10

FUNDS, BUDGETARY

Emergency Investigative Travel Fund -- 3/390.37

Secret Service Funds

Monthly Report of -- 3/355.20

Use of -- 3/355.10

FUNDS, NON--BUDGETARY

Area Booster Funds -- 3/350.32

Area Division Section Unit, and Joint Funds Definition and membership -- 3/350.30

Auditing -- 3/350.16

Bookkeeping system -- 3/350.14

Committees

Deviation from -- 3/350.11

Duties -- 3/350.10

Expenditures by -- 3/350.18

Fund control -- 3/350.12

Donations / Contributions -- 3/350.20

Expenditures -- 3/350.18

Fund Raising

Accounting -- 3/350.52

Activities -- 3/350.50

Income Tax -- 3/350.17

Inmates' Welfare Fund -- 3/350.40

Reimbursement for Lost or Damaged Property -- 3/375, 3/376

Youth Activity Funds -- 3/350.48

FUNERALS

Active Employees, Department Response and City Resources -- 3/798.05

Employees -- 3/798

Commanding Officers participation in -- 3/798.30

Detailed to -- 3/798.90

Officers Killed on Duty

Outside agencies -- 3/798.95

Saluting Not Required--Processions -- 3/238.80

FURNITURE, DEPARTMENT

Inventory Control -- 3/516

Office Machines Defined -- 3/508

Repairs--obtaining -- 3/508

Requests for -- 3/508

Temporary Loan of -- 3/508

Transfer -- 3/516.80

GAMBLING EQUIPMENT

Money, Disposition of -- 4/565.30

GAMBLING, ORGANIZED

Reporting -- 4/270.10, 4/270.20

GANG AND NARCOTICS DIVISION (GND) -- 4/110.20, 5/080.96**GANG ENFORCEMENT DETAIL (See: GANG IMPACT TEAMS)**

Deselection -- 3/763.77

Extension of a GED Assignment -- 3/763.78

Limited Tour Assignment -- 3/763.78

Qualification and Selection Requirements -- 3/763.75

Review of Candidate's Work History -- 3/763.77

Selection Process -- 3/763.76

Training -- 3/763.79

Transfers/Loan Requirements -- 3/763.75

GANG ENHANCEMENT PROCEDURES -- 4/720.65

Applicable Gang Enforcement Statutes -- 4/721.10

Filing Gang Enhancements -- 4/721.15

Gang Detectives' Responsibility -- 4/721.35

Gang History Books -- 4/721.20

Gang Officers' Responsibility -- 4/721.30

Predicate Crimes and Gang Expertise in the CAL/GANG System -- 4/721.25

GANG EXPERT

Defined -- 4/721.15

Qualifications -- 4/721.15

GANG FILE GUIDELINES -- 4/269

OIC's Responsibilities -- 4/269.10

GANG HISTORY BOOKS -- 4/721.20**GANG SUPPORT SECTION, GND**

Monitoring and Updating Gang Information -- 4/269

GAS

Escaping from Manhole or Drain -- 4/208.40

Notification required -- 4/214.50

GAS EQUIPMENT (CHEMICAL)

Policy -- 1/572

Requisitioning -- 3/508

GASOLINE

Booking -- 4/212.49

Department

Accepting delivery of -- 3/588.20

Emergency service -- 3/588.40

Obtaining -- 3/588

Removal -- 4/208.30

GASOLINE CREDIT CARDS (See: FUEL CREDIT CARDS)**GENERAL DUTY HELMET**

Division Responsibilities -- 3/631.30

Issuance, Repair, or Replacement -- 3/631.40

Loss or Theft--Reporting -- 3/607.20

Required Equipment -- 3/620.10, 3/631.10

GENERAL HOSPITAL (See: LOS ANGELES COUNTY USC MEDICAL CENTER)**GENERAL MANAGER (See: CHIEF OF POLICE)****GEOGRAPHIC AREAS**

Reporting District Designations -- 5/030.26

GLASS FRAGMENTS

Booking -- 4/535.35

GLOVES**High--Visibility**

Accounting and issuance -- 3/630.20

Officers required to wear -- 3/630.10

Protective, Handling Urine Samples -- 4/343.42

GLUE

Booking -- 4/540.70

GRAND THEFT

Booking Charges -- 4/610.50

Notification of Loss Exceeding \$5,000 -- 4/248.70

GRANT FUNDS

Applications -- 3/325

GRATUITIES

Policy Against -- 1/210.10, 1/270.15, 4/601.10

GRIEVANCES, EMPLOYEES'

Advanced Paygrade Appeals -- 3/747
Appeal of Recommendations -- 3/746.60
Defined -- 3/745.05, 3/746.10
Employees Covered By Memorandum of Understanding -- 3/745
Non--represented Employees -- 3/746
Pay--Grade Advancement Rules and Procedures -- 3/747
Policy -- 1/220.10
Presenting a Grievance -- 3/746.20
Procedure -- 3/745.10
Representation During -- 3/746.80
Represented Employees -- 3/745
Review
 Emergency -- 3/746.70
 Formal -- 3/746.30
 Results -- 3/746.40
Withdrawal -- 3/746.50

GROOMING STANDARDS

Court room/Administrative Hearing attire -- 3/605.80
Non--uniformed Civilian Employee's -- 3/605.40
Personal Appearance -- 3/605.10
Sworn and Uniformed Civilian Employee's -- 3/605.30

GROUP

Defined -- 2/040.40

GROUP COMMANDING OFFICER -- 2/050.40

H

HABEAS CORPUS, WRITS OF -- 4/165.33, 4/725.70, 4/725.72

Notification -- 4/165.33
Requesting Warrant for -- 4/725.70
Warrant Obtained for -- 4/725.72

HAIRCUTS

Standards -- 3/605.20

HANDCUFFING INMATES (See Also: ARRESTEES)

Belligerent Arrestees -- 4/217.34
Use of Handcuffs -- 4/217.30
Misdemeanor Arrestees -- 4/217.32
Persons with a mental illness -- 4/217.36
Transporting Arrestees -- 4/217.50
Transporting Phencyclidine (PCP) Arrestees -- 4/217.53

HANDCUFFS

Case for -- 3/622.60
Inspecting -- 3/226.64
Key -- 3/621.10
Loss or Theft--Reporting -- 3/607.20
Plastic
 Plainclothes officers -- 3/627.20
 Uniformed officers -- 3/621.20
Required Carrying -- 3/622.60, 3/627.10
 Additional handcuff case -- 3/622.70

HANDWRITING

Examples of Arrestees'
 Obtaining -- 4/625.30, 4/625.35

HARBOR DEPARTMENT

Traffic Crashes Involving -- 4/440.25

HAT, UNIFORM

(See Also: **UNIFORM AND PERSONAL EQUIPMENT, OFFICERS'**)

Required -- 3/614.20

HATE CRIMES AND INCIDENTS

Defined -- 4/203.25
Dispatching -- 4/120.77
Investigation of -- 4/203.25
Notification of -- 4/214.50
Policy -- 1/522
Reporting -- 4/203.25

HAZARDOUS MATERIALS

Booking -- 4/212.49
Definition -- 4/212.49
Exposure to -- 3/712.10
Scientific Investigation Division
 Handling and disposition -- 4/212.49
 Requesting -- 4/212.15
Traffic Crashes Involving -- 4/430.10

HAZARDS

Debris in Streets--Reporting -- 4/208.30
Electrocution, Metro Red, Blue and Green Lines -- 4/208.45
Employee Exposure to -- 3/712
Excavations--Reporting -- 4/208.70
Officers' Duties Isolation of scene -- 4/208.10
Police Radio Towers -- 4/208.60
Power or Transmission Lines--Reporting -- 4/208.80
Sewers or Storm Drains--Requesting Repairs -- 4/208.40

Sig--Alert Broadcasts -- 4/208.95
Street Repairs--Requesting -- 4/208.20
Tree Obstructing View--Reporting -- 4/208.50
Water Facilities--Reporting -- 4/208.85

HAZING AND INITIATION ACTIVITIES -- 1/275

HEAD OF DEPARTMENT (See: POLICE COMMISSION)

HEALTH DEPARTMENT, COUNTY (See: COUNTY HEALTH DEPARTMENT)

HEARING--IMPAIRED

Requests for Interpreter -- 4/203.37

HEARING OFFICER -- 3/763.53

HECTOGRAPH -- 3/590

HELICOPTERS, DEPARTMENT (See Also: AIR SUPPORT DIVISION)

Flight Approvals -- 4/299.40
Flight Request Procedure -- 4/299.20
Helmets -- 3/631.50
Landings at Community Events -- 4/299.45
Use -- 4/299

HIGH--GRADE MISDEMEANORS -- 4/615.40

HIGH--VISIBILITY EQUIPMENT -- 3/630

HIT--AND--RUN TRAFFIC CRASHES

Hit--and--run
Investigation at Scene -- 4/430.50

HOBBLE RESTRAINT DEVICE

Optional Equipment Plain Clothes Duty -- 3/627.20
Required Equipment Uniformed Officers -- 3/621.10
Safety Equipment -- 3/376.10
Transporting Violent Persons, Use of Leg Restraining Devices -- 4/217.40

HOLDS

Parolees -- 4/201.37
Pawnshop -- 4/770.30
Vehicles
Area Vehicle Control Clerk -- 4/780.80
Placing -- 4/220.85
Releasing -- 4/780.50
Two--Day Limit -- 4/780.77

HOLIDAY

Absence from Duty -- 3/702.30
Civilian Employees -- 3/703.60
Day Off in Lieu -- 3/705.40

HOLIDAYS, RELIGIOUS -- 3/704**HOME GARAGING**

Associated Fee, Home--Garaging Outside the County -- 3/260.01
Commanding Officer, Policies and Procedures Division, Responsibilities -- 3/260.08
Commanding Officer, Other--Responsibilities -- 3/260.04
Commanding Officer--Responsibility, Home--Garaging, Outside the County -- 3/260.04
Employee--Responsibility -- 3/260.02
 Home--Garaging Outside the County -- 3/260.04
Home--Garaging Approval Summary -- 3/260.04, 3/260.06, 3/260.08
Home--Garaging Employee Authorization -- 3/260, 3/260.02, 3/260.04
Home--Garaging Vehicle Authority Application -- 3/260, 3/260.04, 3/260.06, 3/260.08
Home--Garaging Vehicle Log -- 3/260.02, 3/260.04
Insurance Required -- 3/260.10
Loaned Vehicles -- 3/583.50
Office Director--Responsibilities -- 3/260.06
Outside the County -- 3/260.01, 3/260.04
Review Committee -- 2/093.45
Temporary Home--Garaging -- 3/261

HOMICIDE (See Also: DEAD BODIES)

Assistance at Scene--Requesting -- 4/212.10
Autopsy Notifications -- 4/710.11
Follow--up
 Cleared Other -- 4/710.40
 Investigation -- 4/710
 Status reports -- 4/710.20
Murder Book -- 4/710.30
Notifying Investigating Officer -- 4/238.40
Protecting Scene -- 4/238.83

HOMELESS

Police Contacts -- 1/240.07

HONOR GUARD, DEPARTMENT -- 3/246**HORSES (Mounted Platoon)**

Requesting -- 4/212.74

HOSPITAL, RECEIVING (See: RECEIVING CLINICS AND HOSPITALS)

HOSTAGES

Hostage Negotiators (**See: Crisis Negotiation Team**) -- 4/212.72

Minimizing Risk of Death -- 1/556.35

Policy, Department -- 1/560

Protection of -- 1/556.10

HOUSING AUTHORITY POLICE DEPARTMENT

(**See: OUTSIDE POLICE AGENCIES**)

HUMAN RESOURCES DEVELOPMENT

Policy, Department -- 1/665.03

HYGIENE

Inmate -- 4/649.10

ICE PICKS -- 4/535.45

IDENTIFICATION CARDS, EMPLOYEES'

Inspecting -- 3/226.76

Replacement -- 3/376.40

Reporting -- 3/376.50, 3/607.20, 4/282

Officers Required to Carry -- 3/603, 3/627.10, 3/733.20

Presentation Required -- 4/294, 4/604.12

IDENTIFICATION NUMBERS

Firearms, of -- 4/540.50

Officers' Qualification course determined by -- 3/258.08

Removed

Bicycles -- 4/236.50

Property -- 4/560.30

Vehicles -- 4/220.90

IDENTIFICATION OF INMATES

Fingerprinting -- 4/625.20

Handwriting exemplars -- 4/625.30

Identification band -- 4/625.40

Palmprinting -- 4/625.25

Photographic identification -- 4/738

Photographs -- 4/635

Thumbprints on Booking and Identification Record -- 4/625.10

IDENTIFICATION OF SUSPECTS

In the Field -- 4/203.50

Photographic Identification -- 4/738

Photographs -- 4/635

Voice Identification -- 4/740

IDENTITY THEFT (See Also: FALSE PERSONATION)

Definition -- 4/248.10

Preliminary Investigation -- 4/248.10

ILL OR INJURED ANIMALS -- 4/204.60

ILL OR INJURED EMPLOYEES

Absence from Residence -- 3/711.60

Athletic Activity During -- 3/772

Emergency Treatment -- 4/210.25

Injured on Duty--Timekeeping -- 3/702.30

Leave of Absence -- 3/716.30, 3/730.40, 3/730.65

Medical Calendar--Use -- 3/710.40

Medical Treatment (IOD) -- 3/720.10, 4/210.25

Notifications -- 3/711.22

Off Duty -- 3/711.30

On Duty--Reporting -- 3/711.10, 3/711.20, 3/711.25

Emergency facilities -- 4/210.25

Secondary Employment During -- 1/270.30

Permanent Disability Evaluation/Accommodation -- 3/711.76

Preliminary Investigation Required--Injuries -- 3/711.21

Presumed to be Duty--Incurred -- 3/711.25

Police Reserve Officer -- 3/716, 3/716.10

Reporting Off -- 3/711.10

Retreatment (IOD) -- 3/720.30

Returning to Duty -- 3/711.70

Sick Interviews -- 3/718

Sick Time Exhausted -- 3/730.60, 3/730.65

Temporary Disability Evaluation/Accommodation -- 3/711.75

Workers' Compensation Case Number -- 3/717

ILL OR INJURED PERSONS

Address Unknown -- 4/210.44, 4/210.46

Ambulance Service

Canceling -- 4/210.65

Maternity service--for -- 4/210.70

Requesting -- 4/210.22

Unconscious person -- 4/210.23

Armed Forces Personnel -- 4/201.73

Booking of

Treatment before -- 4/203.10, 4/210.10, 4/218.67, 4/648.10

Tuberculars -- 4/648.25

Buildings--Injured in -- 4/210.85

City Property Involved

Notification to City Attorney -- 4/440.25, 4/440.50

Photographs of scene necessary -- 4/210.50
Comatose -- 4/210.23, 4/210.75
Deadly Weapons--Injured by -- 4/210.28, 4/210.90
Use of Force Review Board Duties -- 2/092.50
Emergency Medical Treatment -- 4/210.75
Transporting -- 4/648.13, 4/210.75
Food Poisoning Involved -- 4/210.80
Insulin Shock -- 4/240.50
Maternity Service--Ambulance Service -- 4/210.70
Medication Use--Persons in Custody -- 4/210.05
Mentally Ill (**See: PERSONS WITH A MENTAL ILLNESS**)
Non--Custodial Individuals Claiming Injury Due to Department Employee Actions --
(**See: MEDICAL TREATMENT**)
Officers (**See: EMPLOYEES, DEPARTMENT**)
Personal Medication--Using -- 4/210.05
Police Action--Result (**See Also: SHOOTINGS**) -- 4/210.28
Notification required -- 4/214.50
Inmates
Rape Victims Medical Examinations -- 4/210.35
Religious Assistance -- 4/210.30, 4/210.32
Reporting
Completing -- 4/210.44, 4/210.46
Notification to Investigating Officers -- 4/210.46
Resulting from Use of Force (**See: Force Investigation Division**) -- 3/794
Traffic Crashes Involving Officer's Duties -- 4/410.05
Transporting or Escorting -- 4/210.75, 4/648.13
Transportation and/or Treatment of Ill or Injured Persons by the Fire Department -- 4/210.24
Tuberculars -- 4/210.40
Unconscious Person -- 4/210.23

ILLEGAL ENTRY (IMMIGRATION)

Enforcement -- 4/264.50
Illegal Entry Holds -- 4/675.35
Policy -- 1/390

ILLEGAL PARKING

Enforcement -- 4/384
Impounding Vehicle for -- 4/222.20
Traffic Crash Involving -- 4/430.40

ILLEGAL WEARING OF A MILITARY UNIFORM -- 4/264.10, 4/264.40

ILLNESS, MENTAL (See: PERSONS SUFFERING FROM MENTAL ILLNESS)

IMMIGRANTS, UNDOCUMENTED

Enforcement -- 4/264.50
Policy -- 1/390

IMMUNITY

Diplomats -- 1/490.10, 4/284.10, 4/284.15, 4/284.20

Informants -- 1/544.20

Traffic Enforcement -- 4/284.15

IMPOUND HEARINGS (See: VEHICLE IMPOUND HEARINGS)**IMPOUND GARAGES (See: VEHICLES, GENERAL)**

Releases of Vehicles by -- 4/780.50, 4/780.80

INACTIVE DUTY

Assigning

 Commanding officer's duties -- 3/840.20

Employee's duties -- 3/840.40

Probationary officers during termination process -- 3/728.27, 3/728.28

Equipment--Returning -- 3/607.30

General -- 3/840.10

INCENDIARIES (See: EXPLOSIVES)**INCIDENT COMMAND POST (See Also: EMERGENCY OPERATIONS GUIDE)**

Activation -- 3/108.50

 Notification required -- 4/214.50

Establishment, Functions, and Duties -- 3/108.50

Purpose -- 3/108.40

INCOMPETENT DRIVER

Reporting -- 4/342

IN--CUSTODY DEATH

Persons in Custody

 Coroner--notification -- 4/238.46

 Department of Corrections--Notification -- 4/238.36

 Department of Justice--Notification -- 4/238.35

 Department Command Post--Notification -- 4/214.50

 Outside Police Agencies--Notification -- 4/648.14

 Inmates in division jails -- 4/238.65

INDEMNIFICATION OF PRIVATE CITIZENS -- 4/765.60**INDICTMENT**

Arrestees Release -- 4/775.10

INDOOR DUTY, OFFICERS'

Uniform Requirements Officers -- 3/618

INDUCTEE, MILITARY

Arrest--Notification -- 4/615.30

INFECTIOUS MATERIALS

Defined -- 4/536.10

Packaging -- 4/536.15

INFORMAL INSPECTIONS

Procedure -- 3/226.88

Watch Commander Conducting Time for -- 3/222.40, 3/660.40

INFORMANTS

Confidential Informant Tracking System Database, Requirements for Entry -- 4/734

Immunity from Prosecution -- 1/544.20

Officers' Responsibilities -- 1/544.30, 4/733.10

Undesirable Informant File -- 4/733.20

Use of -- 1/544.10, 4/733

INFORMATION

Bicycles--Requesting -- 4/120.80

City Government, Significant Information, Impacting -- 4/214.45

False Information to a Peace Officer -- 4/354.10

Financial Responsibility Advising Accident Parties -- 4/420.05

Intelligence--Reporting -- 4/271.20

Legal--Obtaining -- 3/218.30

Medical Information--Authorization to release -- 4/210.29

Officers' Responsibility -- 1/440.40

Public Information Program on Education -- 1/440.50

Release of--News Media Juvenile Subjects -- 3/406.10

Requested from Outside Agencies

Corporations -- 4/765.10

Post Office Department -- 4/765.30

Probation Department -- 4/765.70, 4/765.75

Public Utilities -- 4/765.10

Requests from the Public -- 1/440.10, 3/406

Requests from Records and Identification Division

Citizen requesting--Procedure -- 3/408, 3/410

Officer requesting -- 4/202.60, 4/294

Telephonic Requests--Handling -- 4/190.60

Vehicle Registration -- 4/202.64

INITIATING A COMPLAINT INVESTIGATION INVOLVING A USE OF FORCE -- 3/830

Complaint Related to a Non--Categorical Use of Force -- 3/830.10

Complaint Unrelated to a Non--Categorical Use of Force -- 3/830.05

Initiating A Complaint During Adjudication -- 3/826.15

Recording Supplemental Information -- 3/826.20

INJURED ANIMALS -- 4/204.60

INJURED ON DUTY (I.O.D.)

(See: ILL OR INJURED EMPLOYEES)

INJURED PERSONS (See: ILL OR INJURED PERSONS)

INMATES MESSAGES -- 4/658

INMATESS WELFARE FUND

Defined -- 3/350.40

INMATES

Adult Booked as Juvenile -- 4/705.63

Arraignment of

Delay because of arrestee's medical condition -- 4/750.20

Felony arrestee on a misdemeanor -- 4/720.10, 4/720.38

Investigating officer not assigned -- 4/675.30

Outside police agency arrestees -- 4/870

Procedure -- 4/750.10

Transporting -- 4/660.10

Without unnecessary delay -- 4/775.15

Arrested in possession of stolen property -- 4/765.56

Arrested inside the City with property stolen outside the City -- 4/765.52

Arrested outside of the City with property stolen in the City -- 4/765.54

Automated Justice Information System Booking Charge Table -- 4/216.02, 4/216.01, 4/610.05

Bondsmen and Attorneys

Employee's recommendation prohibited -- 4/650.60

Identification of -- 4/650.40

Inmates' contacts with -- 4/650.70

Requesting to visit Inmate -- 4/650.50

Booking (See: BOOKING INMATES)

Advice -- 4/216.01, 4/216.02

Telephonic -- 4/216.01, 4/216.02

Approval -- 4/216.01, 4/216.02

Booking Information--Recording -- 4/604.35

Citations in Possession of -- 4/620.10

Civil Processes--Service of -- 4/657

Comatose -- 4/210.23, 4/210.75

Communicable diseases -- 4/648.25

Confinement of Misdemeanor/Infraction Arrestees -- 4/620.30

Count -- 4/652.10

Custody of

Before booking -- 4/216

Female arrestees -- 4/604.16

- Military inductees--notification -- 4/615.30
- Outside police agency arrestees -- 4/860
- Policy -- 1/730
- Until and after booking -- 4/604.15
- Death of -- 4/238.65
 - Notification required -- 4/648.14
 - Confidential Reports -- 3/409.20
- Disposition--Notification -- 4/778.10, 4/778.20
- Escapees (**See Also: ESCAPEES**) -- 4/670
- Exceptional Releases -- 4/682
- Feeding (**See: Inmates [Meals]**)
- Funds for
 - Administering accounting of -- 3/350.40
 - Auditing--procedure -- 3/350.16
- Handcuffing of -- 4/217.30, 4/217.32, 4/217.34, 4/217.36, 4/217.50
- Holds on -- 4/201.37
- Hygiene -- 4/649.10
- Identification of
 - Fingerprinting -- 4/625.20
 - Handwriting exemplars -- 4/625.30
 - Identification band -- 4/625.40
 - Palmprinting -- 4/625.40
 - Photographic identification -- 4/738
 - Photographs -- 4/635
 - Thumbprints on Booking and Identification Record -- 4/625.10
- Injured in Division Jail Notification required -- 4/648.15
- Insulin Shock -- 4/240.50
- Inspection and Interview -- 4/216
- Interrogation of
 - Admonition of rights -- 4/202.10
 - Juvenile Hall, at -- 4/730.20
 - LAC--USC Medical Center -- 4/730.50
 - Juvenile Females -- 4/217.56
- Meals, Supplies--requisitioning -- 3/508
- Medical Treatment for -- 4/648
 - Arrestees under the influence of Phencyclidine (PCP) -- 4/648.16
 - After booking -- 4/648.12, 4/648.20
 - If Taser used -- 4/648.11
 - Notification required -- 4/648.15
 - Before Booking -- 4/203.10, 4/210.10, 4/648.10
 - Booking and Identification Record--entering -- 4/606.16
 - CHP officer's Inmates -- 4/648.10
 - Communicable diseases--special confinement -- 4/648.25
 - Felons--authorization for transfer -- 4/660.30
 - General -- 4/648.05
 - Hospitalization -- 4/648.10
 - Juveniles -- 4/218.67

- Immediate attention--when required -- 4/648.12
- Location for booking -- 4/604.18
- Warrant arrestee--reports required -- 4/725.48
- When carotid hold is used -- 4/648.07
- Military Personnel
 - Military escaped Inmate -- 4/264.10
 - Notifications regarding booking -- 4/615
- Misdemeanants
 - Adult 148 PC and 415 PC Cases Involving Police Officers -- 4/216.02, 4/216.22
 - Drunk arrestees--releasing -- 4/240.25
 - Felony--wanted on -- 4/705.22
 - High--grade--Armed Forces Personnel -- 4/615.40
- Parolees
 - Determining parole status -- 4/216.75
 - Notification to parole status -- 4/201.37
 - Request for hold -- 4/201.37
- Personal Property -- 4/645.20
 - Custody during arraignment -- 4/645.12
 - Deposited for Inmate -- 4/645.25
 - Disputes involving -- 4/645.30
 - Non--prohibited drugs in possession -- 4/217.20
 - Orthopedic and Prosthetic Devices -- 4/645.20
 - Police reserve officers -- 4/645.16
 - Received from outside agencies -- 4/645.11
 - Release of--receipt required -- 4/645.23
 - Responsibility for -- 4/645.10
 - Returning -- 4/645.22
 - Special officers -- 4/645.18
 - Transfer of -- 4/645.20
- Photographs
 - Adults -- 4/635.10
 - Identification Camera, with -- 4/635.05
 - Juveniles -- 4/635.10
 - Los Angeles County Facility, at -- 4/635.15
 - Narcotics marks -- 4/258.20
 - Officer's responsibilities -- 4/635.20
 - Private parts -- 4/258.20, 4/635.25
- Transporting for -- 4/635.20
- Policy -- 1/730
- Pre--Booking Medical Screening -- 4/648.03
- Prior to Booking, Officer's Responsibility -- 4/210.10, 4/648.03
- Recreation -- 4/649.20
- Registration of -- 4/695
- Relationships between Department Employees and Inmates -- 4/601.10
- Releasing -- 4/775.30
 - Adult booked as juvenile -- 4/705.63
 - Adult crime committed when juvenile -- 4/775.60

- Armed Forces personnel -- 4/775.70
- Bail on -- 4/680
- Canceled warrant -- 4/682.20
- Certificate of Release -- 4/775.13
- Control Files -- 4/674
- County jail facility, from -- 4/775.14
- Detention Officer's responsibilities -- 4/675
- Drunk arrestees 849(b)2 P.C -- 4/240.25
- 849(b)1 P.C -- 4/775.14
- Imperative Release -- 4/675.23
- Information about -- 3/406.10
- Investigating officer's duties -- 4/775
- Investigator's Final Report--completion -- 4/775.20, 4/775.24, 4/775.27
 - Juveniles -- 4/690
 - Booked as adult -- 4/705.62
 - Notification to other Agencies -- 4/675.40, 4/675.45, 4/675.50
- Order fixing bail -- 4/675.25
- Order to release teletype -- 4/675.20
- Outside police agency Inmates -- 4/870
 - CHP Inmates -- 4/775.31, 4/871
- Own recognizance (O.R.) -- 4/681
- Female arrestee in division of arrest -- 4/604.17
- Prima facie evidence incomplete -- 4/720.35
- Inmate release teletypes -- 4/675.22
- To other agency
 - Felony -- 4/775.50, 4/775.54, 4/775.58
 - Misdemeanor -- 4/675.12
- VC 40302 through 40305 arrestees -- 4/682.15
- Without prosecution -- 4/775.10
- Without unnecessary delay -- 4/675.30, 4/775.15
- Searching
 - Booking searches -- 4/620.22
 - Confinement of misdemeanor/infracton arrestees -- 4/620.30
 - Physical body cavity searches -- 4/620.25
 - Removal of property of arrestees--City Jail system -- 4/620.10
 - Removal of property of arrestees -- 4/620.15
 - Responsibility for search of arrestee -- 4/620.20
 - Searches of suspects and arrestees -- 4/217
- Show--Ups -- 4/735
- Special Confinement -- 4/653
 - Inspection of -- 4/653.20
 - Placing Inmate in -- 4/653.10
- Supplemental Charges -- 4/646
- Telephone Calls and Telegrams by -- 4/658
 - Adults -- 4/658.12
 - General -- 4/658.10
 - Intoxicated inmate, by -- 4/658.12, 4/658.17

- Juveniles -- 4/658.17
- Teletypes Involving--Format
 - Arraignments -- 4/165.70, 4/660.20, 4/720.38
 - Arrest booking information -- 4/165.02
 - Bail information -- 4/165.20
 - Escapes -- 4/165.60, 4/670
 - Felony booking disposition and supplemental charge -- 4/165.26
 - Notification of availability for release -- 4/165.34
 - Notification of forwarded warrant -- 4/165.35
 - Notification of inmate release -- 4/165.32
 - Notification of writ of habeas corpus or fixed--bail release of felony inmate -- 4/165.33
 - Order to pickup -- 4/165.70
 - Order to release inmate -- 4/165.30, 4/775.30
 - Inmate count -- 4/652.10
 - Request for bail information -- 4/165.15
 - Show--up notifications -- 4/170.04, 4/170.08
 - Supplemental charges -- 4/165.04, 4/165.06
- Thumbprints--Obtaining -- 4/625.10
- Transfer of
 - Assignment for -- 4/660.20
 - Communicable disease, with -- 4/648.25
 - Detention Officer receiving--duties -- 4/660.50
 - Divisions transferring--duties -- 4/660.10
 - Felons--authorization required -- 4/660.30
 - LAC--USC Medical Center, to -- 4/648.20
 - LA Sheriff's Department, to -- 4/660.15
 - Narcotics Arrestees -- 4/604.50
 - Officers transporting--duties -- 4/660.40
- Transportation
 - Court -- 4/750.10, 4/750.12
 - Emergency transport in police vehicle -- 4/210.75
 - Female juvenile -- 4/217.56
 - General procedure -- 4/217.50
 - Handcuffing -- 4/217.30, 4/217.32, 4/217.34
 - Injured Inmates -- 4/648.13
 - Leg Restraints -- 4/217.40
 - Officer's duties -- 4/660.40
 - Time and mileage check -- 4/217.50
 - Unconscious inmate -- 4/210.23
 - Violent Inmates -- 4/217.40
- Vehicles of Custody of -- 4/222.10
- Verminous--Disinfecting -- 4/648.30
- Visitors
 - Attorneys, bondsmen -- 4/650.50
 - Foreign Nationals -- 4/765.80
 - Inmates, for -- 4/659.10
 - Inmates, Private Hospitals, for -- 4/602.10

News media -- 4/659.15
Physician -- 4/343.33
Visitors -- 4/659.40

INNOCENT, FACTUALLY -- 3/408.22

INQUEST, CORONER'S

Death of Employee -- 3/797.90
Responsibilities -- 3/785

INSIGNIA, DEPARTMENT

General Provisions -- 3/634.10
Requirements for Wearing
 Crash Investigation Emblem -- 3/635.40
 Air Support Division Emblem -- 3/635.70
Buttons -- 3/632.20
Cap device -- 3/632.10
Captain's bars -- 3/634.40
Chief of Police's stars -- 3/634.80
Commander's stars -- 3/634.50
Deputy Chief's stars -- 3/634.60
Lieutenant's bars -- 3/634.30
Motorcycle Drill Team Unit Insignia -- 3/635.17
Police officer--advanced pay--grade insignia -- 3/634.20
Sergeant's chevrons -- 3/634.20
Specifications of (See: **THE DEPARTMENT UNIFORM AND PERSONAL EQUIPMENT SPECIFICATIONS BOOKLET**)
Traffic assignment Emblem -- 3/635.20
Traffic enforcement Emblems -- 3/635.30

INSPECTIONS, BUILDINGS

Inspecting--Supervisor's Duties -- 3/540

INSPECTIONS, JAIL

Detention Officer's Duties -- 4/652.20
Inmate Counts -- 4/652.10
 File of -- 4/674
 Teletypes -- 4/652.10
Reporting Official -- 4/652.30

INSPECTIONS, PERSONNEL AND EQUIPMENT

Accompanying Inspecting Officer--Procedure -- 3/226.45
Commands and Procedures
 Handcuffs and keys -- 3/226.64
 Handguns -- 3/226.60
 Miscellaneous items -- 3/226.76
 Notebooks -- 3/226.68

- Reserve ammunition -- 3/226.72
- Commendations -- 3/660.30
- Conducting
 - Area, by -- 3/660.20
 - Chief of Police, by -- 3/660.10
 - Division commanding officer, by -- 3/660.30
 - Watch commander, by -- 3/660.40
- Formal Inspection -- 3/226.92
- Formation Used
 - Determining -- 3/226.10
 - Forming ranks--procedure -- 3/226.15
- Group -- 3/660.20
- Informal Inspection -- 3/226.88
- Inspecting Officer's Duties -- 3/226.40
- Item Specifications--Guide -- 3/226.84
- New Items--Inspecting -- 3/609.10
- Plainclothes Officers--Procedure -- 3/226.80
- Records -- 3/660.30
- Replacement Items
 - Inspecting -- 3/607.20
 - Serially numbered--reporting -- 3/607.20
- Reports
 - Completion -- 3/226.30
 - Roll call inspection--required -- 3/222.40
- Salutes During--Requirements -- 3/226.25
- Special Inspection -- 3/660.50
- Specifications--Uniform -- 3/665
- Types -- 3/226.35
- Unsatisfactory Conditions -- 3/660.30
- Watch Inspection -- 3/660.40

INSPECTIONS, STAFF

- Inspection and Control -- 1/660
- Staff inspection of Organization of the Department -- 1/655

INSPECTIONS, VEHICLES

- Vehicle Theft Investigations -- 4/780.24

INSPECTOR GENERAL

- Compliance with -- 3/895
- Protection for Providing Information to -- 1/273

INSTRUCTORS, TRAINING DIVISION

- Officers Assigned--Duties -- 3/769
- Training Aids
 - Custody -- 3/769.60
 - Obtaining -- 3/769.40

INSULIN SHOCK -- 4/240.50

INSURANCE

For Home Use of Department Vehicles -- 3/260.10

INSURERS

Notification on Suspected Fraud Cases -- 4/782

INTEGRITY -- 1/210.20

INTELLIGENCE

Information--Reporting -- 1/590, 4/271.20, 4/271.46

INTERNAL AFFAIRS GROUP

Complaints--Investigative Responsibility

Reviewing Responsibility -- 3/816.05

Selection for Limited Tour Assignment -- 3/763.69

Selection for Loans -- 3/763.68

Scope of Authority -- 3/835

INTERNATIONAL RELATIONS

Ambassadors Motor escorts -- 3/208.20

Arrest of foreign nationals -- 4/765.80

Asylum--Requests -- 4/284.45

British Consul, Notification regarding Foreign National arrested -- 4/618.40

Consular Officers

Aggravated contacts involving -- 4/284.40

Advice--obtaining -- 4/284.40

Notification required -- 4/214.50, 4/284.40

Correspondence -- 4/284.20, 4/284.25

Family and personal staff -- 4/284.20, 4/284.25, 4/284.40

Felony cases involving -- 4/284.20, 4/284.25

Immunity -- 1/490.10, 4/284.20, 4/284.25

Misdemeanor cases -- 4/284.20, 4/284.25

Premises and property -- 4/284.20, 4/284.25

Request for information regarding -- 4/284.35

Traffic enforcement -- 1/490.10, 4/284.20, 4/284.25

Vehicles -- 4/284.20, 4/284.25

Consular Property -- 4/284.20, 4/284.25

Death of foreign nationals -- 4/284.47

Dignitaries, Visiting

Escorts -- 3/208.20

Diplomatic

Officers -- 1/490.10, 4/284.10, 4/284.15

Policy -- 1/490

INTERPOL REQUESTS

Receipt of -- 4/765.85

INTERROGATION OF SUSPECTS

Admonition of Rights -- 4/202.10

At Juvenile Hall -- 4/730.20

At Los Angeles County--USC Medical Center -- 4/730.50

INTERSECTION CONTROL

Information Requested -- 4/378.60

Employee's Responsibilities -- 4/378.20

Oral Directions -- 4/378.80

Whistle--Use -- 4/378.40

INTERVIEWING (See Also: FIELD INTERVIEW REPORTS)

Adult and Juvenile Arrestees for Administrative Investigations -- 4/202.20

Los Angeles County--USC Medical Center Patients -- 4/730.50

Obtaining a Public Safety Statement -- 3/795

Officers by City Attorney -- 3/216.50

Inmates

Admonition of rights -- 4/202.10

Juvenile Hall -- 4/730.20

LAC--USC Medical Center -- 4/730.50

News media -- 4/659.15

Reports at Station -- 4/274.10

Telephonic Reports -- 4/274.20

Victims and Witnesses

Business card -- 4/296

INTOXICANTS

Policy--Use of -- 1/210.50

INTOXIMETER EC/IR

Checklist -- 4/343.38

Locations -- 4/343.38

Maintenance -- 4/343.38

Use -- 4/343.38

INVESTIGATING OFFICERS (See Also: FOLLOW UP INVESTIGATION)

Responsibility at Crime Scene -- 1/536

Responsibility at Scene of Barricaded Suspect -- 1/568.20

INVESTIGATIONS, PRELIMINARY

Abortions -- 4/212.12

ATM Card Theft -- 4/248.15

Bomb Threat at School -- 4/212.45

Chemicals, Hazardous--Involving -- 4/212.49

Crimes Committed Through Use of Computer Stored Information -- 4/212.14
Explosives--Involving -- 4/212.50
False Personation -- 4/248.20
Field Units' Duties -- 4/203.20, 4/203.21
 Evidence--protection -- 4/212.40
Identification of Suspects -- 4/203.50
Investigative Actions -- 4/203.21
Investigating Officer Assistance Needed -- 4/212.10
Policy -- 1/520
Case Screening Factors -- 4/203.22
Report -- 4/203.21
 Combined with arrest report -- 4/216.14
 Combined with evidence report -- 4/203.15
Sabotage to Computer Stored Information -- 4/212.14
Statement Documentation -- 4/203.23
Suspects--Admonition of Rights -- 4/202.10
Traffic
 Assigned unit--responsibility -- 4/410.15, 4/203.21
 Class I -- 4/415.07, 4/415.10
 Class II -- 4/415.07, 4/415.15
 Report Unit -- 4/203.30

INVESTIGATOR'S CASE ENVELOPE, FORM 15.15 -- 4/702

INVESTIGATOR'S FINAL REPORT, FORM 5.10

Approval--Obtaining -- 4/775.27
Completion -- 4/775.20
Notification of Felony Booking Disposition -- 4/778
Arrestee Releases by
 General -- 4/775.30, 4/775.50
 Rebooking prior to release -- 4/775.54
 Release without rebooking -- 4/775.13, 4/775.58
Reclassification of Case to Juvenile -- 4/775.60
Watch Commander's Responsibilities -- 4/775.24

J

JACKET -- 3/624.10
 RAID -- 3/627.30

JAIL COUNTS

Detention Officer--Duties -- 4/652.20
Teletype of -- 4/652.10
Time Required -- 4/652.10

JAIL DIVISION DISPENSARIES

Complaints Regarding -- 3/720.50

JAIL EQUIPMENT

Emergency Requisitioning -- 3/556

JAIL INSPECTIONS (See: INSPECTIONS, JAIL)

JAIL SYSTEM, CITY

Established -- 2/085

JAIL WARD, LOS ANGELES COUNTY--USC MEDICAL CENTER (See: LOS ANGELES COUNTY USC MEDICAL CENTER)

JANITOR SUPPLIES -- 3/508

JEWELRY

Booking -- 4/535.85

Describing -- 5/030.35

Officer's Wearing--Restrictions (See: ORNAMENTATION) -- 3/605.70

JOHN/JANE DOE NUMBERS

Arrestees -- 4/604.10

Dead Bodies -- 4/238.60

JUMPSUITS (See: UNIFORM AND PERSONAL EQUIPMENT, OFFICERS)

JURISDICTION, DEPARTMENT

Defined -- 2/030.20

JURISDICTION, OUTSIDE

Authority to Act as Peace Officer -- 4/215

Crimes Committed--Notifications -- 4/765.50

Traffic Crash Occurring in

CHP -- 4/410.05

Employee involved -- 4/440.10

Traffic Violator Apprehended in Arrest of -- 4/324.20

Vice Activity in -- 4/270.10

JURY DUTY

Criminal Subpoenas During Jury Duty -- 3/784.40

Denied Requests or No Response -- 3/784.29

Reporting Compensation -- 3/784.42

Jury Duty Summonses

Sworn employees -- 3/784.05

Civilian employees -- 3/784.20

Notification to Police Accountant -- 3/784.32
Receipt of Jury Duty Affidavit -- 3/784.05
Request to be Excused
 Civilian employees -- 3/784.20, 3/784.30
 Commanding Officer's Responsibilities -- 3/784.24
Timekeeping Procedures -- 3/784.36

JUVENILE COURT ORDER

Obtaining -- 4/218.67

JUVENILE HALL (See Also: BOOKING INMATES)

Complaints Against Personnel or Procedures at -- 4/730.20
Interrogation of Juvenile at -- 4/730.20
Release Authorized by Probation Officer -- 4/690.20

JUVENILES

Abandonment -- 4/218.56
Abused Child Section
 Enforcement / Investigations on School Campuses -- 4/218.40
 Policy -- 1/552
Advice or Assistance -- 4/218.15
Age of Victim--Element of Offense -- 4/218.50
Application for Petition
 Arrested by investigating officer -- 4/218.72
 Juvenile booked as an adult -- 4/218.74
 Juvenile Court review -- 4/218.73
Arrests
 ABC violation--notification -- 4/218.68
 Admonition of rights -- 4/202.10
 Application for petition -- 4/218.71, 4/218.72, 4/218.73, 4/218.74
 Arrest report completion -- 4/218.50, 4/218.60, 4/218.70, 4/218.71, 4/218.75, 4/218.78, 4/604.43
 Juvenile Court detaining order -- 4/218.75
 Juvenile when crime committed -- 4/775.60
 Misdemeanor Vehicle Code violation -- 4/346.40
 300 WIC -- 4/218.78
 Under the influence -- 4/218.63
 Traffic infraction--alcohol involved -- 4/346.45
 Traffic warrant -- 4/218.20, 4/218.23
 Warrant of arrest and order for return to custody -- 4/218.75
Booking
 Adult as juvenile -- 4/705.63
 Adult traffic warrant -- 4/218.61, 4/617.15
 Follow--up investigation -- 4/705.64
 Approval -- 4/218.60, 4/218.67
 Booking and Identification Record--Completion -- 4/604.42, 4/604.43
 Charges -- 4/610.05, 4/610.10

Chemical Test Required -- 4/218.60, 4/540.70
Custody -- 4/218.78
Escapees -- 4/218.62
Investigator's Final Report -- 4/218.90
Juvenile as adult -- 4/218.74, 4/705.62
Officer's responsibility regarding Form -- 4/218.90
Teletype abstract required -- 4/218.95
Teletype format -- 4/165.02
Traffic warrant -- 4/218.20, 4/218.23
Cases--Court Review -- 4/218.73
Child Abuse
 Reporting of -- 4/218.51
 Licensed Foster Home or Child Care Facility Involved -- 4/218.51
 Suspected Child Abuse Reports (SCAR) -- 4/218.53
Crime Committed by Arrested when adult -- 4/775.60
Detention
 Approval -- 4/218.65
 Conditions necessitating -- 4/218.64
 Department of Social Services homes -- 4/218.66
 Juvenile--child--abuse suspect -- 4/604.19
 Location -- 4/218.66, 4/218.67
 Los Angeles Unified Arrestee Medical Screening Form -- 4/218.66, 4/648.03
 Notification regarding -- 4/218.80
 Petition -- 4/218.72, 4/218.74
 Secure Facility -- 4/218.69
 Temporary -- 4/218.66
 USC Medical Center -- 4/218.67
Escapees -- 4/670.10, 4/670.15
Evidence Involving--Handling -- 4/540.70
Female
 Interrogation regarding sex matters -- 4/218.57
 Transportation -- 4/217.50, 4/217.56
Fingerprints -- 4/625.10, 4/625.20, 4/625.25
Fugitives -- 4/218.60
 Handwriting Exemplars--Obtaining -- 4/625.30
 Injury Report--Suspected Child Abuse -- 4/218.52
Interrogation
 Miranda Admonition -- 4/202.10
 Juvenile females--regarding sex -- 4/218.57
 Juvenile Hall -- 4/730.20
 Public school -- 4/218.40
Liquor Law Violations Involving -- 4/218.68
Missing
 Investigating -- 4/712.10
 Notifications -- 4/712.10
 Other jurisdiction -- 4/712.10
 Reporting -- 4/712.10

Search--immediate follow--up -- 4/218.30

Notifications

- Detective Support and Vice Division -- 4/218.30, 4/218.33, 4/712.10, 4/218.55, 4/690.10
- Department of Alcohol Beverage Control -- 4/218.68
- In--Custody Death -- 4/238.36
- Investigating officer -- 4/675.10
- Parents -- 4/218.80, 4/269.70
- School principal -- 4/218.40

Personal property--care and custody -- 4/620.11

Photographs of -- 4/635.10

Radio Calls Involving

- Advice or assistance--obtaining -- 4/218.15
- Responsibility for handling -- 4/218.10

Records and Warrant Information

- Obtaining -- 4/218.60

Release of

- Detention Officer's Responsibilities -- 4/675.10
- Information about -- 3/406.10
- Juvenile Hall--detained at -- 4/690.05
- Probation officer authorizing -- 4/690.20

Telephone Calls Department expense -- 4/658.17

Traffic Crash Involving -- 4/420.20

Traffic Citation--Issuing -- 4/320.45, 4/346.10, 4/346.45

- No bicycle license -- 4/354.35
- Offenses Involving Alcohol -- 4/346.45
- Refusal to sign -- 4/334.40, 4/346.20
- Traffic Crash Report -- 4/430.05
- Traffic Warrant -- 4/218.20, 4/218.23, 4/218.61, 4/346.40

Transportation -- 4/217.56, 4/289

Unattended as a Result of Arrest -- 4/218.55

Undetermined Death Investigations of Juveniles Under 11 years of Age -- 4/238.17

K

K -- 9 (CANINE) CONTACT

Force Investigation Division -- 3/794.10

Review Board -- 2/092.51

K--9 (CANINE) PLATOON

Requesting -- 4/212.70

KEYS

Department Buildings -- 3/536

- Control system -- 3/536.20

Department Vehicles -- 3/532

Key Boards, Requirement -- 3/532.20

Officers'

Chain for -- 3/626.20

Holder and ring for -- 3/622.50

Inspecting -- 3/226.64

Required equipment -- 3/536.20, 3/620.10

KNIVES

Booking -- 4/535.45

L

LABOR DISPUTES

Department Role -- 1/460.10

Deployment at -- 1/460.50

Enforcement of Laws -- 1/460.30

Impartiality of Department -- 1/460.20

Investigation of Related Crimes -- 1/460.50

Liaison with Labor and Management -- 1/460.50

Related Crimes--Investigating -- 1/460.50

LABOR RELATIONS

Department Role -- 1/460

LATENT FINGERPRINTS

Requesting -- 4/212.20, 4/212.25, 4/212.44

LAUNDRY, JAIL

Emergency Requisitioning -- 3/556

LAW ENFORCEMENT

Equality of -- 1/340

Task of -- 1/504

LAWSUITS (See: CIVIL LAWSUITS)

LEATHER EQUIPMENT, OFFICERS'

Jacket -- 3/624.10

Maintenance of -- 3/602.20

Police Equipment Belt

Officers required to wear -- 3/614.60

Required equipment -- 3/622.10

Trousers Belt -- 3/622.80

LEAVES OF ABSENCE (See Also: ABSENCE)

Approval -- 3/730

Child's School Activities -- 3/730.55

Equipment--Returning -- 3/607.30
Extended Absences -- 3/731
Family Illness or Death -- 3/730.40
Maternity -- 3/730.30
Military
 Compensation rules -- 3/732
 Employee's duties -- 3/730.20
Paid Sick Leave Proof of illness -- 3/711.80
Personal Illness
 Civilian -- 3/730.65
 Officers -- 3/730.60
Policy -- 1/665.40
Preventive Medical Care -- 3/730.50
Probationary Police Officers -- 3/760.45
Reintegrating Employees -- 3/731.20
Requesting -- 3/730.10
Reserve Police Officers -- 3/716.30
Without Pay -- 1/665.40

LEGAL INFORMATION

Requests
 General information -- 3/218.30
 Formal legal opinions -- 3/218.60

LEGAL JUSTIFICATION

Police Action Based on -- 1/508

LEGAL PROCESSES (See Also: SUBPOENAS, WRITS)

Accepting -- 3/425.10
Defined -- 3/425.05
Evidence or Records in Court -- 3/425.30
Log -- 3/425.20
Release of Booked Property -- 3/425.15

LEGISLATIVE PROCEDURES -- 1/270.10

LESBIAN, GAY, BISEXUAL, TRANSGENDER AND QUESTIONING INDIVIDUALS --1/390.10

LETTERS

Letters of complaint from the public -- 3/811.25

LEWD CONDUCT

Booking Charge -- 4/610.52

LIAISON, SPECIAL

Foreign Consulate -- 4/765.80
Corporation -- 4/765.10
Defined -- 2/030.60
Other Jurisdiction, Arrestee suspected of crime in -- 4/765.50
Post Office -- 4/765.30
Probation Department -- 4/765.70, 4/765.75
Public Utility -- 4/765.10
State Board of Control, Indemnification of private citizens -- 4/765.60

LIBRARIES, DEPARTMENT

Reference Books--Requisitioning -- 3/596

LICE -- 4/648.30

LICENSE PLATES, VEHICLE

Disposition -- 4/550.30
Entering on Citation -- 4/320.20
Found--Transferring -- 4/555.70
Lost or Stolen, Advising persons as to method of replacement -- 4/220.26
Reporting Lost or Stolen -- 4/220.25
Tab Displayed -- 4/318.40
Undercover -- 4/288

LICENSES, BICYCLE

Fees collected -- 4/236.75

LICENSES, DRIVER (See: DRIVER LICENSE)

LIMITED TOUR ASSIGNMENTS -- 3/763.67

LINE COMMAND

Defined -- 2/030.40

LINE SUPERVISION -- 3/135

LIQUIDS (See Also: EVIDENCE)

Volatile--Booking -- 4/535.90

LIVESCAN NETWORK EQUIPMENT

Responsibilities -- 4/625.20

LOADING ZONES -- 4/384.15

LOBBYING ACTIVITIES BY DEPARTMENT EMPLOYEES

Employee's Responsibility -- 3/742.10

LOGS (See Also: SPECIFIC HEADING)

Visiting Officers

Officer's responsibilities -- 4/201.80

LOITERING

Booking Charge -- 4/610.52

LONGEVITY PAY -- 3/766

LOS ANGELES CITY CHARTER

Authorized by State Constitution -- 2/005

Command Positions Established -- 2/050

Powers and Duties Established

Chief of Police -- 2/020

General Duties -- 2/020

Temporary Absence or Inability to Act -- 2/020.30

Police Commission -- 2/015

Head of Department -- 2/015.10

Executive Power -- 2/015.20

Police Department -- 2/010

LOS ANGELES COMMUNITY COLLEGES POLICE DEPARTMENT (See: OUTSIDE POLICE AGENCIES)

LOS ANGELES COUNTY JAIL

Release from Investigating officer's duties -- 4/775.14

Service of Warrant at -- 4/725.50, 4/725.51

LOS ANGELES COUNTY--USC MEDICAL CENTER

Absentee Booking -- 4/648.10

Arraignment of Inmates -- 4/750.20

Fingerprints of Arrestees -- 4/625.20

Interviewing Patients Officer's duties -- 4/730.50

Juveniles Booked at -- 4/218.67

Photographing Patients

Arrestee -- 4/635.15

Non arrestee -- 4/730.50

Inmate Transfers to -- 4/648.20

Psychopathic Ward Officers entering--duties -- 4/260.50

Teletype Abstract of Booking -- 4/165.03

LOS ANGELES DEPARTMENT OF TRANSPORTATION

Abandoned Vehicles -- 4/222.35

Booking Property -- 4/840

Citation Cancellation -- 4/326.15

Dismantled Vehicles -- 4/222.40

Emergency Parking Signs -- 4/372.20

Parking Zones--Establishment and Repainting -- 4/384.20

**LOS ANGELES HARBOR DEPARTMENT PORT WARDEN
DIVISION (See: OUTSIDE POLICE AGENCIES)**

**LOS ANGELES HOUSING AUTHORITY POLICE DEPARTMENT
(See: OUTSIDE POLICE AGENCIES)**

LOS ANGELES POLICE ACADEMY

Athletic Activity at -- 3/772

LOS ANGELES POLICE BULLETINS (See: BULLETINS)

LOS ANGELES POLICE DEPARTMENT

Audits of Inspection and Control -- 1/660

Boards and Committees -- 2/090, 2/092, 2/093

City Jail System Established -- 2/085

Command Positions Established -- 2/050

Constitutional Provision Establishing -- 2/005

Department Defined -- 2/040.10

Organization

Defined -- 2/030.80

Established -- 2/060

Office of the Chief of Police -- 2/062

Police Commission -- 2/061

Flexibility of -- 1/655

Levels listed -- 2/040

Terminology -- 2/030

Powers and Duties--City Charter Provisions -- 2/010

Rank Established -- 2/025

State Constitution Provisions for -- 2/005

Office Directors Established -- 2/064

Subdivisions Established -- 2/040.54

**LOS ANGELES UNIFIED SCHOOL DISTRICT SECURITY
SECTION (See: OUTSIDE POLICE AGENCIES)**

LOST PERSONS (See: MISSING PERSONS)

LOST PROPERTY

Animals -- 4/204.70

Bicycles -- 4/236.10, 4/236.20

Citations

Books -- 4/328.70

Completed citations -- 4/326.70

RFC booklets -- 4/213.35

City--Owned (inc. ID/Badge) -- 4/282

Handheld Radios -- 3/579.20

Vehicles (Also See: VEHICLES, GENERAL)

Vehicles -- 4/220

Change of vehicle lost report to

Vehicle stolen report -- 4/220.65

Lost vehicle reports -- 4/220.60

Recovering a lost vehicle -- 4/220.80, 4/221.20

LOTTERY VIOLATIONS

Booking Charge -- 4/610.35

LOUD PARTY ORDINANCE ENFORCEMENT

Procedure -- 4/216.64

LOYALTY -- 1/210.15

LOYALTY OATH

Administering -- 3/776.20

Deputization required -- 3/776.30

Procedure -- 3/776.40

Employee Refusing to Take Report--Forwarding -- 3/776.50

Employees Required to Take -- 3/776

M

MAIL

Department

Forwarding--procedure -- 4/180.10

United States

Outgoing -- 4/180.20

Personal--prohibited -- 4/180.30

MAJOR COMPONENT VEHICLE PARTS

Removal of -- 4/222.42

Vehicle Investigation Determination -- 4/220.10

MAJOR CRIMES DIVISION

Notifications To -- 4/271.20

Terrorism Liaison Officer Program (TLOP) -- 4/271.45

MANAGEMENT DEVELOPMENT ADVISORY BOARD -- 2/092.70

MANAGEMENT PRINCIPLES -- 1/115

MANHOLES

Hazardous--Reporting -- 4/208.40

MANSLAUGHTER, VEHICULAR -- 4/610.60

MANUAL, THE DEPARTMENT (See: DEPARTMENT MANUAL)

MAPS

Crime Scene Obtaining--procedure -- 4/212.52

Pin -- 4/275, 4/275.50

MARIJUANA

Arrest Procedures -- 4/216.25

Arrest Record Destruction -- 3/408.27

Complaint Issued -- 4/675.10, 4/720.40

MARITIME SERVICE, UNITED STATES

Booking Members of -- 4/615.20

MARKSMAN (PISTOL)

(See: QUALIFICATION SHOOTS, BONUS SHOOTS)

MARRIAGES, EMPLOYEES'

Reporting Marital Status Changes -- 3/790

MATERNITY

Leave of Absence -- 3/730.30

Maternity Service--Ambulance Service -- 4/210.70

Probationary Police Officers -- 3/760.45

MEDALS AND DECORATIONS (See Also: COMMENDATIONS)

Armed Forces--Wearing -- 3/636

DARE American Pin/American Flag Pin -- 3/639.40, 3/639.60

Department--Wearing -- 3/637

Service Pins Civilian Employees -- 3/755

MEDIA RELATIONS

Acting Media Relations Officer Assignment of -- 4/297

MEDICAL AID, EMERGENCY

Insulin Shock -- 4/240.50

Inmate (See: Arrestee)

Requesting -- 4/210.22

Transporting in Police Vehicle -- 4/210.75

Unconscious Person -- 4/210.23

MEDICAL EXAMINATIONS -- 3/720

Athletic activity -- 3/772.90

Civilian employees -- 3/730.65

Evidentiary Medical Examination For Non--Custodial Individuals -- 4/210.34, 4/648.18

Police Reserve officers -- 3/716

MEDICAL INFORMATION

Authorization to release -- 4/210.29

MEDICAL TREATMENT

Arrestees who refuse -- 4/648.10

Booked Arrestees -- 4/648.20

Booked Arrestees Emergency -- 4/648.12

Department Employees -- 3/720.10, 4/210.25

Non--arrestees who refuse -- 4/648.18

Non--Custodial Individuals Claiming Injury Due to Department Employee Actions -
- 4/210.34,
4/648.18

Pre--booking medical screening -- 4/648.03

Prior to Booking, Officer's Responsibility -- 4/648.03, 4/210.10

Required when carotid hold is used -- 4/648.07

Required when TASER is used -- 4/648.11

MEMORIAL DAY

Display of Flag -- 3/234.90

MEMORANDUM OF AGREEMENT (MOA) PROCEDURES -- 3/280

Commanding Officer, Policies and Procedures Division, Responsibilities -- 3/280.30

MOA Defined -- 3/280.10

Policies and Procedures Division, Responsibilities -- 3/280.40

Staff and Command Officer's, Responsibilities -- 3/280.20

MEMORANDUM OF UNDERSTANDING (MOU) PROCEDURES -- 3/701

Commanding Officer's Responsibilities -- 3/701.30

MOU Defined -- 3/701.10

Supervisory responsibility -- 3/701.20

MENTAL ILLNESS

Considerations -- 4/260.05

Tactical Disengagement -- 4/260.07

Notification from mental health professional -- 4/260.12

MERIT PAY -- 3/765

Appeal Procedures -- 3/765.20

Approval of Eligibility -- 3/765.10

Certification and Appeal -- 3/765.25

Eligibility Requirements -- 3/765.05

Withholding, Removing or Reducing -- 3/765.15

MESSAGES

MDT/ACC Messages -- 3/788.25

Inmates -- 4/658

Radio -- 4/130

MESSENGER SERVICE, DEPARTMENT

Department Mail Forwarded by -- 4/180.10

METERS, PARKING

Booking -- 4/520.30

Notification -- 4/372.28

Defective -- 4/372.28

Log of -- 4/372.28

METROPOLITAN AREAS

Defined -- 0/030

METROPOLITAN DIVISION

Chain of Command -- 2/067

METROPOLITAN TRANSIT AUTHORITY (MTA)

Broken Power or Transmission Lines--Reporting -- 4/208.80

Citing Procedure -- 4/347

MICROSCOPIC AND BIOLOGICAL MATERIALS

Booking -- 4/535.75

MIDWATCHES

Supervising -- 3/222.75

MILEAGE COMPENSATION--CIVIL CASES -- 3/780.80

MILITARY LEAVE

Compensation During

Claims -- 3/732.20, 3/732.40

Days Off -- 3/732.80

Vacations -- 3/732.60

Employee's Duties -- 3/730.20

Probationary Police Officers -- 3/760.45

Returning City--Owned Property -- 3/607.30

MILITARY LIAISON OFFICER

(See: ARMED FORCES PERSONNEL [Liaison Officer])

MILITARY POLICE

Radio Unit Designations -- 4/110.80

Releasing Armed Forces Personnel Without booking--notification -- 4/201.75

MILITARY RESERVE STATUS -- 3/734.60

MIRANDA ADMONITION

Juveniles -- 4/202.10, 4/202.30

Other Languages -- 4/202.10

Procedure -- 4/202.10

Spanish -- 4/202.10

MISCONDUCT (See Also: COMPLAINTS)

Defined -- 3/805.25

Duty to Report -- 1/210.46

Employee's responsibility -- 3/813.05

Not Based on Original Complaint (MNB) -- 3/829

MISDEMEANANTS

Adult 148 PC and 415 PC Cases Involving Police Officers or Firefighters -- 4/216.22

Drunk arrestees--releasing -- 4/240.25

Felony--want on -- 4/705.22

High--grade--Armed Forces Personnel -- 4/615.40

MISDEMEANOR COMPLAINTS

Felony arrest report used for -- 4/720.32, 4/720.30

Obtaining -- 4/720.25

From felony booking -- 4/720.38

Preparation and filing of (except traffic) -- 4/720.20, 4/720.25

Prima facie evidence--incomplete -- 4/720.30, 4/720.35

Prior misdemeanor conviction -- 4/720.60

Rejection--procedure -- 4/720.30

Reports necessary -- 4/720.25, 4/720.32

Returning--issued on felony arrestee -- 4/720.38

Vice--obtaining -- 4/720.75, 4/720.78

MISDEMEANOR, HIGH GRADE -- 4/615.40

MISDEMEANOR RELEASES

Misdemeanor warrants -- 4/216.67

MISSING PERSONS

Amber Alert -- 4/712.20

Dental Records to DOJ -- 4/712.10

Determining Area of Occurrence -- 5/030.25

Investigation -- 4/712.10

Juveniles -- 4/712.10, 4/218

Police Bulletin Notices Regarding -- 4/760.10

Telephonic Reports -- 4/712.10

MISSION -- 1/105

MISTAKEN IDENTITY--REMOVAL OF ARREST RECORDS

Requesting -- 3/408.22

MOBILE COMMAND FLEET

Radio Unit Designations and Descriptions -- 4/110.60

MOBIL DATA TERMINAL (MDT)

MDT/ACC Administrative "TO" Messages -- 3/788.25

Reporting/Investigating MDT Damage -- 3/579, 3/579.10

MODUS OPERANDI

Special M.O. Bulletins -- 4/760.10

Statistical Information

Emergency requests for -- 4/762.30

M.O. sheet in connection with Form 5.10 -- 4/775.20

MOPEDS, GENERAL -- 4/220.10, 4/220.45, 4/223.10

MOTION PICTURES

Appeal Procedure -- 3/744.36

Auditing Filming Locations -- 3/273

Citations by off-duty officers at movie locations -- 3/744.08

Complaints Involving Retired Police Officer at Filming Locations -- 3/733.30

Work Permits -- 3/744.08, 4/292, 4/292.05

MOTION PICTURES, DEPARTMENT

Requests, Approvals, and Production of, Sale -- 3/758

Training Films -- 3/759.35

MOTOR POOL, MAIN STREET FACILITY -- 3/582.50, 4/286.10, 4/286.20

Obtaining Vehicle -- 3/582.50, 4/286.10

Returning Vehicle -- 4/286.20

Transportation Order -- 3/582.50

MOTOR TRANSPORT DIVISION

Chain of Command -- 2/066

MOTORCYCLE OFFICERS

Off-duty at Filming Locations -- 3/744.08, 4/292.05

Uniforms and Equipment Worn by

Boots -- 3/614.90

Breeches -- 3/614.50

Helmet -- 3/614.20

Insignia -- 3/635.30

Jacket -- 3/624.10

MOTORCYCLES, DEPARTMENT

Assignment of Motorcycles -- 3/584

MOTORIZED ESCORT SERVICE

Authorizing -- 3/208.10, 3/208.20

Blood or Medical Supplies -- 4/210.75

Ill or Injured Person, for -- 4/210.75

Requesting -- 3/208.10

MOTTO OF THE DEPARTMENT

Defined -- 1/100

MOULAGE COPIES

Obtaining--Procedure -- 4/212.46

MOUNTED PLATOON

Requesting -- 4/212.74

MUG FILES

Identification Form -- 4/738.05

MULTI--DISCIPLINARY COLLISION INVESTIGATION TEAM (MCIT) -- 4/412**MULTILITH -- 3/591****MULTIMEDIA INSTRUCTION MATERIALS**

Responsibility -- 3/759.35

Sale and Rental of -- 3/759.35

MURDER

Cleared Other -- 4/710.40

Murder Book -- 4/710.30

Scene of

Assistance at--requesting -- 4/212.10

Crime Scene Log -- 4/203.05

Maps--requesting -- 4/212.52

Protecting -- 4/238.83

N**N.C.I.C. (See: NATIONAL CRIME INFORMATION CENTER)****N.S.F. (Non--Sufficient Funds) CHECKS**

Location Booked -- 4/515.20

Transfer to case files -- 4/570.20

NAME PLATE

Loss or Theft--Reporting -- 3/607.20

NARCOTICS AND DANGEROUS DRUGS

Arrest Involving

Booking advice -- 4/216.01

Booking location -- 4/604.18, 4/515.10

Chemical Test Required -- 4/258.30

Death Resulting from--Notifying Coroner -- 4/238.46

Destruction of -- 4/552.05

DUI -- 4/343.25

Enforcement Policy -- 1/588

Evidence

Arrestee's premises -- 4/258.10

Booking and transferring -- 4/540.70

Transporting to court -- 4/545.10

Expert Testimony Regarding -- 4/216.01

Information -- 4/258.14

Juvenile Arrested

Booking narcotic evidence -- 4/540.70, 4/790.27

Medical examination -- 4/218.63

Marks Photographing -- 4/258.20

Narcotic Activity

Receiving -- 4/258.14

Reporting -- 4/258.17

Narcotic Seizures

Excessive Quantities -- 4/540.75, 4/540.77

SID Response -- 4/540.75

Fentanyl -- 4/540.71

Packaging -- 4/540.70

PCP Arrest Procedure -- 4/216.27

Phencyclidine or its Analogs

Exposure to -- 3/712.15

Handling procedures -- 4/540.72

Photographs of Narcotics Evidence for Court -- 4/545.13

Pretrial Destruction -- 4/552.02

Processing -- 4/540.70

Fentanyl -- 4/540.71

Property Seized for Forfeiture -- 4/201.65

Scars or Marks Photographing -- 4/258.20, 4/635.45

Temporary Storage of -- 4/540.73

Vehicles Used to Transport -- 4/222.16

Volatile Substances -- 4/545.11

Withdrawal

Special purposes -- 4/543.20

Controlled delivery -- 4/543.25

Exigent circumstances -- 4/543.30

NATIONAL ANTHEM

Saluting--Rules Regarding -- 3/238.40

NATIONAL CRIME INFORMATION CENTER (N.C.I.C.)

Wanted Person File--Entry of Information -- 4/728

NATIONAL FLAG

At Half--Staff -- 3/234.90

Display of Flag -- 3/234

Display on Department Vehicles -- 3/234.40

Flag Pin Worn by Uniform/Plainclothes Personnel -- 3/639.60

NATIONAL GUARD, CALIFORNIA

Booking Members of -- 4/615.10

NEWS MEDIA

Cooperation for Feature Article or Program--Approval of Department -- 1/440.30

Identification Cards, Presenting -- 4/298.40, 4/298.80

Interviews and Photographs Inmates -- 4/659.15

Member Arrested Notification required -- 4/214.50

Newsperson entering

Area closed pursuant to statute -- 1/420.70

Area of a serious police incident or crime -- 1/420.75

Newsperson Not Authorized -- 1/420.80

Newsperson Not Exempt From Laws -- 1/420.85

Officers Supplying Information -- 1/440.40

Passes

Fire, Crime or Disaster Scene -- 4/298.40

Policy -- 1/420.60

Photographs--Releasing -- 3/759.64

Relations with -- 1/420

Release of Information

Guidelines and Restrictions -- 3/406.10

Police Record Information -- 3/406

Responsibility -- 1/420.40

Scope and Content -- 1/420.50

Requesting Withholding of Publication -- 1/420.90

Requests for Information -- 1/440.10

Requests to Ride in Police Vehicle by -- 4/280

Role of Department -- 1/420.20

Search of News Media Facilities

Policy -- 1/420.95

Approval -- 4/742.50

Undercover Officer Posing as -- 1/547

Use of Department Facilities -- 1/440.20

NITROUS OXIDE

Investigation -- 4/540.68, 4/510.12
Hazardous Chemical Team, SID -- 4/212.15, 4/212.51

NOISE ABATEMENT -- 4/216.62

NON--BUDGETED TEMPORARY SPECIALIZED UNITS

Approval Process -- 3/301
Area Commanding Officer's Responsibility -- 3/301
Bureau Commanding Officer's Responsibility -- 3/301

NON--CATEGORICAL USES OF FORCE -- 4/245.05

Adjudicating a Non--Categorical Use of Force Incident -- 3/793
Completing a Narrative -- 4/245.12
Initiating a Complaint Investigation Involving a Use of Force -- 3/826
Officer's Responsibility -- 4/245.10
Reportable Non--Categorical Uses of Force -- Defined -- 4/245.05
Reporting Level I Incidents -- 4/245.12
Reporting Level II Incidents -- 4/245.13
Reporting Levels -- 4/245.11
Supervisor's Responsibility -- 4/245.10
Watch Commander's Responsibility -- 4/245.10

NON--CRIMINAL INVESTIGATIONS (See: INVESTIGATIONS, PRELIMINARY)

NON--EVIDENCE (Also See: EVIDENCE)

Booking of -- 4/520.20

NON--LETHAL CONTROL DEVICES

Chemical Irritant Spray -- 4/246.15
Off--Duty Use -- 4/246.15
Commanding Officers' Responsibilities -- 4/246.25
Non--lethal Control Devices Coordinator -- 4/246.20
Policy -- 1/573
Training Divisions Responsibilities -- 4/246.30
Taser -- 4/246.10

NON--MEDICAL DUTY RESTRICTION PROCEDURES -- 3/843

NON--RESIDENT

Traffic Violator -- 1/580.30

NON -- TRAFFIC NOTICE TO APPEAR -- 4/213, 4/216.65

NOTICE OF CORRECTION AND PROOF OF SERVICE

Attaching Location -- 3/202.40
Completion Procedure -- 4/320.80

Forwarding Procedure -- 3/202.70
Lost Completed Citation -- 4/326.70

NOTICE OF FALSE ALARM -- 4/203.60

NOTICE TO APPEAR, CITY ATTORNEY'S -- 3/216.50

NOTICE TO APPEAR (NON -- TRAFFIC)/RELEASE FROM CUSTODY (RFC) -- 4/216.65

NOTICE TO CORRECT DEFICIENCIES, FORM, GENERAL 78 -- 3/760.75

NOTIFICATIONS

Armed Forces Personnel Regarding -- 4/201.73, 4/201.75
Autopsy -- 4/710.11
Burglary -- 4/232
Citizen Requesting Religious assistance -- 4/210.30
Death likely to occur -- 4/201
Extortion -- 4/201
Felony Booking Dispositions -- 4/778
Forfeiture, Property Seized for -- 4/201.65
Fugitive Warrant Arrests -- 4/606.07
Homicides -- 4/238.40, 4/710, 4/201.30
Immediate follow--up required -- 4/201
Indemnification of Crime Victims -- 4/203.35
Insurers on Suspected Fraud Cases -- 4/782
Investigating Officers, to
 Armed Forces personnel involved -- 4/201.70, 4/201.73, 4/201.75
 Regarding felony booking -- 4/201.35
 When follow--up required -- 4/201.30
Kidnapping -- 4/201
Major press coverage -- 4/201
Of Arrest -- 4/765.80.
On--Duty Police Activity Outside City -- 4/215.20, 4/716.10
Parolee Involved -- 4/201.37
Inmate Release Notifications, Detention Officer's duties -- 4/675
Reports Outside Officer's Area of Assignment--Narcotics Involved -- 4/201.60
Scientific Investigation Division, to -- 4/212.15
When Required -- 4/201



OBSERVATION POST -- 4/216.51

OCCUPATIONAL SAFETY PROCEDURES -- 3/275

Definitions -- 3/275.10
Records -- 3/275.50

Responsibility

Field Officer -- 3/275.40

Personnel Division -- 3/275.20

Supervisory -- 3/275.30

OFF--DUTY

Responsibility -- 1/230.10

Outside State -- 1/230.15

Working at a Movie Location -- 3/744.08, 4/292

OFFICE

Administrative Office Established -- 2/040.30

Defined -- 2/040.30

Department Offices Established -- 2/063

OFFICE OF OPERATIONS

Bureaus, Groups, and Divisions Listed -- 2/067

Organization

Operations Central Bureau -- 2/068

Operations South Bureau -- 2/069

Operations Valley Bureau -- 2/071

Operations West Bureau -- 2/070

OFFICE EQUIPMENT

Inventory Control -- 3/516

Office Machines Defined -- 3/508

Repairs--obtaining -- 3/508

Requests for -- 3/508

Temporary Loan of -- 3/508

Transfer -- 3/516.80

OFFICE OF SUPPORT SERVICES

Bureaus, Groups, and Divisions Listed -- 2/066

OFFICER--IN--CHARGE

Defined -- 3/105

Position Established -- 2/050.70

OFFICER DETAINED OR ARRESTED FOR A PROSECUTABLE OFFENSE -

- 3/837

OFFICER'S RESPONSIBILITY

On the job training -- 1/670.20

To train those officers with whom they work -- 1/670.20

Training Publications, for -- 3/670.05

ON--CALL STATUS

Court appearance notification -- 3/212.40
Officers' responsibilities -- 3/212.10, 3/212.20
Overtime compensation for -- 3/212.30
Court -- 3/212

ON--DUTY

Responsibility

On--Duty--within City -- 1/230.05
On--Duty--outside City -- 1/230.05, 4/215.20, 4/716.10

OPERATING AIRCRAFT UNDER--THE--INFLUENCE

Accidents resulting from -- 4/206.15
Arrests -- 4/206.10
Reporting -- 4/206.20

OPERATIONS--CENTRAL BUREAU

Chain of Command -- 2/068
Groups and Divisions Listed -- 2/068

OPERATIONS COMMUNICATIONS COMMITTEE -- 2/093.75

OPERATIONS--SOUTH BUREAU

Groups and Divisions Listed -- 2/069
Responsibilities of Command, Assistant to the Director -- 2/069

OPERATIONS--VALLEY BUREAU

Groups and Divisions Listed -- 2/071

OPERATIONS--WEST BUREAU

Groups and Divisions Listed -- 2/070

OPERATOR SECURITY STATEMENT

Confidential Nature of Department Records, Reports, and Information -- 3/405
Procedures Governing the Use of Computer Terminals -- 3/788.20
Release of CORI--Determination of Right--to--Know/Need--to--Know -- 3/408.16

OPTIONAL UNIFORM

Authorization and Requirements -- 3/615.10

ORDER

Maintenance of -- 1/310

ORDER FIXING BAIL 1276 P.C. -- 4/675.25

ORDER OF RELEASE -- 4/725.72

ORDERS

Compliance with lawful orders--policy -- 1/210.30

ORDERS, DEPARTMENT

Authorization -- 0/090.20

Classification -- 0/090.40

Department Manual Amended by

Authorization -- 0/090.20

Requests for -- 3/220.02

Distribution of -- 0/090.80

Employee's Responsibility

Familiarization with -- 0/095

Identification of -- 0/090.60

Reading to watch -- 3/222.45

Index of -- 0/098.05

Issuance of -- 1/635

Maintaining -- 0/098.10

Monitoring Compliance With -- 0/080.30

Receipt -- 3/670, 3/670.05

Requests for Processing -- 0/080.20, 3/220.02

Supervisors' Responsibilities -- 3/152.20

ORDNANCE, DEPARTMENT (See: ARMAMENT POLICE DEPARTMENT)**ORGANIZATIONS**

Department--affiliated, participation -- 1/672

ORNAMENTATION

Jewelry -- 3/605.70

ORTHOPEDIC AND PROSTHETIC DEVICES (See: Inmates, Personal Property)**OUT OF SERVICE**

Reporting -- 4/120.60

OUTLYING AREA

Defined -- 0/030

OUTSIDE AGENCIES

Cooperation with -- 1/480.10

Criticism of -- 1/480.20

Department Employees Appearing at Administrative Hearings -- 3/210.63

Enroute Bookings -- 4/606.03

Notification on Holds -- 4/675.50

Special Liaison--defined -- 2/030.60

OUTSIDE POLICE AGENCIES

Arrestees -- 4/850
Arraignment -- 4/870
CHP -- 4/775.31, 4/871
Booking of -- 4/860
CHP -- 4/851
Complaints of misconduct -- 4/860
Improper arrests -- 4/860
Medical treatment -- 4/860
Vehicles -- 4/850
Booking By -- 4/865
Chemical Tests--Requested By -- 4/830
Defined and Listed -- 4/801
Evidence -- 4/840
CHP -- 4/841
Disposition of License Plates -- 4/550.30
Fingerprint Investigation -- 4/815
Investigative Responsibility -- 4/810
State University Property, on -- 4/811
Reports -- 4/820
Distribution -- 5/090

OVERTIME, MANUAL AND AUDIT GUIDE

Department Usage -- 3/708

OWN RECOGNIZANCE (O.R.) RELEASES

Felony O.R -- 4/680.40
Misdemeanor O.R.
Determining eligibility for -- 4/681.10
Procedure for -- 4/681.15
Reporting ineligibility for -- 4/681.20
Responsibility for making -- 4/681.05
Marijuana O.R -- 4/675.10, 4/720.40
Policy -- 1/730

P

PALM PRINTS

Charges Requiring -- 4/625.25

PAMPHLETS -- 3/596

PARADE DETAILS

Police Reserve Corps Used for -- 3/252.20
Requests for -- 3/252.80
Saluting Flag During -- 3/238
Vehicle Impounds During Special Events -- 4/222.25
Release of -- 4/780.50

PARKER CENTER

Show--ups--Scheduling -- 4/735.05

PARKING AND INTERSECTION CONTROL

Employee's Responsibilities -- 4/378.20

High--Visibility Equipment -- 3/630.10

Information Requested -- 4/378.60

Oral Directions -- 4/378.80

Whistle--Use -- 4/378.40

PARKING CONTROL (See Also: ABSENTEE CITATIONS)

Angle Parking -- 4/384.25

Board of Education Vehicles -- 4/384.65

Commercial Vehicles -- 4/384.30

Post Office Vehicles -- 4/384.70

Private Property -- 4/384.35

Restricted Zones -- 4/384.15, 4/384.20

Searchlights -- 4/384.45

Tire Marking -- 4/384.55

Warning--Issuance -- 4/384.05

PARKING METERS

Booking -- 4/520.30

Notification -- 4/372.28

Defective -- 4/372.28

Log of -- 4/372.28

PARKING TAKE--HOME CARS/ MOTORCYCLES

(See: Home--Garaging, Home--Garaging Outside the County)

PARKING VIOLATION WARNINGS -- 4/384.05**PARKING ZONES**

Enforcement of -- 4/372, 4/384.15

Legality of -- 4/372.10

Requests for installation of -- 4/372.35, 4/384.20

White, Yellow, and Green, Established and Repainted -- 4/384.20

PARKS

Public -- 4/354.05

PAROLE

Determining Parole Status -- 4/216.75

Notification to Parole Agency -- 4/201.37

Request for Hold -- 4/201.37

Revocation Hearings -- 3/217, 3/217.50

Violators

Release--notifications necessary -- 4/675.40, 4/675.45

Supplemental charge

Authorization -- 4/646.15

Authorization teletype -- 4/165.06

PASSENGERS

Permitting in Police Vehicles -- 4/280

PASSES (Also See: NEWS MEDIA) -- 1/420.60, 4/280

PATROL, UNIFORMED -- 1/580.52

PAWNSHOPS

Booking Tickets -- 4/535.60, 4/535.85

Defined -- 4/770.05

General Procedures Involving -- 4/770

Holds on Property

Defined -- 4/770.10

Outside agencies, for -- 4/770.60

Placing -- 4/770.30

Releasing -- 4/770.40, 4/770.50

Extensions -- 4.770.45

Legal Aspects of Reclaiming Property form -- 4/770.70

Stolen Property in -- 4/770.20

Releasing to owner -- 4/770.70

PAYGRADES--CIVILIANS

Advancement Pool Procedures -- 3/764.20

Application for Employment -- 3/764.20

New Position -- 3/762.90

Reassignment

Higher paygrade -- 3/764.40

Lower paygrade -- 3/764.30

Unsatisfactory performance -- 3/764.50

PAYGRADES--SWORN PERSONNEL

Advanced Paygrade Assignments -- 3/763

Detective Supervisor -- 3/763.05, 3/763.07

Advancement

Exceptional paygrade assignment -- 3/763.65

Pool assignment -- 3/763.25

To higher paygrade position -- 3/763.45

Advancement and Transfer Opportunities -- 3/763.40

Eligibility Requirements -- 3/763.05

Established -- 2/026

Limited Tour Assignments -- 3/763.67
Oral and Written Review Boards -- 3/763.15
Personnel Division Responsibility -- 3/763.10
Police Officer III--Examination Review Board -- 3/763.15
Reassignment
 Deselection from Advanced Paygrade or Bonus Position -- 3/763.55
 Lieutenants and above -- 3/763.70
 To lower paygrade -- 3/763.55, 3/763.53, 3/763.54
Transfer Within Same Paygrade -- 3/763.50

PAYROLL DEPARTMENT

Checks

 Custody and distribution -- 3/440.10
 Unclaimed--disposition -- 3/440.60
Distribution -- 3/440.10, 3/440.30
Record of -- 3/440.30
Signature Required -- 3/440.30

PEACE OFFICER AUTHORITY

City Charter Provision -- 2/010
For Arrest--Probable Cause -- 1/508
Los Angeles Officers Outside State -- 1/230.15
Off--Duty -- 1/230.10
On--Duty--outside City and within City -- 1/230.05, 4/215.20
Outside State -- 1/230.15
Requests by Other Jurisdictions
 Referral -- 4/215.10

PEEPING TOM -- 4/266.50, 4/610.52

PEN REGISTERS -- 3/568.05

PENS AND PENCILS

Carrying Required -- 3/620.10, 3/627.10
Refills--Requisitioning -- 3/508
Use
 Handwritten reports -- 5/030.57
 Offset master -- 5/030.57
 Traffic citations -- 4/320.10

PERFORMANCE REPORT, SUPERVISORY OFFICERS (See: SERVICE RATINGS)

PERMANENT DISABILITY EVALUATION/ACCOMMODATION -- 3/711.76

PERMITS

Conditional Use Permits -- 4/720.79
General

Home--garaging Department vehicle -- 3/260
Searchlight or generator Enforcement of -- 4/384.50

PERSONAL APPEARANCE

Standards

Civilian Clothing -- 3/605.50
Court Attire -- 3/605.80
General -- 3/605.10
Grooming -- 3/605.25, 3/605.30, 3/605.40, 3/605.45
Hair Standards -- 3/605.20
Ornamentation -- 3/605.70

PERSONAL COMPUTERS

Use of -- 3/788.30

PERSONAL CONDUCT

Attention to Duty -- 1/210.25
Compliance with lawful Orders -- 1/210.30
Conduct Unbecoming an Officer -- 1/210.35
Contact with Public -- 1/270.25
Courtesy -- 1/240.15
Employee Relation with Vendors and Contractors -- 1/270.15
Endorsement of Products and Services -- 1/270.20
Financial Obligations -- 1/210.45
Integrity -- 1/210.20
Law Enforcement Code of Ethics -- 1/210.10
Loyalty -- 1/210.15
Policy -- 1/210.05
Refusal to Work -- 1/210.40
Respect for Others -- 1/210.13
Respect for Constitutional Rights -- 1/240.05
Use of Force--Policy -- 1/240.10
Use of Intoxicants -- 1/210.50

PERSONAL EMAIL ACCESS

Prohibition of -- 3/788.42

PERSONAL IMAGING EQUIPMENT AT CRIME SCENES -- 3/566.10

PERSONALIZED LICENSE PLATES -- 4/320.20

PERSONNEL COMMITTEE, DEPARTMENT -- 3/760.95

PERSONNEL DEPARTMENT (See: EMPLOYEES, DEPARTMENT)

PERSONNEL RECORDS

Discovery of -- 3/211.40

Division -- 3/760.90

PERSONNEL REPORTING PROCEDURE -- 3/705.90

PERSONNEL SELECTION -- 1/665

PERSONS SUFFERING FROM A MENTAL ILLNESS

Ambulance Transportation -- 4/260.40

Officer's duties -- 4/260.46

Apprehension and Transportation Order Service -- 4/260.60

Custody Advice -- 4/260.20

Employees -- 3/840.10

Female--Transporting -- 4/260.55, 4/260.60

Firearms--Possession Booking of -- 4/260.25

Handcuffing of -- 4/217.36

Information Regarding

Referral of -- 4/260.10, 4/260.15

Inmates -- 4/648.05

Psychopathic Ward

Weapons to be checked -- 4/260.50

Property Disposition -- 4/260.52

PETITION, APPLICATION FOR

Format -- 4/218.70

Juvenile Booked as Adult -- 4/218.74

Policy -- 1/512

Traffic Enforcement -- 1/580.10

PETTY CASH

Divisional, Division or unit funds -- 3/350.48

PHOTOGRAPHIC EQUIPMENT, SUPPLIES, AND PERSONNEL

Approval -- 3/758, 3/759

Authorization -- 3/759

Official Department photographs, for -- 3/759.16

Official photographs--other City government agencies -- 3/759.32

Press releases, for -- 3/759.64

Public information -- 3/759.48

Employee Relations, for -- 3/759.80

Motion Picture Production -- 3/758

PHOTOGRAPHIC IDENTIFICATION -- 4/738.05

PHOTOGRAPHS

Battery Victims -- 4/273, 4/273.40

Crime Scenes, Requesting -- 4/210.50, 4/212.54

Dead Bodies, Obtaining -- 4/238.55

Developing Booked Film -- 4/212.56
Footprints, Tracks, and Marks
 Procedure for requesting -- 4/212.46
 Requesting -- 4/210.50, 4/212.54
Gang Members -- 4/269.60
Narcotic Marks or Scars -- 4/258.20
Official Department Photographs -- 3/759
Inmates, of -- 4/635
Requesting Services -- 4/212.54
 Releasing -- 3/410.30
 Scene, of -- 4/430.45

PHYSICAL BODY CAVITY SEARCHES (See Also: Inmates, Searching) -- 4/620.25

PHYSICAL EXAMINATIONS -- 3/720

PHYSICAL FITNESS -- 3/770

Physical Fitness Coordinator -- 3/770.30
Training Division Commanding Officer's Responsibility -- 3/770.20

PHYSICIANS

Arrest of Notification regarding -- 4/344.50
Dying Persons--Examination -- 4/210.32
Subpoenas for--Completion -- 4/745.50
Traffic Violations--Handling -- 4/344.50

PICKPOCKETS

Booking Charges -- 4/610.50

PICK--UP TELETYPE

Format -- 4/165.70
Times to be sent -- 4/660.20

PIN MAPS

Crime -- 4/275.10
Traffic -- 4/275.50

PINS, DEPARTMENT APPROVED

American Flag Pin -- 3/639.60
Area Identification Pins -- 3/639.10
Award Lapel Pins -- 3/639.50
DARE Pin -- 3/639.40
Safe Driving Pin -- 3/639.20
Service Pin -- 3/639.30, 3/755

PISTOL RANGE

Qualifying at -- 3/258.08

PISTOLS, SEMI--AUTOMATIC

(See: **FIREARMS, GENERAL; FIREARMS, OFFICERS'; ARMAMENT, DEPARTMENT; WEAPONS; SEMI--AUTOMATIC PISTOLS**)

PLAIN PAPER REPORTING -- 4/274.20

PLAINCLOTHES OFFICER

Carrying of Equipment Police officers -- 3/627.10, 3/627.20, 3/627.30

Exemption to Wearing Uniform -- 3/606.20

Inspecting -- 3/226.80

Reserve Ammunition Required -- 3/611.40

PLANNING

Completed -- 1/630

Responsibility of Officers and Department -- 1/615

Scope of -- 1/620

Use of Task Force for -- 1/625

POLICIES AND PROCEDURES DIVISION

Chain of Command -- 2/066

PLASTER CASTS

Obtaining--Procedure -- 4/212.46

PLASTIC HANDCUFFS

Plainclothes Officer -- 3/627.20

Uniformed Officer -- 3/621.20

POISONS

Booking of -- 4/535.65

Crimes Involving--Notification -- 4/212.48

Food Poisoning -- 4/210.80

Packaging -- 4/535.65

Suicide -- 4/238.48

POLICE ACTION

Civilian Employees, by -- 3/762.94

Death or Injury Resulting

(See Also: **DEATHS [Police Action]**) -- 4/210.28

Notification required -- 4/214.50

Employees' Responsibility

Off--duty -- 1/230.10

On--duty -- 1/230.05, 4/215.20, 4/716.10

Out--of--state -- 1/230.15

Federal Courthouse Property -- 4/263

Legal Justification -- 1/508

Secondary Employment--During -- 3/744.08, 4/292.05
Pre--Planned Raids -- 1/578
School Campuses -- 1/552
Wearing of Body Armor during -- 4/216.52

POLICE BULLETINS (See: BULLETINS)

POLICE COMMISSION

Commission Investigation Division -- 2/061
Established -- 2/015
Executive Power -- 0/001
Powers and Duties of -- 2/015
 Appointing and removing Chief of Police -- 2/015.30
 Executive power -- 0/001, 2/015.20
 Head of Department -- 2/015.10

POLICE EQUIPMENT BELT

Officers Required to Wear -- 3/614.60
Required Equipment -- 3/622.10

POLICE CADET PROGRAM -- 3/245.50

POLICE HONOR GUARD -- 3/246

POLICE MEMORIAL

Inscription Procedures -- 3/797.80

POLICE RESERVE CORPS

Arrest of Disposition of City--owned property -- 4/645.16
Arrest of Reserve Corps Member -- 4/645.16
Change of Employment--Reporting -- 3/252.70
Classification of Reserve Officer -- 3/252.15
Complaint Investigations, Review by Reserve Officer -- 3/820.15
Coordination of
 Area coordinators--duties -- 3/252.50, 3/252.60
 Bureau coordinator--duties -- 3/252.40
 Department coordinator--duties -- 3/252.30
Deficient Performance -- 3/252.30
Deployment
 Policy regarding -- 3/252.20
 Requests for -- 3/252.80
Disciplinary Procedures -- 3/870
Duty Shifts -- 3/252.55
Expense Reimbursement -- 3/252.60, 3/705.80
High--Visibility Equipment--Wearing -- 3/630.10
Illness or Injury
 Injury on--duty -- 3/716.10

Leave of absence -- 3/716.30
Non--service--connected--reporting -- 3/716.20
Non – Attendance -- 3/252.60
Off--duty Peace Officer Status -- 3/252.25
Qualification Requirements -- 3/258
Reserve Corps Symbol -- 5/030.50
Reserve Officer, Review of Complaint Investigations -- 3/820.15
Resignation -- 3/252.68
Termination -- 3/252.65, 3/870.50
Traffic Crash, Employee Involved -- 3/206, 4/440.10
Reporting to Department of Motor Vehicles (DMV) -- 4/440.45

POLICE SURGEON

Consultation Hours -- 3/720.40

POLICE SURVEYOR -- 4/212.52

POLICE WORK OF MAJOR IMPORTANCE -- 0/030, 4/120.40

POLICY (See: VOLUME I OF THE DEPARTMENT MANUAL)

Defined -- 1/010

Glossary of -- 1/020

POLITICAL ACTIVITIES, REPORTING

Employee's Responsibilities -- 3/742.10

POLITICAL STATEMENTS

Policy Against -- 1/270.25

POST--BOOKING RELEASE

Felony O.R. 4/680.40

Misdemeanor O.R.

Determining eligibility for -- 4/681.10

Procedure for -- 4/681.15

Reporting ineligibility for -- 4/681.20

Responsibility for making -- 4/681.05

Marijuana O.R. -- 4/675.10, 4/720.40

Policy -- 1/730

POST OF COMMAND, ABSENCE FROM

Defined -- 3/230

Officers Required to Report Absence -- 3/230.30, 3/230.90

Watch Commanders -- 3/230.95

POST OFFICE, UNITED STATES

Arresting Employees of -- 4/216.60

Information--Requesting -- 4/765.30

Traffic Violations by
Citing procedures for -- 4/349.40
Parking exemptions -- 4/384.70
Turning exemptions -- 4/349.20
Vehicles of Defined -- 4/349.05

POWER LINES, BROKEN -- 4/208.80

PREAMBLE -- 1/101

PREGNANT EMPLOYEES, ASSIGNMENT -- 3/762.93

PREJUDICE INCIDENTS (See: HATE OR PREJUDICE, CRIMES AND INCIDENTS)

PRELIMINARY HEARING

Inmates--Investigating Officers Duties -- 4/750
Subpoenaed Officer Unable to Appear
Officers' duties -- 3/210.15, 3/210.30
Watch supervisors duties -- 3/210.45

PRELIMINARY INVESTIGATIONS (See: INVESTIGATIONS, PRELIMINARY)

PRESCRIPTIONS

Arrestees in Possession of -- 4/210.05, 4/645.20, 4/648.10, 4/648.20

PRESS CARDS (Also: NEWS MEDIA) -- 4/298, 4/298.40, 4/298.80

**PRETRIAL DESTRUCTION OF LARGE QUANTITIES OF CONTROLLED
SUBSTANCES -- 4/552.05**

PRIEST

Dead or Dying Persons--Approaching -- 4/210.32
Police Contacts with the Clergy -- 1/554
Requests by Ill or Injured Person -- 4/210.30

PRINCIPLE

Defined -- 1/020.30

PRINCIPLES, MANAGEMENT -- 1/115

PRINTING, DEPARTMENT

Requesting -- 3/590

PRIORITY

Handling calls for service -- 1/516.20

PRIVATE PERSON

Arrest

Advising arresting person -- 4/216.30

Aiding arresting person -- 4/216.34

Completion of booking slip -- 4/606.15

Receiving arrestee--officers' duties

General -- 4/216.33, 4/216.34

Illegal arrest -- 4/216.32

Legal arrest -- 4/216.31

Release From Custody -- 4/216.65

Veteran's Administration facilities -- 4/265

Police Vehicles--Riding Procedure -- 4/280

PRIVATE PERSON--COMMENDATIONS FOR (See: COMMENDATIONS)

PRIVATE PERSON'S SUBPOENA RECORD -- 3/210.20

PRIVATE PROPERTY

Damaged by Police Action--Mistaken -- 3/508

Officer's duties -- 4/283

Illegal Parking on Citations for -- 4/384.35

PROBABLE CAUSE

Electronic Probable Cause Determination/Declaration -- 4/216.16

Legal Justification for Action -- 1/508

PROBATION DEPARTMENT, COUNTY

Additional Bookings by -- 4/646.15

Information Requested--Forwarding -- 4/765.70

Information Requested from Obtaining -- 4/765.75

PROBATION VIOLATORS

Additional Booking of -- 4/646.15

Releasing--notification necessary -- 4/675.40, 4/675.45

Teletype authorizing--format -- 4/165.06

PROBATIONARY PERIOD

Adjustments of -- 3/760.45

PROBATIONARY RATING REPORTS

Completion of -- 3/760.40

Extension of Probationary Period -- Police Officer -- 3/760.45

PROCEDURES

Defined -- 1/020.40

PROMOTION

Department Responsibility -- 1/665.30

Suitability for Promotion Procedures and Appeal Process for Denial of Promotion – 3/761

PROMOTIONAL ASSESSMENT BOARDS -- 2/092.80

PROPERTY

Department Responsibility -- 1/740

Functional Objective -- 1/130.40

PROPERTY--DEPARTMENT

Department Property Defined -- 0/030

Lost or Damaged -- 4/282

Replacement or repair -- 3/376

Miscellaneous Injury Involving Photographs -- 4/210.50

Recovered -- 3/377

Return Required -- 3/607.30, 3/845.20, 3/860.10

Storage -- 3/607.30

PROPERTY--EVIDENCE (See: EVIDENCE)

PROPERTY--GENERAL

Booking

High Value -- 4/510.20

Location for -- 4/515.10

Policy -- 1/740

Responsibility for -- 4/510.10

Classifications and Definitions -- 4/505

Contraband -- 4/585

Defined -- 4/585.10

Conversion to Department Use -- 4/585.15

Convertible

Defined -- 4/580.10

Examination -- 4/580.21

Forfeited -- 4/580.10

Issuing, Responsibilities

Motor Transport Division -- 4/580.30

Evidence and Property Management Division -- 4/580.30

Supply Division -- 4/580.30

Judicially Awarded -- 4/580.10

No Longer Needed for Police Use -- 4/580.40

Requesting Retention of -- 4/580.20

Requesting Retention, Responsibilities

Commanding Officer -- 4/580.22

Bureau Commanding Officer -- 4/580.24

Assistant to the Director, Office of Special Operations -- 4/580.26

Reviewing Officer -- 4/580.30

Unclaimed -- 4/580.10

Describing on Reports -- 5/030.35

Disposition -- 4/550.10, 4/550.12, 4/550.30, 4/790.05, 4/790.25, 4/790.35
Explosives--Responsibility -- 4/510.10
 Booking of -- 4/540.20
Found, Lost, Stolen -- 4/790.15
From Recovered Vehicle -- 4/510.40
Listing -- 5/030.40
Packaging and Wrapping -- 4/535
 Alcoholic beverage container -- 4/535.10
 Blood samples -- 4/343.40
 Bullets -- 4/530.20, 4/535.20
 Cartridges -- 4/530.20
 Chemicals--hazardous -- 4/212.49
 Coin--operated machines -- 4/540.10
 Containers -- 4/535.10, 4/535.65, 4/535.90
 Counterfeit Currency -- 4/540.62
 Firearms and ammunition -- 4/540.30
 Fireworks -- 4/535.25, 4/540.20
 Glass -- 4/535.35
 Ice picks -- 4/535.45
 Improper for Booking -- 4/510.60
 Jewelry -- 4/535.40, 4/535.85
 Knives -- 4/535.45
 Large items -- 4/535.35
 Money -- 4/540.60
 Held for K--9 Platoon -- 4/540.60
 Mutilated currency -- 4/540.62
 Numismatic collections -- 4/540.62
 Narcotics and toxic substances -- 4/540.70
 Odd--shaped items -- 4/535.05
 Pawnshop tickets -- 4/535.85
 Poisons -- 4/535.65
 Purses -- 4/535.70
 Razor blades -- 4/535.45
 Razors -- 4/535.45
 Slides, biological -- 4/535.75
 Toluene -- 4/540.70
 Urine samples -- 4/433.42, 4/535.80
 Valuables -- 4/535.85
 Volatile fluids -- 4/535.90
 Watches -- 4/530.10
Parking Meters -- 4/520.30
Perishables -- 4/540.80
Recovery and Return -- 1/130.40
Release--Procedure
 Agents, Release to -- 4/555.20, 4/790.35
 Bicycles -- 4/645.20
 Civil processes -- 4/555

Coroner to -- 4/238.48
Credit Cards -- 4/560.10
General -- 4/555.10
Identifying marks removed -- 4/560.30
Legal process -- 3/425.15, 3/425.30, 4/560
Los Angeles City School System property -- 4/555.20
Mailing and shipping -- 4/575.20
Money -- 4/540.64
Narcotic Evidence Splits -- 4/560.05
Notification of -- 4/550.20
 Subrogated property -- 4/772.20
Other jurisdiction--recovered in -- 4/575.10
Receipt required -- 4/555.10
Subrogated
 Correspondence regarding -- 5/080.45
 Investigating officer's duties -- 4/772.20
 Notification to insurer -- 4/772.20
Teletype authorizing--format -- 4/170.45
Reports--Investigation of -- 4/790.10
Search Warrant--Seizure Under -- 4/540.90
 Disposition -- 4/565.10
Shipping and Mailing -- 4/575.20
Sign--out -- Long--term -- 4/544.10
Specialized Investigative Units -- 4/790.20
Stolen
 Inside the City -- 4/765.54, 4/765.56
 Outside the City -- 4/765.52
Subrogated
 Correspondence regarding -- 5/080.45
 Investigating officer's duties -- 4/772.20
 Notification to insurer -- 4/772.20
Transferring -- 4/570
 Forgery evidence -- 4/570.20
 Found license plates -- 4/555.70
 Requests by Officers -- 4/570.15
 Urine samples -- 4/433.42
Vehicle being taken into lawful police custody -- 4/222.60
Viewing -- 4/575.30, 4/790.10

PROPERTY, NON EVIDENCE

Booking

 Describing -- 5/030.35
 Location -- 4/515.10
 Officer responsible -- 4/510.10
 Person to whom booked -- 4/520
 Purses -- 4/535.70
Rebooking as evidence -- 4/505.20

Defined -- 4/505.10
Found Property Retained by Finder -- 4/555.50
Releasing -- 4/555.50
 Bicycles -- 4/645.20
 Identifying mark altered -- 4/560.30
 Notification -- 4/510.10, 4/550.20
 Parking meters -- 4/520.30
 Receipt required -- 4/555.10
Transferring -- 4/570.10
 License plates -- 4/555.70

PROPERTY--PERSONAL

Arrestee's -- 4/645.20
 Booking -- 4/505.10, 4/620.10, 4/620.11, 4/645.20
 Los Angeles County Jail -- 4/604.45, 4/620.15
 Citations -- 4/620.10
 Dispute involving -- 4/645.30
 Orthopedic and Prosthetic Devices, booking arrestees with -- 4/645.20
 Police reserve officers -- 4/645.16
 Prescription Medication -- 4/645.20
 Received from outside agencies -- 4/645.11
 Responsibility for -- 4/645.10
 During Arraignment -- 4/645.12
 Returning -- 4/645.22
 Special officers -- 4/645.18
City--owned Repair/replacement -- 3/376
Damage--Mistaken -- 3/508
 Officer's duties -- 4/283
Damage, traffic accident -- 4/415.20, 4/415.25
Employee's
 Claim--initiating and processing -- 3/375.75
 Reimbursement -- 3/375
 Reimbursement calculation -- 3/375.50
 Responsibilities -- 4/510.10
Excess
 Arrestee's -- 4/645.20
 CHP--booked by -- 4/645.20
 Returning to arrestee -- 4/645.22
Inventory search--closed containers -- 4/510.10
Inmate Property Bag -- 4/620.10
 Changes in content -- 4/620.12
Property Deposited for Inmate -- 4/645.25
Release of -- 4/550.20, 4/555
 Deceased inmate -- 4/238.65
 Receipt required -- 4/645.23
Transferring
 County Jail -- 4/645.20

Deceased Inmates -- 4/238.65
Intradepartmental -- 4/645.20
Los Angeles Sheriff's Department -- 4/645.20
Psychopathic Ward, LAC--USCMC -- 4/260.52

PROSTITUTION

Arrest Made in Public Dwelling--Procedure -- 4/270.60
Booking Charge -- 4/610.52

PROWLERS

Booking Charge -- 4/610.52
Reports--Completion -- 4/266.50

PSYCHOLOGIST, DEPARTMENT

Referrals -- 3/799
Directed Referrals -- 3/799.10
Recommended Referrals -- 3/799.20

PSYCHOPATHIC WARD, LOS ANGELES COUNTY--USC MEDICAL CENTER

Officer's Duties -- 4/260.50

PUBLIC

Community Liaison -- 1/610.30
Officers contact with--Policy -- 1/270.25
Officer's responsibility to supply information to -- 1/440.40

PUBLIC ADDRESS SYSTEM -- 4/110.60

PUBLIC ALERT -- 4/760.20

PUBLIC APPEARANCES

Employees -- 3/778
Television and radio -- 3/778.50
On--Duty Speeches Given Outside the City -- 3/778.20
Citizen requests -- 3/778.30
Employee requests -- 3/778.25

PUBLIC INFORMATION

Policy Regarding -- 1/440
Release of Police Record Information -- 3/406

PUBLIC PARKS

Traffic Violations in -- 4/354.05

PUBLIC PLACE

Defined -- 4/610.53

PUBLIC RELATIONS PROGRAM, DEPARTMENT

Traffic -- 1/580.20

PUBLIC SAFETY STATEMENT -- 3/795, 3/795.10, 4/245.02**PUBLIC SERVICE**

Functional Objective -- 1/130.60

PUBLIC TRANSPORTATION

Arresting Operators of -- 4/347.80

Traffic Violations by -- 4/347.10, 4/347.30

PUBLIC UTILITIES

Arresting Operators of -- 4/347.80

Requesting Information from -- 4/765.10

Traffic Violations by -- 4/347.10, 4/347.30

Stopping operator for -- 4/206.18

PUBLIC WORKS, DEPARTMENT OF

Requests for Services

Dead animals -- 4/204.20

Debris in the street -- 4/208.30

Sewer or storm drain--hazardous -- 4/208.40

Street repairs -- 4/208.20

PUBLICATIONS

Employees, by -- 3/779

Review -- 3/779

Use of Force Tactics Directives -- 1/240.12

PULL NOTICE PROGRAM

Administration -- 3/209

Employee Reporting Classification Changes to Driver's License -- 3/209

Inspection of Records -- 3/209

Investigating DMV Actions -- 3/209.10

Responsibilities -- 3/209

Training Evaluation and Management System -- 3/209

PURCHASING VEHICLE(S) OR VEHICLE PART(S) FROM OFFICIAL POLICE GARAGES -- 1/270.40**PURCHASING WEAPONS AND/OR EQUIPMENT FOR THE PURPOSE OF RESELLING FOR PRIVATE FINANCIAL GAIN -- 1/270.16****PURSE SNATCHING**

Booking Charge -- 4/610.50

PURSES

Booking -- 4/535.70

PURSUIITS

Administrative Review and Adjudication of a Vehicle Pursuit -- 3/201

Bureau Commanding Officer's Responsibility -- 3/201.10

Responsibilities -- 3/201.15

Commanding Officer, Emergency Operations Division, Responsibilities -- 3/201.20

Commanding Officer's Responsibility -- 3/201.05

Multiple Risk Management Incidents -- 3/201.35

Pursuit Classified as Out of Policy -- 3/201.30

Training – Documentation as a Result of a Vehicle Pursuit -- 3/201.25

Line Procedures -- 4/205

Area Records Personnel Responsibility -- 4/205.80

Commanding Officer, Concerned Bureau Traffic Division, Responsibility -- 4/205.75

Control of a Vehicle Pursuit -- 4/205.10

Vehicle Pursuit Report Guidelines -- 4/205.45

Documentation Requirements -- 4/205.70

Vehicle Pursuits by Other Law Enforcement Agencies -- 4/205.30

Post--Pursuit Discipline -- 4/205.35

Post Pursuit Consideration -- 4/205.22

Traffic Crash Reporting Guidelines -- 4/205.50

Pursuit Report -- 4/205.65

Pursuits by Other Law Enforcement Agencies -- 4/205.85

Pursuits Requiring Outside Response -- 4/205.25

Pursuit Safety Inspection -- 4/205.90

Required Administrative Notification of Pursuit -- 4/205.60

Supervisor's Responsibility at Termination of Pursuit -- 4/205.55

Air Support Tracking a Pursuit -- 4/205.15

Vehicle Pursuit Driving Tactics -- 4/205.19

Continuation/Termination of The Pursuit -- 4/205.17

Vehicle Intervention Techniques -- 4/205.20

Loss of Pursued Vehicle -- 4/205.18

Apprehension of the Suspect at Pursuit Termination -- 4/205.40

Policy -- 1/555

Driver Responsibility -- 1/555.05

Factors in Initiating a Vehicle Pursuit -- 1/555.10

Initiation of a Vehicle Pursuit -- 1/555.10

Vehicle Pursuit – Defined -- 1/555.01

Radio Transmissions During -- 4/120.40

Special Weapons and Tactics Interdiction – 4/205.23

Q

QUALIFICATION SHOOTS

Ammunition

City--paid -- 3/258.18
Factory--loaded -- 3/258.08
General requirement -- 3/258.08
Multiple use -- 3/258.24
Bonus Shoots -- 3/259
Combat Course
 Periods required -- 3/258.08
 Scores required -- 3/258.12
Divisional Responsibilities
 Commanding officer -- 3/258.01, 3/258.33
 Supervisor's -- 3/258.36
Double--Action Firing of Revolvers--Required -- 3/259
Ear Protectors Required -- 3/258
Exemptions to Qualify -- 3/258.02
Failure to Qualify--Disciplinary Procedure -- 3/258.01
Firearms and Equipment Used -- 3/258.14
Location of Qualification -- 3/258.08
Medical Inability to Meet Department Firearm Qualification Standards -- 3/258.03
Method of Qualification -- 3/258.08
Night Combat Course
 Credit for qualification -- 3/258.08
 Scores required -- 3/258.12
Officers Required to Qualify -- 3/258
Qualification Period -- 3/258.08
Receipt--Officer's Responsibility -- 3/258.28
Records and Reports -- 3/258.28
 Training Division -- 3/258.32
Reinstatement of the Right to Carry Firearm and Peace Officer Powers -- 3/258.04
Reserve Officers Required to Qualify -- 3/258, 3/258.08
Security Officers Required to Qualify -- 3/258
Shotgun Course -- 3/258.13
 Periods required -- 3/258.08

QUESTIONED DOCUMENTS

Booking -- 4/515.20

R

RADAR

Enforcement -- 4/305.10
Requests, Initiating -- 4/305.10

RADIO CODES AND MESSAGES

Assigned Officers to Handle -- 3/222.55
Assignment of Units to Alarm Calls -- 4/120.79
Availability While on Non--Priority Calls -- 4/120.70
Clear Frequency Procedure -- 4/130.30

Codes and Phrases -- 4/120.40
Crime Broadcasts -- 4/120.41, 4/120.42
Dispatching Responsibility -- 4/120.75
Juveniles Involved--Handling -- 4/218.10
Message Priority -- 4/130
Out of Service Reporting -- 4/120.60
Priority of Calls -- 1/516.20
Procedures -- 4/120
 Clear frequency procedure -- 4/130.30
 Officer needs help -- 4/120.40
 Pursuit -- 4/120.40
 Radio message priority -- 4/130
 Radio calls -- 4/120.70
 Reporting out of service -- 4/120.60
 Requesting bicycle information -- 4/120.80
Radio Codes and Procedures -- 4/120
Radio Message Priority -- 4/130
Supplemental Crime Broadcast -- 4/120.42
Terminology and Codes Used
 APCO code word list -- 4/120.30
 Codes and phrases -- 4/120.40
 Radio Call letters -- 4/120.10, 4/120.20

RADIO EQUIPMENT, DEPARTMENT

Installation, Removal, or Extension of Requests -- 3/564.10
Portable Radios
 Damage, Loss, Theft or Destruction -- 3/579.20
 Designations -- 4/110.40
Repairs of -- 3/564.90, 3/568.60

RADIO STATIONS

Department Call letters -- 4/120.10

RADIO TOWER LIGHTS

Inoperative--Notification Regarding -- 4/208.60

RADIO UNITS

Deployment Notifying Communications Division -- 3/224.10
Radio Unit Designations
 Command post -- 4/110.70
 Field units -- 4/110.40, 4/110.50
 Geographic division commanding officers -- 4/110.30
 Mobile support fleet -- 4/110.60
 Non geographic divisions -- 4/110.20
 Outside agencies -- 4/110.80
 Service identification letters -- 4/110.50
 Staff units -- 4/110.10

RADIOACTIVE MATERIALS

Handling -- 4/214.25
Notifications Required -- 4/214.50
Symbol Denoting Presence -- 4/214.25
Traffic Crashes Involving -- 4/430.10

RAID JACKETS -- 3/627.30

Standard for Plainclothes Officers -- 3/605.80

RAILROAD CARS

Burglary from -- 4/232.70

RAIN CLOTHING

Field Officers -- 3/629

RANGE FACILITIES, DEPARTMENT

Qualifying at -- 3/258.08

RANK

Brevet Prohibited -- 3/120
Established and Listed -- 2/025
Insignia for -- 3/634
Rank and paygrade -- 2/026

RAP SHEET

Requesting Printouts -- 3/408.15
Recording Receipt of -- 3/408.17
Recording Requests and Releases of Information -- 3/408.16
Security of -- 3/408.17

RAPE

Forcible Obtaining complaint for -- 4/720.70
Occurrence More than 30 Days Prior
 Investigating officer's responsibility -- 4/252.12
 Officer's responsibility -- 4/252.10
Reports Processing for teletyping -- 3/204.50
Victims
 Distribution of the "Taking Action: What To Do If You Are Raped" booklet -- 4/210.39
 Gender Preference During Investigation -- 4/210.37
 Medical treatment -- 4/210.35
 Rape Victim Counseling Center notification -- 4/210.38
 Transportation of Rape Victims -- 4/210.35
 Victim's Right to an Advocate or Support Person -- 4/210.36

RATING REPORTS -- 3/760

RAZORS

Booking -- 4/535.45

REASONABLE ACCOMMODATION –

(See: Temporary Disability Evaluation/Accommodation)

RECEIVING CLINICS AND HOSPITALS

Ambulance Service

Canceling -- 4/210.65

Requesting -- 4/210.22, 4/260.40

Complaints against -- 3/720.50

Contract -- 3/720.45

Locations and Hours of -- 3/720.40

RECKLESS DRIVING

Complaint Application--Information Required -- 4/354.35

RECORDING EQUIPMENT

(See Also: ELECTRONIC INVESTIGATION EQUIPMENT)

Personal Tape Recorders -- 3/570

Recording Tapes -- 3/569

RECORDS AND IDENTIFICATION DIVISION

Requesting Information--Officers -- 4/202.60, 4/202.64

RECORDS AND REPORTS, DEPARTMENT

Approval and Taking -- 4/203.40

Area desk -- 4/274.10

Plain paper reporting -- 4/274.20

Supervisor's responsibilities -- 5/030.60, 5/030.66

Telephonic reports -- 4/274.20

Arrest Record Information to Courts -- 3/408.50

Arrest Reports--Completion

Extra copy designation -- 5/030.66

Unfounded--Forms Used -- 4/755.80

Telephonic requests--handling -- 4/755.10

Written requests--handling -- 4/755.20

City Liability -- 3/409.10

Confidential Nature of -- 3/405, 3/409

Confidentiality Reports of Sex Crimes -- 3/413.10

Court--Availability -- 3/408.50

Courtesy Reports -- 5/030.65

Policy -- 1/520.30

Stolen vehicles -- 4/220.35

Crime Reports

Cleared by arrest -- 4/216.14, 4/216.17

- Combined in arrest report -- 4/216.14
- Completion by store security officers -- 3/744.96
- Extra copy designation -- 5/030.66
- Investigating division--indicating -- 5/030.28
- Plain paper reporting -- 4/274.20
- Telephonic reporting -- 4/274.20
- DR Numbers -- 5/040
- Death Reports Release of information -- 3/412.10
- Disposal of Obsolete -- 5/050.08
- Divisional Personnel -- 3/760.90
- Evidence Reports
 - Combined in arrest report -- 4/216.15
 - Combined in crime report -- 4/203.15
- Filing -- 5/070
- Forms
 - Request for -- 3/508
 - Revision of -- 3/592
- Indexing -- 5/060
- Information required to obtain -- 4/202.60
- Inspecting -- 3/408.20
 - Employee's duty -- 4/294
 - Traffic reports -- 3/410
- Legal Process -- 3/425
- Maintenance of
 - Policy for -- 1/720
 - News Media Requesting -- 3/406, 3/408.16, 3/797.30
- Officer's Duty to Make -- 5/030.05
- Outside Police Agency Reports -- 4/820
- Payroll Checks and Rosters -- 3/440
- Photographs--Release of -- 3/410.30
- Plain paper reporting -- 4/274.20
- Property **(See: specific heading)**
- Release of Police Record Information -- 3/406
- Release to Parole and Probation Officers -- 3/407
- Report Units--Taken by -- 4/203.30
- Responsibility for Completion -- 4/203.20, 4/274.10, 5/030.05
 - Extra copy designation -- 5/030.66
- Retention Program -- 5/050
 - Records Retention Representatives -- 5/050.08
- Sealing Criminal Records -- 3/408.25
- Signature on -- 5/030.10, 5/030.55
- Suspects--Describing -- 5/030.45
- Staff Reports--content -- 1/630
- Statistical Information -- 4/762.30, 4/762.60
- Telephonic--Taking of -- 4/274.20
- Traffic Records -- 3/410
- Xerox Machine--Use -- 5/030.67

RECOVERED BICYCLES -- 4/236

RECOVERED VEHICLES (See: VEHICLES, GENERAL)

RECREATION

Inmate -- 4/649.20

RECRUITMENT (Also See: EMPLOYEES, DEPARTMENT)

Of personnel -- 1/665.10

Training -- 1/670.10

RECRUITS

Resignation of -- 3/728.30

Termination of -- 3/728.30

Unsatisfactory Performance of -- 3/760.50

RED ZONES

Enforcement of -- 4/384.15

Legality of -- 4/372.10

Requests for installation of -- 4/372.35, 4/384.20

REFERRALS

To Human Services Agencies -- 4/203.38

REFUSAL TO WORK

Policy -- 1/210.40

REGISTRATIONS

Automobiles -- 4/155.05, 4/222.65

Bicycles -- 4/236.75

Firearms -- 3/610.20

Sex Offenders -- 3/413.07

REHIRING

Retired Officers -- 3/733.10

REIMBURSEMENTS -- 3/375

Calculations -- 3/375.50

Claims -- 3/375.75

Defined -- 3/375.25

Officer Relocation Expenses -- 3/370

RELATIONSHIPS BETWEEN DEPARTMENT EMPLOYEES -- 1/271

RELEASE FROM CUSTODY -- 4/216.65

Combined Marijuana/Traffic Arrests -- 4/216.25

Direct Cite Release From Custody -- 4/216.66

DR Numbers -- 4/216.65, 5/040.42

Enforcement of the Noise Ordinance -- 4/216.62

Evidence

Booking narcotics -- 4/540.70, 4/790.25

Evidence booked to arrestee -- 4/520.10

Evidence bookings -- 4/510.10

Evidence--notifications -- 4/540.90

Transfer of evidence -- 4/570

Marijuana Arrest Procedures -- 4/216.25

Misdemeanor warrants--

Release from custody -- 4/216.67

Complaint issued -- 4/675.10, 4/720.40

Non -- Traffic Notice to Appear/RFC Booklets -- 4/213

Private Person's Arrest -- 4/216.33

RELEASE OF "DETAINED ONLY" PERSONS

Issuance of Department Business Cards -- 4/296.01

Transporting back to scene of original detention of "Detained Only" persons -- 4/217.51

RELEASE OF POLICE RECORD INFORMATION

Guidelines for Release of Crime and Arrest Information -- 3/406.10

Information Requiring Staff Approval -- 3/406.10

Policy for Providing Information -- 1/420, 1/440

Responsibility for Release of Information -- 3/406.20

Restricted Release of Information--Juvenile Subjects -- 3/406.10

Routine Requests by the Public for Information in Police Records -- 3/406.20

RELIEF FROM DUTY, TEMPORARY

Equipment--Returning -- 3/607.30

Procedure -- 3/845

RELIGIOUS ASSISTANCE -- 4/210.30, 4/210.32

RELIGIOUS OBSERVANCES -- 3/704

RELOAD AMMUNITION -- 3/226.60

REMOVAL OF ARREST RECORDS -- 3/408.22

REPAIRS

Buildings, Department -- 3/540.30

Office Equipment -- 3/508

Radios, Department -- 3/564.90, 3/568.60

Sound Equipment -- 3/568.70

REPORT UNIT

Requesting and Dispatching -- 4/203.30

REPORTERS, MEDIA (Also See: NEWS MEDIA)**REPORTING A NON--CATEGORICAL USE OF FORCE INCIDENT**

Definition of a Non--Categorical Use of Force -- 4/245.05

Employee's Responsibility -- 4/245.10

Supervisor's Responsibility -- 4/245.10

REPORTING DISTRICTS

Determining for Reports -- 5/030.25

Geographic Area Stations -- 5/030.26

Requests for Changes -- 3/219

REPORTING SUSPICIOUS ACTIVITY POTENTIALLY RELATED TO FOREIGN OR DOMESTIC TERRORISM – 4/271.46

Policy -- 1/590

REPOSSESSIONS, VEHICLE

Changing Stolen Report to -- 4/220.70, 4/220.75

REPRIMAND, OFFICIAL -- 3/833**REQUEST FOR CHANGE OF WATCH -- 3/222.02****REQUEST FOR CONFIDENTIALITY -- 3/413.10****REQUEST FOR INCREASE IN FELONY OR MISDEMEANOR BAIL (see: BAIL)****REQUESTS FOR PEACE OFFICER AUTHORITY -- 4/215****RESEARCH, DEPARTMENT (See: STAFF RESEARCH)****RESEARCH INFORMATION CENTER (See Also: STAFF RESEARCH)****RESERVE OFFICERS, POLICE (See: POLICE RESERVE CORPS)****RESERVE OFFICERS, REVIEW OF COMPLAINT INVESTIGATIONS -- 3/820.15****RESERVE STATUS, EMPLOYEES' -- 3/734.60****RESIGNATIONS**

Disciplinary reasons -- 3/728.20, 3/860.40

Entry--level Probationary Employees -- 3/728.30

General -- 3/728.10

Pre--exit Interviews... 3/728.30, 3/728.40

Prior to Disposition of Complaint -- 3/860.40
Reserve Officers -- 3/252.68

RESOURCES

Utilization of -- 1/140.20

REST PERIOD REGISTER, FORM GENERAL 74 -- 3/724.60

REST PERIODS -- 3/724

RESTRAINING ORDERS (See Also: DOMESTIC VIOLENCE) -- 4/216.03

RETAINABLE OFFENSE--DEFINED -- 4/725.07

RETALIATION POLICY -- 1/272

Prohibiting Acts -- 1/272.10

RETIREMENT

Carrying a Concealed Weapon -- 3/733.20

Appeal Procedure -- 3/733.20

Complaints Involving Retired LAPD Officers Working at Motion Picture/Television Filming Locations -- 3/733.30

Return to Duty From -- 3/733.10

RETURN TO DUTY REPORT

Employees -- 3/711.70

REVERENCE FOR HUMAN LIFE -- 1/130.25

REVOLVERS (Also See: FIREARMS, GENERAL; FIREARMS, OFFICERS')

City--Owned -- 3/610.15

RFC (See: RELEASE FROM CUSTODY)

RIBBONS

Armed Forces -- 3/636.10

Department -- 3/637.10, 3/637.40, 3/637.45, 3/637.46

RIFLE REVIEW COMMITTEE -- 2/093.85

RIFLE CADRE

Rifle Cadre Members -- 4/245.35

Rifle Cadre Minimum Requirements -- 4/245.40

Decertification and Restoration 4/245.70

RIGHTS, CONSTITUTIONAL -- 1/240.05, 1/340, 1/508, 4/202.10

RIOTS

Policy -- 1/548

RISK MANAGEMENT EXECUTIVE COMMITTEE -- 2/093.95**RISK MANAGEMENT DIVISION**

Discovery Procedures for Personnel Records -- 3/211.45

Requesting Legal Opinions -- 3/218.30

Special Duties

Department Employees Appearing at Governmental
Administrative Hearings -- 3/210.63

Destruction of Records--Marijuana Offenses -- 3/408.27

Legal Processes -- 3/425

Civil Subpoenas -- 3/780

Civil Suits -- 3/782

Unit Designation -- 4/110.20

Correspondence Reference Number -- 5/080.96

RISK MANAGEMENT INFORMATION SYSTEM (RMIS) -- 1/668.01**ROBBERY**

Broadcasts of Crime Radio -- 4/120.41, 4/120.42

Calls Involving

Code Four and Four Adam -- 4/262.10

Reporting delay in answering -- 4/262.20

211 just occurred -- 4/262.15

211 in progress -- 4/262.10

Follow--up Investigation, Immediate notification -- 4/262.58

Reports

Approval -- 4/262.90

Processing for teletyping -- 3/204.50

Witnesses--Nonresident -- 4/262.70

ROBBERY--HOMICIDE DIVISION

Chain of Command -- 2/067

Show--Ups--Arranging -- 4/735.05

ROLL CALL

Attendance -- 3/222.30

Established -- 3/222.10

Inspections During -- 3/226.10

Preparation for -- 3/222.20

Procedure for -- 3/222.40

Reading Orders During -- 3/222.45

Required -- 3/222.15

Supervision During -- 3/222.25

Uniform Requirements -- 3/222.35

RULE

Defined -- 1/020.50

S

S.V.S. (STOLEN VEHICLE SYSTEM)

Defined -- 0/030

Felony wants in -- 4/760.80

 Cancellation -- 4/760.85

SABOTAGE

Reporting Activities of -- 4/267.50

To Computer--Stored Information -- 4/212.14

SAFE BURGLARY -- 4/232.10

SAFETY BELTS

Use

 By arrestees -- 4/217.50

 By officers -- 4/289

SAFETY--CAL OSHA -- 3/275

SAFETY COMMITTEES

Commanding Officer's Responsibilities -- 3/789.05

Committee Responsibilities -- 3/789.10

SAFETY EQUIPMENT -- 3/376.10

City owned--issuance -- 3/376.25

Commanding Officer, Administrative Services Bureau--Responsibilities -- 3/376.45

Commanding Officers--Responsibilities -- 3/376.40

Employee responsibilities -- 3/376.30

Issuance and replacement -- 3/376.20

Repair -- 3/376.05, 3/376.25

Replacement--private vendor -- 3/376.32

Supervisor's responsibilities -- 3/376.35

SALE NUMBER, VEHICLE

Entering on Traffic Citation -- 4/320.20

SALUTING REGULATIONS

Funeral Procession -- 3/238.80

Inspections -- 3/226.25, 3/226.92

National Anthem -- 3/238.40

Parades -- 3/238.20

Raising or Lowering Flag -- 3/238.60

SALVAGE OF DEPARTMENT MATERIALS

Commanding Officer's Duties -- 3/504.40

Officer in Charge, Supply Section -- 3/504.80

SAM BROWNE BELT -- 3/614.60, 3/622

SANCTUARY

Police contacts with clergy -- 1/554

SCHOOL BUS

Traffic Crash Involving -- 4/415.05

SCHOOLS

Bomb Threats -- 4/212.45

Investigating Students -- 4/218.40

Police Action on Campuses -- Policy -- 1/552

SCIENTIFIC INVESTIGATION DIVISION

Assistance--Requesting -- 4/212.15

Chemicals--hazardous -- 4/212.49, 4/510.12

Crime scene maps -- 4/212.52

Crimes involving poison -- 4/212.48

Dangerous explosives at school -- 4/212.15, 4/212.45, 4/212.50

Fingerprinting -- 4/212.44

Firearms Held for Latent Prints or Other Scientific Evidence -- 4/790.24, 4/540.32

Marks or tracks, casts, or photos of -- 4/212.46

Narcotic seizures over 30 pounds -- 4/540.75

Nitrous oxide -- 4/540.68

Photographic service -- 4/210.50, 4/212.54

Radio, by -- 4/212.20, 4/212.35

Telephone, by -- 4/212.25, 4/212.30

Booked Evidence--Responsibility for -- 4/510.10

Chemicals--hazardous -- 4/212.49

Discharged ammunition -- 4/535.20

Explosives -- 4/212.50, 4/540.20

Firearms -- 4/540.30, 4/790.22, 4/790.24

Nitrous oxide -- 4/510.12

Electronic Surveillance Equipment -- 3/568.40

Organization

Hazardous Chemical Team -- 4/212.51

SEALING CRIMINAL RECORDS -- 3/408.25

SEALING EVIDENCE -- 4/530.10, 4/535.10, 4/535.20, 4/535.30, 4/540.10, 4/540.60, 4/540.70

SEARCH OF DEPARTMENT EMPLOYEES -- 3/839

Administrative Searches--Defined -- 3/839.11

Commanding Officer--Responsibilities -- 3/839.35

Requirements for Administrative Search -- 3/839.20

Staff Officer--Responsibilities -- 3/839.40

Supervisor--Responsibilities -- 3/839.30

SEARCH OF NEWS MEDIA FACILITIES -- 1/420.95, 4/742.50**SEARCH OF INMATES**

Booking Searches -- 4/620.22

Confinement of Misdemeanor/Infraction Arrestees -- 4/620.30

Physical Body Cavity Searches -- 4/620.25

Removal of Property of Arrestees City Jail System -- 4/620.10

Removal of Property of Arrestees Los Angeles County Jail -- 4/620.15

Responsibility for Search of Arrestee -- 4/620.20

Searches of Suspects and Arrestees -- 4/217

SEARCH OF SUSPECTS, ARRESTEES -- 4/217

High--Risk Prone Search -- 1/574, 4/243

SEARCH, UNDERWATER -- 4/212.60**SEARCH WARRANT (See Also: WARRANT, SEARCH)**

Notification, Telephone Toll Bill Information -- 4/742.40

Premature Notification to Telephone Subscriber -- 4/742.40

Property Booked Under Authority of -- 4/540.90

Disposition procedure -- 4/565.10

Return to a Search Warrant -- 4/540.90, 4/742.60

Search and Arrest Warrant service policy and procedures -- 4/742.05

Search Warrant and Probable Cause Arrest Warrant

Procedures -- 4/742.10

Commanding Officer's Responsibility -- 4/742.10

Officer's Responsibility -- 4/742.10

Supervisor's Responsibility -- 4/742.10

Search Warrant Service Procedures Guide -- 4/742.10

Search Warrants for Telephone Toll Bill Information -- 4/742.40

Supervision at Search Warrant Locations -- 4/742.30

Telephonic -- 4/742.60

Uniformed Officer Present -- 1/578

Wearing of body armor -- 4/216.52

SEARCHLIGHTS AND GENERATORS

Operating Without a Permit -- 4/384.50

Parking Violations--Enforcement -- 4/384.45

SEAT BELTS -- 4/217.50, 4/289

SECONDARY EMPLOYMENT

Appeal Procedure -- 3/744.36

Application -- 3/744, 3/744.20, 4/292

Approval -- 3/744.32

Commanding Officer--Reviewing -- 3/744.48

Completion of Reports -- 3/744.96

Complaints Involving Retired LAPD Officers Working at Motion Picture/Television Filming Locations -- 3/733.30

Emergency Requests -- 3/744.80

Expiration -- 3/744.40

Investigation -- 3/744.24

Motion Picture/Television Filming Work Permits -- 3/744, 4/292

Policy -- 1/270.30

Responsibilities -- 3/744.08

Reviewing and Issuing -- 3/744.48

Seasonal Events -- 3/744.88

SECONDHAND DEALERS

Stolen Property in -- 4/770.20

SECRET SERVICE FUND, DEPARTMENT -- 3/355

Administration and Management -- 3/355.05

Reporting Use of -- 3/355.10, 3/355.20

Witness Protection Program -- 3/355.30

SECRETARY OF THE POLICE COMMISSION

Appointment and Removal -- 2/020

SECTION

Defined -- 2/040.70

SELECTIVE ENFORCEMENT

Policy -- 1/580.51

Visible Patrol -- 1/580.52

SELF--DEFENSE

Deadly Force -- 1/556.10

SEMI--AUTOMATIC PISTOLS

(See: FIREARMS, GENERAL; FIREARMS, OFFICERS'; ARMAMENT, DEPARTMENT; WEAPONS)

SENIOR OFFICER

Determination -- 3/125

SENIORITY

At Crime Scene -- 1/536

Determination of

Civilians -- 3/130

Department Schools, for -- 3/222.02

Vacations, for -- 3/726.50

Watch Assignments, for -- 3/222.02

Senior Officer Defined -- 3/125

SERIAL NUMBERS

Firearms, of -- 4/540.50

Officers' Qualification course determined by -- 3/258.08

Removed

Bicycles -- 4/236.50

Property -- 4/560.30

Vehicles -- 4/220.90

SERVICE IDENTIFICATION LETTERS -- 4/110.50**SERVICE PINS -- 3/755**

Wearing of Service Pin -- 3/639.30

SERVICE RATINGS

Captains and Above -- 3/760.15

Civilian Employees

Appeals, Department Personnel Committee -- 3/760.95

Completion--responsibility -- 3/760.70

Probationers -- 3/760.40

Termination recommendation -- 3/728.30

Times of completion -- 3/760.40, 3/760.70

Confidential Nature -- 3/760.10

Deficiencies, Notice to Correct -- 3/760.75

Divisional File for -- 3/760.90

Employee's Comments -- 3/760.25

Interview -- 3/760

Lieutenants and Below -- 3/760.20

Officers'

Captains and above -- 3/760.15

Comments of employee -- 3/760.25

Completion--responsibility -- 3/760.30

Probationary Service Rating Reports -- 3/760.40

Termination recommendation -- 3/728.30

Rating periods -- 3/760.15, 3/760.20

Policy -- 1/665.30

Provisions and Procedures -- 3/760

Resignation or Termination of an Entry--Level Probationary Employee -- 3/728.30

Special Use -- 3/760.12
Supervisors' Duties -- 3/156.20
Temporary--Emergency Employees -- 3/760.60
Uses of -- 1/665.30

SERVICE STATIONS, DEPARTMENT -- 3/588

SERVICE STRIPES -- 3/638

SERVICES

Standards and Priority -- 1/516

SEWER MANHOLE

Hazardous--Reporting -- 4/208.40

SEX CRIMES

Victim's Right to an Advocate or Support Person -- 4/210.36

Gender Preference During Investigation -- 4/210.37

SEX OFFENDER

Authorization to Release Serious Sex Offender Information to Additional Persons Form -
- 3/413.07

Categories of -- 3/413.04

Disclosure of Information Regarding -- 3/413.07

Index (SOI) -- 3/413.05

Registered Sex Offender Advisory Form -- 3/413.07

SEXUAL HARASSMENT

Policy -- 1/280

SEXUAL ORIENTATION DISCRIMINATION

Policy -- 1/285

SHARPSHOOTER, PISTOL

Compensation Received Requirements for -- 3/259, 3/259.10

Medal Received--Wearing -- 3/637

SHELTERS

Cold Weather -- 4/203.38

Services -- 4/203.38

SHOES, UNIFORM

Maintenance of -- 3/602.20

Wearing of -- 3/614.90

SHOOTINGS (See Also: FIREARMS, OFFICERS')

Documenting the Separation, Transportation, and Monitoring of Employees -- 3/795.10

Obtaining a Public Safety Statement -- 3/795

Officers Involved

Animal Shootings -- 3/794.10

Assignment of Involved officers -- 3/794.40

Distribution of Reports -- 3/409.20, 3/794.10

Area Detective Divisions' Responsibility -- 3/794.25

Injury or death resulting -- 4/210.28

Internal Affairs Group's responsibility -- 3/794.30

Investigating officer's responsibility -- 3/796.05, 3/794.10

Commanding Officers Review of Categorical Use of Force Review Board Incidents -
- 3/796.25

Non--Injury Officer--Involved Shooting -- 3/794

Notification regarding -- 4/210.28, 4/214.50, 4/244.30

Public Safety Statement -- 4/245.02

Policy -- 1/556.10

Drawing or exhibiting firearms -- 1/556.80

Reports--completing -- 4/244.50

Reports--distributing -- 3/794.39

Officers Not Involved Notification required -- 4/214.50

SHOPLIFTING

Arrests by Off--Duty Officers--Completion of Reports -- 3/744.96

Booking Approval -- 4/216.02

Private Person's Arrest -- 4/216.33

SHOTGUNS

Commanding Officer's Responsibilities -- 3/258.33

Police Vehicles, in -- 4/279

Qualification Shoots -- 3/258.08, 3/258.13, 3/258.14

SHOW--UPS

Admonition of Rights--Officer's Duties -- 4/735.15, 4/735.20

Arrestee Refuses to Participate -- 4/735.45

Arrestee Requests Attorney -- 4/735.30

Arrestee Waives Attorney -- 4/735.25

Attorney Notified--Fails to Attend -- 4/735.40

Attorney Present -- 4/735.35

Field Confrontation -- 4/203.50

Formal

Arrestee possibly involved in other jurisdiction crimes -- 4/735.80

Notification to Robbery--Homicide Division -- 4/735.05

Results--Teletyped -- 4/170.08, 4/735.90

Scheduling and location Adult Show--ups -- 4/735.05

Scheduling and location Juvenile Show--ups -- 4/735.10

Transportation of arrestee -- 4/735.70

Jail Division, at Scheduling -- 4/735.05, 4/735.70

Photographic Identification -- 4/738.05

Refusal to Participate in -- 4/735.45
Teletype Notification -- 4/170.04
Teletype of Results -- 4/170.08, 4/735.90
Victims or Witnesses -- 4/735.55

SICK OR INJURY REPORT, FORM 1.30

Completion

Employees, by -- 3/711.10, 3/711.20, 3/718.70, 3/772.75
Team manager's duties -- 3/772.60
Watch commander's duties -- 3/718.15

SICK TIME, EMPLOYEES'

Medical Calendar -- 3/710.40
Moral Turpitude, Due to -- 3/710.30
Provisions -- 3/710
 Civilian employees -- 3/710.10
 Part--time employees -- 3/710.20
 Sworn employees -- 3/710.05
Records -- 3/705.40

SICK VISITS, EMPLOYEES -- 3/718

SIG--ALERT BROADCASTS

Officer's Responsibilities -- 4/208.95

SIGN LANGUAGE

Requests for Interpreter -- 4/203.37

SIGNALS

Defective--Officers' Duties -- 4/372.25
Enforcement When Not Legible or Visible -- 4/372.05
Flares--Use -- 4/372.40
Installation
 Citizen requesting -- 4/372.20
 Officer requesting--duties -- 4/372.35
Legality--Presumption -- 4/372.10

SIGNATURES

Officers'
 On citations -- 4/320.25
 On crime reports -- 5/030.55

SIRENS

Department Used in Code Three -- 4/120.40
Illegal Use--Citing -- 4/354.24

SNUFF

Policy--Use of Chewing Tobacco and Snuff -- 1/210.60

SOBERING CELL – 4/654

Drunk Arrest -- 4/240.10

Pre--Booking Medical Screening of Arrestees -- 4/648.03

SOBRIETY TESTS

Department Employees, testing -- 3/836.05

Under--the--influence Drivers -- 4/343.20

SOCIAL SECURITY NUMBER DISCLOSURE STATEMENT -- 4/604.11

SOCKS, UNIFORM -- 3/614.95, 3/620.70

SOUND EQUIPMENT

Assignment of -- 3/568.30

 Requesting -- 3/568.20

Recording Tapes -- 3/569

Repairing -- 3/568.70

Storing -- 3/568.50

Testing -- 3/568.80

SOUTH TRAFFIC DIVISION (Also See: TRAFFIC DIVISIONS)

Chain of Command -- 2/069

SPEAKERS, OFFICIAL

Speaking Engagements--Reporting -- 3/243

SPECIAL CONFINEMENT -- 4/653

SPECIAL DETAILS

Mobile Radio Unit Designations -- 4/110.50

Supervision -- 3/222.80

SPECIAL DUTIES

Defined -- 2/030.30

SPECIAL EVENTS

Police Reserve Corps Used for -- 3/252.20

 Requests for -- 3/252.80

Saluting Flag During -- 3/238

Vehicle Impounds During -- 4/222.25

 Release of -- 4/780.50

SPECIAL LIAISON -- 2/030.60

SPECIAL OFFICERS

Arrest of Identification--disposition -- 4/645.18

SPECIAL ORDERS, DEPARTMENT -- 0/090.40

SPECIAL WEAPONS AND TACTICS TEAM (S.W.A.T.)

Barricaded Suspects -- 4/214.15

Immediate Action/Rapid Deployment -- 4/214.20

Requesting -- 4/212.76

SPECIALIZED UNITS

Non--budgeted Temporary Specialized Units -- 3/301

SPECIFICATIONS, UNIFORM

(See: **THE DEPARTMENT UNIFORM AND PERSONAL EQUIPMENT SPECIFICATIONS BOOKLET**)

SPEED

Radar Enforcement -- 4/305.10

Testimony in Court Officer's Responsibility -- 4/354.30

SPEEDOMETER CALIBRATION -- 4/387.10

SPORTS (See: **ATHLETIC PROGRAM, DEPARTMENT)**

SPOUSE BEATING

Photographing -- 4/272.40

Removing clothing for photo -- 4/272.45

Reports--Form Used -- 4/272.20

STAFF OFFICER

Defined -- 3/105

STAFF RESEARCH -- 3/220

Completed Staff Work--Defined -- 1/630, 3/220.01

Initiated by Outside Agency -- 3/220.50

Originating Staff Research -- 3/220.02

Staff Research Index -- 3/220.02

Staff Research Index--Defined -- 3/220.02

Staff Research Report

Commanding Officer--Responsibilities -- 3/220.16

Defined -- 3/220.01

Planning and Research, Commanding Officer's Responsibilities -- 3/220.17

Primary Author--Defined -- 3/220.12

Primary Author--Responsibilities -- 3/220.13

STAFF RESPONSIBILITY

Absent--When -- 3/230, 3/230.30, 3/230.90

Acting Staff Officer -- 3/230.10
Defined -- 2/030.50
General Provisions -- 1/605
In Formal Training -- 1/670.70

STAFF UNITS, DEPARTMENT

Radio Unit Designations -- 4/110.10

STAFF WORK

Completed -- 1/630

STAKEOUTS

Code Five Used for -- 4/120.40
Officer's Duties -- 4/216.50
Use of -- 1/576

STANDARD OF SERVICE

Policy -- 1/516.10

STATE CONSTITUTION

Provision for Municipal Police Force -- 2/005

STATEMENTS BY OFFICERS

False and Misleading Statements -- 3/820.09
Officer's Public Safety Statement -- 4/245.02
Personal and Political -- 1/270.25

STATION, AREA

Established and Defined -- 2/040

STATISTICAL INFORMATION

Requests--Forwarding -- 4/762.30
Automated F.I. file -- 4/762.70
Other agencies, from -- 4/762.60

STING OPERATIONS

Use of Booked Firearms -- 4/590, 4/590.10

STOLEN PROPERTY -- 4/765.52, 4/765.54, 4/765.56

STOLEN VEHICLES AND/OR VESSEL

By means of identity theft, forgery, and non--sufficient funds (NSF) -- 4/220.51
By means of Embezzlement -- 4/220.53

STORM DRAIN

Hazardous--Reporting -- 4/208.40

STREET GUIDE BOOK

Required Equipment -- 3/621.10, 3/627.20

STREET REPAIRS, EMERGENCY -- 4/208.20

STRESS AND ALCOHOL RELATED PROBLEMS -- 1/210.55

STRIKES

By Sworn Employees -- 1/210.40

STRIPES

Service Stripes--Wearing of -- 3/638

SUBPOENA CONTROL OFFICER, RESPONSIBILITIES -- 3/210.10, 3/210.28,
3/210.45

SUBPOENA RECORD, EMPLOYEE, FORM 15.29

Case Continuances--Entering -- 3/214.50

SUBPOENAS

Armed Forces Personnel for -- 4/745.50

Autopsy Surgeon for -- 4/745.50

Bank or Firm Representatives for -- 4/745.50

Civil Lawsuits -- 3/782

Acceptance of Summons and Complaint -- 3/782.10

Originated by employee -- 3/782.50

Civil Subpoenas

Employee's duties -- 3/780.40

Mileage compensation -- 3/780.80

Inmates -- 4/657.50

Transportation to civil case -- 3/780.60

Witness Fee--Officer's responsibility -- 3/780.50

Completion of Investigating Officer's Duties -- 4/745.50

Court Coordinator for

Duties -- 3/210.80

Court Records -- 4/745.90

Doctors -- 4/745.50

Duces Tecum

Accepting and serving -- 3/782.10

General -- 3/425.10

Electronic Subpoena -- 3/210.02

Expert Testimony Required -- 4/745.20, 4/745.25

Information on -- 4/745.50

Officer's Responsibility

Appearing as defense witness -- 3/210.60

On--Call Status Court -- 3/212.10, 3/212.20

Requesting release (vacation) -- 3/210.25, 3/210.28

Unable to appear -- 3/210.30, 3/210.46
When notified of a court appearance -- 3/210.12
Private Persons Subpoena Watch commander's duties -- 3/210.20
Record Clerk's Duties -- 3/210.15
Returning to Issuing Court -- 3/210.22, 3/780.40
Service of
 By Mail -- 4/745.11
 Expert testimony required -- 4/745.20, 4/745.25
 Investigating officer's duties -- 4/745
 Military premises -- 4/745.12
 To officers -- 4/745.15
 Watch commander's duties -- 3/210.20
Teletypes for--Format -- 4/175.10
Training Assignments -- 3/762.91
Watch Commander's Responsibilities -- 3/210.10, 3/212.40

SUBROGATED PROPERTY

Correspondence Regarding -- 5/080.45
Notification -- 4/772.20
Procedures -- 4/772

SUBSTANCE TESTING -- 3/836.05

SUBSTATION, GEOGRAPHIC -- 2/040.54

SUICIDE

Attempted. 4/201.73, 4/218.66, 4/260.15
Freeway related -- 4/238.15

SUICIDE NOTES -- 4/238.48

SUMMONS

City Attorney's Officer receiving--duties -- 3/216.50
Civil Suits Acceptance of Summons and Complaint -- 3/782.10
Coroner's Inquest Officers to testify--duties -- 3/785

SUNDAY

Holiday for Civilian Employees -- 3/703.60

SUNGLASSES -- 3/605.75

SUPERVISION, DEPARTMENT

Brevet (Acting) Ranks Prohibited -- 3/120
Delegation of Duties -- 3/154.20
Field Supervision
 At crime scene -- 1/536
 At scene of barricaded suspect -- 1/568.20

At search warrant locations -- 4/742.30
Authorization of Use of Chemical Agent--Tear Gas -- 1/572
Command Responsibility at police situation -- 1/532
Federal courthouse property at -- 4/263
Need for -- 1/528
Permission for Follow--up uniformed officer -- 1/520.20
Responsibility for -- 1/528.10
Functional Supervision Defined -- 3/140
Line Supervision Defined -- 3/135
Mid--Watches, of -- 3/222.75
Negative Discipline -- 3/156.80
Recognition of Command -- 3/115
Seniority--Determination of
 Civilians -- 3/130
 Officers -- 3/125
Special Details, of -- 3/222.80
Subordinates
 Direction -- 3/154.40
 Evaluating -- 3/156.20
 Guidance -- 3/154.80
 Training -- 3/154.60
 By junior officer -- 3/110.40
 By senior officer -- 3/110.40
Supervisory Terminology Defined -- 3/105
Techniques of -- 3/156.60

SUPERVISOR ACTION ITEM (SAI) --1/668.01

SUPERVISORS, DEPARTMENT

Defined -- 3/105
Detective Supervisors -- 3/763.05, 3/763.07
General Duties -- 3/150, 3/152, 3/154, 3/156
 Delegation of duties -- 3/154.20
 Direction of subordinates -- 3/154.40
 Evaluation of subordinates -- 3/154.20
 Guidance of subordinates -- 3/154.80
 Knowledge of Department orders -- 3/152.20
 Knowledge of other positions -- 3/152.60
 On the job training -- 1/670.20
 Organization of activities -- 3/152.40, 3/152.80
 Promotional training -- 1/670.40
 Training of subordinates -- 3/154.60, 1/670.60
Negative Discipline by -- 3/156.80
Planning -- 3/152, 3/152.80
Reports Approved by -- 3/203.10, 3/204.50
Reports Completed by
 Notice to Correct Deficiencies -- 3/760.75

Responsibility -- 3/156.40
Responsibilities--General -- 1/528.10, 1/670.60
Safety Procedures -- 3/275.30
Techniques of -- 3/156.60
Traffic Citations--Responsibility -- 3/202
 Checking -- 3/202.30
 Error or omission observed -- 3/202.40
 Tampering observed -- 3/202.50
Vacation Scheduling -- 3/726.40

SUPERVISORY CROSS--TRAINING PROGRAM -- 3/763.71

SUPPLEMENTAL CHARGES

Adult Booked as Juvenile -- 4/705.63
Defined -- 4/646.05
Fugitive Warrants -- 4/606.07
Juvenile Booked as Adult -- 4/705.62
Juvenile Named on Adult Traffic Warrant -- 4/705.64
Misdemeanant Wanted on a Felony -- 4/705.22
Parole or Probation Violators Authorization -- 4/646.15
Recordation of -- 4/646.10
Teletype Required -- 4/646.12
Warrant Booking--Additional Offense -- 4/606.07, 4/705.42

SUPPLIES, DEPARTMENT

Building and Room Keys -- 3/536
Conservation of Electricity -- 3/524
Inventory Control -- 3/516
Maintenance of
 Building repairs -- 3/540
 Equipment repairs -- 3/508
Reference Books and Pamphlets -- 3/596
Requests for -- 3/508
Salvageable--Disposal -- 3/504
Transfer of -- 3/516.80
Vehicle Keys -- 3/532

SURETY BONDS

Accepting -- 4/680.15

SURGEON, POLICE -- 3/711, 3/720.40

SURVEILLANCE

Observation Post -- 4/216.51
Surveillance Notification Procedure -- 4/216.49

SURVEYOR, POLICE -- 4/212.52

SURVEYS, DEPARTMENT

Requests for -- 3/220.02

Surveys, Initiated by Outside Organizations -- 1/140.30, 3/220.50

SUSPECTED CHILD ABUSE REPORTS (SCAR) -- 4/218.53**SYMBOLS**

Deployment Planning System -- 3/705.40

Divisional Time Books -- 3/705.40

Reports, on -- 5/030.50

T**T.S.R. UNITS**

Radio Designations -- 4/110.80

TACTICAL OPERATIONS RESOURCE GUIDE -- 1/240.12**TACTICAL TRAINING REVIEW COMMITTEE -- 2/093.96****TAKE--HOME CARS**

Associated Fee, Home--Garaging Outside the County -- 3/260.01

Home Garaging -- 3/260

Outside the County -- 3/260.01

Temporary Home Garaging -- 3/261

Travel -- 3/390

TAPE RECORDERS, PERSONAL -- 3/570**TARGET COURSE -- 3/258.08, 3/258.12****TASER CONTROL DEVICE**

Carried -- 3/622.90

Medical Treatment Required -- 4/648.11

TASK FORCE

Use of for Planning -- 1/625

TATTOOS -- 3/605.90**TEAM ATHLETIC ACTIVITY REGISTER, FORM**

Team Manager's Duties -- 3/772.60

Team Members Required to Sign -- 3/772.45

TEAMS, ATHLETIC -- 3/772.60

TEAMS II, TRAINING EVALUATION AND MANAGEMENT

SYSTEM/PERSONNEL MANAGEMENT -- 1/668, 3/791

Authorized Access to TEAMS II Report – 1/668.06

Confidentiality of TEAMS II Information – 1/668.12

Employee review of own TEAMS II report -- 3/791.05

Information Technology Division's Technology Division's Responsibility -- 3/791.14

Procedure to Dispute Information Contained in TEAMS II – 1/668.10, 3/791.12

Responsibility for Maintaining TEAMS – 1/668.08, 3/791.10

Risk Management Division's Responsibility -- 3/791.20

Risk Management Information System (RMIS) – 1/668.01

Supervisor Action Item (SAI) –1/668.01

Types of TEAMS II Reports – 1/668.04

Use of TEAMS II – 1/668.02

TEAR GAS

Policy in Use -- 1/572

Requisitioning -- 3/508

TECHNOLOGY REVIEW AND APPROVAL COMMITTEE -- 2/092.40

TELECOMMUNICATION DEVICES FOR THE DEAF (TDD)

(See Also: Telephones, Department)

Area/division NexTalk TTY Application -- 4/190.10

Requirement on Business Cards -- 4/296.02

Incoming calls to Area/division TDD telephone systems – 4/190.15

TELEPHONE CALLS

Officers -- 4/190

Inmates

Adult -- 4/658.10, 4/658.12

Minor -- 4/658.10, 4/658.17

TELEPHONES, DEPARTMENT

Cellular Telephones

Employee's commanding officer responsibilities -- 3/566

Non--budgeted cellular telephones -- 3/566

Requesting -- 3/566

Use of Department cellular telephones -- 3/566

Communications with Public -- 1/710.10

Courtesy -- 1/710.20

Courtesy When Answering -- 4/190.10

Extended--Area Calls Defined -- 4/192.30

Incoming Calls

Collect -- 4/192.60

Complaint Board receiving -- 4/190.20

Immediate police action required -- 4/190.30

Information request -- 4/190

- Long--distance -- 4/192.50
- Records and Identification Division receiving -- 4/190.20
- Referred to CHP -- 4/190.70
- Report information request -- 4/190.60
- Transferring -- 4/190.50
- Installation, Removal, and Extension -- 3/564.10
- Local--Area Calls Defined -- 4/192.20
- Long--Distance Calls Defined -- 4/192.10
- Outgoing Calls
 - Extended--area calls--placing -- 4/192.80
 - Juveniles in Custody -- 4/658.10, 4/658.17
 - Local--area calls--placing -- 4/192.70
 - Overtime notification to family -- 4/192.90
 - Inmate's messages -- 4/658.10, 4/658.12, 4/658.17
- Repairs -- 3/564.50
- Restricted Use -- 1/710.30, 4/105.10
- Telecommunications Devices for the Deaf
 - Area/division NexTalk TTY Application -- 4/190.10
 - Requirement on Business Cards -- 4/296.02
 - Incoming calls to Area/division TDD telephone systems -- 4/190.15

TELEPHONES, EMPLOYEES'

- Installation -- 4/195.10
- Residence Telephone Requirement -- 4/195

TELEPHONIC REPORTS -- 4/274.20

TELEPHONIC SEARCH WARRANTS -- 4/742.60

- Search Warrants for Telephone Toll Bill Information -- 4/742.40

TELETYPES, DEPARTMENT

- All Points Bulletin Requirements -- 4/150.12
- Arraignment of Inmates -- 4/165.70, 4/660.20
- Bail Information Teletype--Use -- 4/680.14
- Cancellations, Corrections, or Supplements -- 4/150.08
- Classification of -- 4/150.10
- Division Receiving--Watch Commander's Duties -- 3/222.70
- Escape of Inmate -- 4/165.60, 4/670
- Formats
 - Arrest booking information -- 4/165.02
 - Arrestees booked in County custody -- 4/165.03
 - Bail information -- 4/165.20
 - Change of arrest status -- 4/165.04
 - Declaration for continuance -- 4/175.14
 - Deployment -- 3/224.10
 - Driving--under--the--influence arrestees -- 4/343.70

Felony booking disposition and supplemental charge -- 4/165.26
Notification of availability for release -- 4/165.34
Notification of forwarded warrant -- 4/165.35
Notification of inmate release -- 4/165.32
Notification of writ of habeas corpus or fixed--bail release of felony inmate -- 4/165.33
Order to pick--up -- 4/165.70
Order to release juvenile -- 4/165.31
Order to release inmate -- 4/165.30
Inmate escape -- 4/165.60
Property release -- 4/170.45
Repairs -- 3/564.70
Request for bail information -- 4/165.15
Request for certified copy of LASD fingerprint cards -- 4/170.55
Requests for driver's license information -- 4/155.15
Request for bicycle information -- 4/155.20
Requests for vehicle registration information -- 4/155.05
Show--up notification -- 4/170.04
Show--up results -- 4/170.08
Subpoena -- 4/175.10
Supplemental charge -- 4/165.04
Supplemental charge authorization -- 4/165.06
Weather forecast -- 4/175.70
General -- 4/150
Imperative Release Message -- 4/165.80
Jail Procedures -- 4/165
 Imperative Release Message review -- 4/675.23
 Processing inmate release teletypes -- 4/675.22
 Release control files -- 4/674
Lost/Stolen Department Identification Cards/Badges -- 3/376.50
Officer Unable to Appear in Court -- 3/210.45
Rape -- 3/204.50
Request for teletype messages -- 4/150.05
Robbery -- 3/204.50
Supplemental Charges
 Parole officer authorizing -- 4/646.15
 When required -- 4/646.12
Watch Lineups--Transmitting -- 3/224.10

TELEVISION

Auditing Filming Locations -- 3/273
Production Equipment -- 4/295
 Requesting -- 4/295

TEMPORARY HOME GARAGING -- 3/261

TEMPORARY DISABILITY EVALUATION/ACCOMMODATION -- 3/711.75

TEMPORARY RELIEF FROM DUTY

Procedures for -- 3/845

Return to Duty -- 3/860.30

TEMPORARY RESTRAINING ORDERS (See: DOMESTIC VIOLENCE)**TENSES**

Use of in Department Manual -- 0/040

TERMINATIONS (See: EMPLOYEES, DEPARTMENT)**TERMINOLOGY**

Department Organization Terminology -- 2/030, 2/040, 2/094.05

Manual -- 0/030

Radio -- 4/120

Traffic Crashes -- 4/405

TERRORISM LIAISON OFFICER PROGRAM (TLOP)

Terrorism Liaison Officer -- 4/271.45

TESTIMONY, OFFICERS'

Duty to testify, policy -- 1/210.47

Expert--Obtaining -- 4/745.20

CHP arrests, for -- 4/745.25

Speed Cases, for -- 4/354.30

TETANUS IMMUNIZATION -- 3/720.36**THEFT (See Also: SPECIFIC HEADINGS)**

Aircraft -- 4/248.60

Bicycles -- 4/236

Blank Checks--Notification -- 4/248.30

Boats -- 4/248.40

Boat engines -- 4/248.50

From Person Booking charge for -- 4/610.50

Grand Theft

Booking charge for -- 4/610.50

Theft of \$5,000 or more -- 4/248.70

Identity Theft -- 4/248.10

Major Component Vehicle Parts -- 4/220.10, 4/222.42

Petty Theft Complaints for prior conviction of -- 4/720.60

Pickpocket Booking charge for -- 4/610.50

Purse Snatching Booking charge for -- 4/610.50

Vehicles -- 4/220

THREATENING COMMUNICATIONS -- 4/271.30

THREATS AGAINST PUBLIC OFFICIALS -- 4/271.35

Reports of -- 5/030.66

Officer Relocation Expenses -- 3/370

TIE BAR -- 3/626.30

TIE, UNIFORM

Officers -- 3/614.40

Officers Eligible for Unrestricted Field Duty -- 3/614.40, 3/615.10

TIME AND MILEAGE CHECK -- 4/217.50

TIME OFF FOR VOTING -- 3/709.50

TIMEKEEPING (See Also Specific Heading: EMPLOYEES, DEPARTMENT)

Absence from Duty -- 3/702.30

Audit -- 3/702.30

Days Off

Civilians -- 3/703.60

Deferment -- 3/705.40

Holiday--in lieu -- 3/702.30

Officers -- 3/702.30

Deployment Planning System -- 3/705

Abbreviations -- 3/705.40

Division Commanding Officer's Duties -- 3/705

Divisional Time Books

Abbreviations -- 3/705.40

Maintenance--ink -- 3/705.30

Injured on Duty -- 3/702.30

Leave of Absence -- 3/730

Military Leave -- 3/702.30

Nighttime Bonus Positions (Civilians), Records--maintaining and forwarding -- 3/705.70

Police Reserve Officers -- 3/705.80

Sick/Sick Leave -- 3/702.30, 3/710.05, 3/710.10

Suspended -- 3/702.30

Unofficial Time Books -- 3/705.10

Watch Commanders' Records -- 3/705.10

TIRE MARKING -- 4/384.55

TOBACCO

Arrestee's Property -- 4/620.10

Policy--Use of Chewing Tobacco and Snuff -- 1/210.60

TOLUENE -- 4/535.65, 4/540.70

TOURS

Jail--Authorization -- 4/659.40
Police Facilities, Policy -- 1/440.60

TOW SERVICE

Broken Glass and Debris--Removal -- 4/222.15
CHP Officers -- 4/223.20
Department Vehicles -- 3/580
 Cancellation -- 3/580.50
 Obtaining -- 3/580.40
Heavy--Duty Tow -- 4/223.10
Impounding Vehicles -- 4/223.10
Stalled Vehicles -- 4/223.30, 4/223.40

TOWELS, JAIL -- 3/556

TOXIC SUBSTANCES

Booking -- 4/535.65, 4/540.70

TRACKING AND PROCESSING PROCEDURES FOR PARKING AND TRAFFIC VIOLATION NOTICES ISSUED TO DEPARTMENT EMPLOYEES -- 4/326.11

TRACKS, HYPODERMIC

Photographing -- 4/258.20, 4/635.25
Private parts, on -- 4/258.20

TRAFFIC

Disabled Motorist -- 1/130.60
Functional Objective -- 1/130.50

TRAFFIC CRASHES AND CRASH INVESTIGATION

Advising Parties Involved -- 4/420.05
Aircraft Involved -- 4/206.10
Animals Involved -- 4/430.25
Armed Forces Personnel Involved -- 4/420.15
Arrival--First Officer's Duties -- 4/410.05
Assault with a Motor Vehicle -- 4/227
 Booking Approval -- 4/216.01
Bicycles Involved -- 4/430.25
Chemicals, Hazardous--Involved -- 4/430.10
City Property Involved
 Accident occurring outside City -- 4/440.10
 City Attorney, notification to -- 4/440.10, 4/440.50
Confidential Cases -- 3/410.50
Corrections to officers' driving record -- 4/440.26
Criminal Action Against Employee -- 3/837
Department of Airports, Harbor, Water and Power Vehicle -- 4/440.25
Department of Motor Vehicles--notification to -- 4/440.45

Employee's commanding officer duties -- 3/206
 Employees involved
 Direct Referral to Behavioral Science Services -- 3/206.60
 Duties -- 4/440.10
 Notification required -- 4/214.50
 Freeway -- 4/440.27
 Investigating officers' duties -- 4/440.25
 Involved parties to remain at scene -- 4/440.20
 Mounted Platoon involved -- 4/430.38
 Reporting -- 3/206
 Supervisor dispatched -- 3/206
 Supervisor's duties -- 3/206.00
 Unassigned Department vehicles involved -- 3/206
 Damaged Property Only -- 4/415.20
 Damage, Unattended Property -- 4/415.25
 Dangerous Substances Involved -- 4/430.10
 Deaths
 Aircraft involved -- 4/206.10
 Freeway related -- 4/238.15
 Notification to relatives -- 4/435.15
 Notification to Scientific Investigation Division -- 4/238.55
 Officer's responsibilities -- 4/435.05
 Reporting -- 4/435.05, 4/435.10
 Definitions and Terms -- 4/405.10
 Deployment -- 4/437.20
 Driving Under the Influence
 Involved -- 4/343.10, 4/343.65, 4/420.10
 Explosives Involved -- 4/430.10
 Hit--and--Run
 Investigation at scene -- 4/430.50
 Homicide, Freeway Traffic--related -- 4/238.15
 Illegally Parked Vehicle Involved -- 4/430.40
 Immediate Follow--up Investigation--Notifications -- 3/206
 Impounding Involved Vehicle -- 4/430.60
 Incompetent Drivers--Reporting -- 4/342
 Information Concerning
 Authorized representative (defined) requesting -- 3/410.20
 Government agency requesting -- 3/410.70
 Release of -- 3/410.10
 Injury Classification
 Criteria -- 4/432.10
 Responsibility for -- 4/432.20
 Investigation -- 4/430, 1/580.10
 Assigned unit--responsibility -- 4/410.15
 Class I -- 4/415.07, 4/415.10
 Class II -- 4/415.07, 4/415.15
 Juveniles Involved -- 4/420.20

Major--Notification Required -- 4/214.50
Metro Blue, Gold or Green Line Involved -- 4/430.26
Loaned Vehicles -- 3/583.80
Non--contact--Investigation -- 4/430.55
Objective -- 1/580.10
On--Duty Traffic Crashes, Investigating Officers Reporting Responsibilities -- 4/440.25
Parties and Witnesses to -- 4/420
 Armed Forces personnel -- 4/420.15
 Information to be given to -- 4/420.05
 Juveniles -- 4/420.20
 Officers -- 4/420.25, 4/420.30, 4/420.35
Photographs
 Releasing -- 3/410.30
 Required -- 4/430.45
Preliminary Procedures
 Assigned unit--responsibilities of -- 4/410.15
 First officer at scene--duties -- 4/410.05
Property damage only -- 4/415.20
Property damage, unattended -- 4/415.25
Protection of Scene Flares used for -- 4/372.40
Radioactive Material Involved -- 4/430.10
Reporting Requirements -- 4/415.05
Reports -- 4/415
 Aircraft Involved -- 4/206.05
 Fatal traffic accidents -- 4/435
 Not at scene -- 4/430.05
 Requirements -- 4/415
 Types
 Combined Traffic Crash and Arrest Report -- 4/433
 Class I -- 4/415.07, 4/415.10
 Class II -- 4/415.07, 4/415.15, 4/440.25
School Bus Involved -- 4/415.05
Sobriety Suspected -- 4/343, 4/420.10
Statistics -- 1/580.10
Suicide, Freeway Traffic--Related -- 4/238.15
Supervisor's Responsibilities -- 3/206
Terminology -- 4/405
Trains Involved -- 4/430.25
Violation Involved -- 4/430.30
 Aircraft -- 4/206.10, 4/206.15, 4/206.18
 Witnessed by officer -- 4/430.37
Witnesses to (**See: [Parties and Witnesses to]**)

TRAFFIC COORDINATION SECTION

Assignment of Two Wheeled Motorcycles -- 3/584.25

TRAFFIC COMPLAINTS

Reckless driving -- 4/354.35
Violations outside jurisdiction -- 4/324.20

TRAFFIC COURT LIAISON UNIT

Citation Cancellation -- 4/326.75
Citation Correction -- 3/202.80
Citing Error Discovered -- 3/202.60
Forwarding Citations -- 3/202.70
Request to be Excused from Traffic Court Appearance -- 3/210.25, 3/210.28

TRAFFIC EDUCATION PROGRAM

Policy -- 1/580.10

TRAFFIC ENFORCEMENT

Citations (**See specific heading**)
Correctable Violations -- 4/320.14
False Information to Peace Officer -- 4/354.10
False Personation -- 4/248.20
Financial Responsibility Information -- 4/320.35
Incompetent Drivers--Reporting -- 4/342
Notification Requirements -- 1/240.03
Officer--Violator Contracts
 Departing from violator -- 4/322.80
 Instructions not to be given -- 4/322.30
 Non--resident -- 1/580.30

 Obtaining driver license -- 4/322.10
 Officer's responsibility -- 1/580.20
Objective -- 1/580.10
Other Jurisdictions -- 4/324.20
Parking Control -- 1/580.40
 Private property violations -- 4/384.35
 Searchlights and floodlights -- 4/384.45, 4/384.50
 Tire marking--procedure -- 4/384.55
 Traffic accident involving parking violation -- 4/430.40
Radar Enforcement -- 4/305.10
Selective Enforcement -- 1/580.51
Violation warnings--issuance -- 4/384.05
Visible Patrol -- 1/580.52, 4/305.60

TRAFFIC OBSTRUCTIONS -- 4/208.50

TRAFFIC PIN MAPS -- 4/275.50

TRAFFIC SIGNAL REPAIR (T.S.R.) UNITS -- 4/110.80

TRAFFIC SIGNS AND DEVICES

Defective--Officers' Duties -- 4/372.25
Enforcement When Not Legible or Visible -- 4/372.05
Flares--Use -- 4/372.40
Installation
 Citizen requesting -- 4/372.20
 Officer requesting--duties -- 4/372.35
Legality--Presumption -- 4/372.10
Parking Meters
 Defective -- 4/372.28
 Log of -- 4/372.28

TRAFFIC VIOLATIONS

Aircraft Violations -- 4/206.20
Arrest for -- 4/334
 Booking advice -- 4/216.02
 Booking charges -- 4/334.50, 4/610.55
 Booking locations -- 4/604.17, 4/604.18
 Combined marijuana/traffic -- 4/216.25
Bicycle License Violations -- 4/354.38
Consular Officers Involved -- 4/284
Equipment--Defective -- 4/360
False Information to Peace Officers -- 4/354.10
False Personation -- 4/248.20
Incompetent Drivers--Reporting -- 4/342
Juveniles
 Cited to appear -- 4/320.45, 4/346.10
 Misdemeanor Vehicle Code violation arrests -- 4/346.40
Physicians -- 4/344
Post Office Employees -- 4/349
Public Parks -- 4/354.05
Public Transportation -- 4/347
Reckless Driving -- 4/354.35
Speed--Officers' Appearance -- 4/354.30
Traffic Crash Involving -- 4/430.30, 4/430.37
Trains -- 4/354.40
V.C. 40302(a) Bookings--Bail Procedures -- 4/682.15
Violator Enters Other Jurisdiction -- 4/324.20

TRAFFIC VIOLATORS

Instruction not to be given -- 4/322.30
Departing from violator -- 4/322.80

TRAFFIC VIOLATION WARNING PROCEDURES -- 4/336

TRAILERS

Theft of--Reporting -- 4/220.10

TRAINING

Detached Duty for -- 1/670.80

Detective Supervisors -- 3/763.07

Firearms used for training -- 3/610.97, 4/244.90

Policy -- 1/670

Area Juvenile/School Car -- 1/670.51

By supervisor -- 1/670.60

Command and staff officers -- 1/670.70

Command responsibility -- 1/610

Community Law Enforcement and Recovery Program -- 3/763.79

Continuous process -- 1/670.20

Department responsibility -- 1/670

Gang Enforcement Detail -- 3/763.79

In--service -- 1/670.30

Promotional -- 1/670.40

Recruit -- 1/670.10

Specialized -- 1/670.50

Recommended/Directed Training -- 3/796.35

Responsibility -- 2/092.51, 3/763.89

Supervisory Cross--Training -- 3/763.68

TRAINING AIDS, DEPARTMENT

Custody of -- 3/769.60

TRAINING DIVISION

Assignment as Class Instructor -- 3/769

Divisional Physical Fitness Program -- 3/770

Electronic Surveillance Equipment Training -- 3/568.45

TRAINING EVALUATION AND MANAGEMENT SYSTEM II

(TEAMS II)/PERSONNEL MANAGEMENT -- 1/668, 3/791

Authorized Access to TEAMS II Report -- 1/668.06

Confidentiality of TEAMS II Information -- 1/668.12

Employee review of own TEAMS II report -- 3/791.05

Information Technology Division's Technology Division's Responsibility -- 3/791.14

Procedure to Dispute Information Contained in TEAMS II -- 1/668.10, 3/791.12

Responsibility for Maintaining TEAMS -- 1/668.08, 3/791.10

Risk Management Division's Responsibility -- 3/791.20

Types of TEAMS II Reports -- 1/668.04

Use of TEAMS II -- 1/668.02

TRAINING FILMS -- 3/759.35

TRAINS

Blocking Traffic--Reporting -- 4/354.40

Traffic Crash Involving -- 4/430.25

Notification required -- 4/214.50

TRACKS/MARKS

Plaster Cast -- 4/212.46

TRANSCRIPTIONS OF RECORDED INTERVIEWS -- 3/569.50

TRANSFER OF INMATES (See: INMATES)

TRANSFERS, EMPLOYEES'

Administrative Transfers -- 3/762.35, 3/762.20, 3/762.30

Authorizing -- 3/762

Civilian Employees

 Pay--grade assignments -- 3/764

 Police duties--performing -- 3/762.94

 Pre--exit interviews -- 3/728.40

Commanding Officers' Duties

 Advising and assigning employees -- 3/762.80

 Initiating requests -- 3/762.30

Employees' Duties -- 3/762.90

 Initiated by employee -- 3/762.20

Lists

 Publishing -- 3/762.60

Personnel Division Originating -- 3/762.40

Temporary Assignments--Police Officers -- 3/762.92

Transfer Action Item -- 3/762.70

TRANSPORTATION OF ARRESTEES -- 4/217.50

TRANSPORTATION -- USE OF VEHICLE FROM MAIN STREET FACILITY MOTOR POOL -- 3/582.50

TRANSPORTING PERSONS "DETAINED ONLY" TO PLACE OF ORIGINAL DETENTION -- 4/217.51

TRANSPORTING PERSONS IN MEDICAL EMERGENCIES -- 4/210.75

TRANSPORTING RAPE VICTIMS -- 4/210.35

TRANSPORTING VIOLENT PERSONS -- 4/217.40

TRAVEL

Budgeted -- 3/390.25, 3/390.33

Defined -- 3/390.01, 3/390.17

Foreign -- 3/390.35

No City Funds -- 3/390.49

Non--Budgeted -- 3/390.41

Mode of -- 3/390.57

Type of Request Format

Expenses incurred -- 3/390.73

Interrupted or indirect -- 3/390.65

Request for Investigative Travel -- 3/390.33

Travel Authority Request for Non--Investigative

Travel -- 3/390.17, 3/390.20

Youth Program Overnight Outings -- 3/390.01

TREES

Fallen--Requesting Removal -- 4/208.20

Obstructing Motorists' View -- 4/208.50

TRESPASS

Trespass Warning -- 4/276, 4/276.10

TRIALS (See Also: SUBPOENAS)

Officer Appearing as Defendant -- 3/841

Subpoenaed Officer Unable to Appear

Officer's duties -- 3/210.30

Watch Commander's duties -- 3/210.45

TRIPS, OFFICIAL

Emergency Investigative Travel -- 3/390.37

Extradition

Officer's duties -- 4/716

Travel procedure -- 3/390

Conventions -- 3/740

Official Travel by Department Employees -- 3/390

TROUSERS

Basic Uniform -- 3/614.50

Fatigue Uniform -- 3/620.50

TROUSERS BELT -- 3/614.65, 3/622.80

TUBERCULARS

Arrestees -- 4/648.25

Exposure to -- 3/712.05

Violation of Quarantine Order -- 4/210.40

U

U.C.L.A. CAMPUS POLICE (See Also: OUTSIDE POLICE AGENCIES)

Radio Unit Designations -- 4/110.80

UNCONSCIOUS PERSON

Handling -- 4/210.23

UNDERCOVER DRIVER LICENSE

Requests -- 3/223

UNDERCOVER OFFICERS

Conduct -- 1/546

Courtroom/Administrative Hearing Attire -- 3/605.80

Personal Appearance -- 3/605.10

Posing as Member of News Media -- 1/547

Training Requirement -- 3/223.05

UNDERWATER SEARCH AND RECOVERY

Procedure -- 4/212.60

UNDOCUMENTED IMMIGRANTS

Enforcement -- 4/264.50

Policy -- 1/390

UNIDENTIFIED PERSONS

Found -- 4/712.30

UNIFIED SCHOOL DISTRICT

(See: **LOS ANGELES UNIFIED SCHOOL DISTRICT**)

UNIFORM AND EQUIPMENT COMMITTEE

Dealer--Withdrawal Recommendation -- 3/608.60

Inspection of Dealer--Responsibility -- 3/608.20

Membership and Responsibilities -- 2/093.10, 3/604

UNIFORM AND EQUIPMENT, CITY--ISSUED

Computing Ownership -- 3/607.10

Contract Provisions -- 3/607.10

Damage, Loss, or Theft

Replacement or repair -- 3/376, 3/607.20

Reporting -- 3/376, 3/607.20, 4/282, 4/214.50

Maintenance, Repair, and Altering of -- 3/607.20

Recovery -- 3/377

Replacement -- 3/607.20, 3/376.30

Termination or Separation -- 3/607.30

Reserve Officers -- 3/870.50

UNIFORM AND EQUIPMENT DEALERS

Complaints Against -- 3/608.50

Designation Withdrawal -- 3/608.60

Guarantee -- 3/608.30

Listed -- 3/608.10

Uniform and Equipment Committee's Responsibilities to -- 2/093.10

UNIFORM AND PERSONAL EQUIPMENT, OFFICERS'

(See Also: UNIFORM AND PERSONAL EQUIPMENT SPECIFICATIONS BOOKLET)

Additional Firearms Carried on Duty -- 3/610.70

Ammunition Requirements -- 3/611

Additional Ammunition -- 3/611.50

Availability of uniform -- 3/602.10

Basic Uniform -- 3/614

Beach Detail/Bicycle Patrol Uniform -- 3/624.30

Body Worn Video -- 3/579.15

Brandings -- 3/605.90

Cap Device -- 3/632.10

Chemical Irritant Control Device -- 3/622.55, 3/627.20

Cold Weather Cap -- 3/615.05

DARE America Pin/American Flag Pin -- 3/639.40, 3/639.60

Decorations -- 3/637

Equipment Belt -- 3/622

Exemptions -- 3/601.10, 3/606.20, 3/606.30

Fatigue Uniform -- 3/620

Field Equipment Field Officers -- 3/621.10, 3/621.20, 3/627.10

Firearms Requirements -- 3/610

General Duty Helmets -- 3/631

Hats High--Visibility covers

Maintenance and issuance -- 3/630.20

Rain covers for -- 3/629.30

Required -- 3/630.10

Helicopter Uniform -- 3/617

Helmets -- 3/631

High--Visibility Equipment--Crash Investigation -- 3/630

Indoors Uniform -- 3/618

Insignia and Emblems -- 3/632, 3/634, 3/635

Traffic Enforcement -- 3/635.30

Crash Investigation -- 3/635.40

Inspection -- 3/609.10, 3/660.30

Jackets Authorized -- 3/624.10

Jumpsuits -- 3/619.10, 3/619.20

Maintenance of -- 3/602

Maternity Uniform -- 3/640

Medals and Decorations -- 3/636, 3/637

Mounted Horse Detail Uniform -- 3/624.20

New Equipment--Approval Required -- 3/609.10

Optional Equipment--Field Officers -- 3/621.20, 3/627.10

Optional Uniform -- 3/615

Personal Appearance -- 3/605

Plainclothes Assignments -- 3/605.85
Plainclothes Equipment -- 3/627
 Officers -- 3/627.10, 3/627.20
 Exemption to Wearing Uniform -- 3/606.20
 Inspecting -- 3/226.80
 Reserve Ammunition Required -- 3/611.40
 Security Identification Buttons
Plastic Handcuffs -- 3/621.20, 3/627.20
Police Equipment Belt -- 3/622
 Required equipment -- 3/622.10
Possession--Required -- 3/601.10, 3/602.10
Primary Uniform--Non--Field Certified Officers -- 3/614.10
Purchase by Retiring Employees -- 3/376.18
Rain Clothing--Field Officers -- 3/629, 3/614.45
Replacement -- 3/376
Requirement -- 3/601.10, 3/602.10
Retention -- 3/606.60
Return of--When Required -- 3/607.30
Roll Call Requirements -- 3/222.35
Safe Riding Tie Bar -- 3/626.30
Scarf -- 3/626.10
Service Stripes--Wearing -- 3/638
Specifications -- 3/601.20
Summer Uniform -- 3/615
Tattoos -- 3/605.90
Utility Uniforms -- 3/619.10, 3/619.20
Wearing -- 3/606
 Exemptions -- 3/606.20, 3/606.30
 Mixed clothing prohibited -- 3/606.40
 Off--duty -- 3/606.15

UNIFORMS, ARMED FORCES

Illegal Wearing

 Pre--booking advice from FBI -- 4/264.40
 Pre--booking interview -- 4/264.10

UNIT

Defined -- 2/040.80

UNIT DESIGNATIONS, RADIO -- 4/110

UNITED STATES (See Also Specific Heading)

Department of Immigration and Naturalization Asylum requests -- 4/284.45
Flag -- 3/234
Post Office
 Arresting Employees of -- 4/216.60
 Information--Requesting -- 4/765.30

Traffic Violations by
Citing procedures for -- 4/349.40
Parking exemptions -- 4/384.70
Turning exemptions -- 4/349.20
Vehicles of, Defined -- 4/349.05

UNIVERSITY OF SOUTHERN CALIFORNIA

(See Also: OUTSIDE POLICE AGENCIES)

Security Department--Booking Arrestees -- 4/865
Reports -- 4/820
Fingerprint Investigation -- 4/212.44, 4/815

UNLAWFUL ASSEMBLY (See: EMERGENCY OPERATIONS GUIDE)

UNUSUAL INCIDENTS

Immediate Action/Rapid Deployment -- 4/214.20
Incidents Involving a Barricaded Suspect -- 4/214.15
Incidents Requiring Handling of Radioactive Materials -- 4/214.25
Significant Information Impacting City Government Notification -- 4/214.45
Unusual Incidents--Notification -- 4/214.50
Crisis Response Team--Notification -- 4/214.60

UNUSUAL OCCURRENCE

Notification Regarding -- 4/214.50

URINE SAMPLES

Booking -- 4/258.30, 4/343.42

USE OF FORCE (See Also: NON--LETHAL CONTROL DEVICES)

Adjudicating Non--Categorical Use of Force Incidents -- 3/793
Adjudication of Categorical Use of Force Incidents -- 3/792
Categorical Use of Force Incidents -- 3/794.10
FID Responsibilities -- 3/794.10, 3/794.37
Directed Referral to BSS -- 3/794.40
Distribution of Reports -- 5/092
Documenting the Separation, Transportation, and Monitoring of Employees -- 3/795.10
Employee--Involved -- 4/245
Inspector General Audits -- 3/895.60
Medical Treatment--carotid holds -- 4/648.07
Minimizing the Risk of Death -- 1/556.35
Non--Categorical Use of Force Incidents -- 4/245.10
 Adjudicating a Non--Categorical Use of Force Incident -- 3/793
 Complaint Related to a Non--Categorical Use of Force -- 3/830.10
Obtaining a Public Safety Statement -- 3/795
Officer's Public Safety Statement -- 4/245.02
Reporting a Non--Categorical Use of Force Incident -- 4/245.10
 Employee's Responsibility -- 4/245.10

Supervisor's Responsibility -- 4/245.10
Out of Statute Disposition -- 3/793.18
Response Procedures involving Private Contract Security Assigned to City Facilities -- 4/247.10
Resulting in serious or significant injury (**See: Force Investigation Division**) -- 3/794.10
Return to Field Duty of Involved Employee(s) -- 3/794.40
Tactical Operations Resource Guide -- 1/240.12
Upper Body Control Holds -- 3/796.01
Use of Deadly Force--Policy -- 1/556.10
Use of Firearms--Policy -- 1/556.10
Use of Force--Defined -- 4/245.05
Use of Force--Policy -- 1/240.10, 1/556.10
Use of Force Tactics Directives -- 1/240.12

USE OF FORCE BEST PRACTICES COMMITTEE -- 2/093.97

USE OF FORCE REVIEW BOARD

Distribution of Reports -- 3/794, 3/796.05, 3/796.10
Commanding Officer's Review of Categorical Use of Force Review Board Incidents -- 3/796.25
Membership of -- 2/092.50
News Release Relating -- 3/796.05
Notification of Categorical Use of Force Incident -- 3/794.40
Recommended/Directed Training -- 3/796.35
Responsibilities of -- 2/092.50

V

VACATIONS, EMPLOYEES'

Accumulation -- 3/726.80
Assignment
 General -- 3/726.30
 Special groupings -- 3/726.40
Citations--Entering -- 4/320.40
Compensation--Requesting -- 3/726.90, 3/732.60
Computing Vacation Time -- 3/726.06
Court Appearance--Requesting Release -- 3/210.25, 3/210.28
Days Off in Connection With -- 3/726.60
Earning Vacation Time -- 3/726.04
Periods Used for
 Assignment -- 3/726.30
 List -- 3/726.20
 Selection -- 3/726.50
Record -- 3/726.95
Scheduling Reporting change -- 3/726.70
Seniority--Determining -- 3/726.50
Terminated Employees--Processing -- 3/726.90

Transferred Employees--Reporting -- 3/726.85

VALUABLES

Booking -- 4/535.85

VALUE

Defined -- 1/020.10

VANDALISM

Notification -- 4/203.25, 4/214.50

VEHICLE EQUIPMENT VIOLATIONS

Citations for -- 4/360, 4/360.30

VEHICLES, DEPARTMENT

Alterations--Prohibited -- 3/580.20

Assignment of -- 3/580.90

 Motorcycles -- 3/584

Barricade--Used as -- 4/208.10

Civilian Personnel--Use of Black and White Police Vehicles -- 3/581

Damage to -- 4/282

Dispersal Parking -- 3/261

Displaying the American Flag Decal -- 3/234.40

Home Use

 Insurance requirement -- 3/260.10

 Regular permit for -- 3/260

Inspection -- 3/222.60, 3/580.10

Keys -- 3/532

Locking -- 4/385.20

Maintenance -- 3/580.10

 Parts--Obtaining -- 3/580.60

Necessity -- 1/750

Main Street Facility Motor Pool--Obtaining -- 3/582.50, 4/286.10

Parking -- 4/385, 3/261

Private Persons in -- 4/280

Pushing Other Vehicles -- 4/223.40

Resource Management -- 3/580.80

Safety Belts--Use -- 4/217.50, 4/289

Shooting from a moving vehicle -- 1/556

Shotguns -- 4/279

Speedometer Calibration -- 4/387

Temporary Home--Garaging -- 3/261

Tow Service for

 Canceling -- 3/580.50

 Requesting -- 3/580.40

Transfers of -- 3/580.90

Transportation--Necessity -- 1/750

Unauthorized Changes in -- 3/580.20
Undercover License Plates for -- 4/288
Vehicle Loans -- 3/583

VEHICLES, GENERAL

Abandoned -- 4/222.35, 4/222.50
 Altered Identification Numbers -- 4/222.38
 Appraisal -- 4/222.80
 Dismantled--No identification -- 4/222.35, 4/222.40
 Private property -- 4/222.35
Arrestee's
 Care -- 4/222.10, 4/645.05
 Completion of Field Interview Report -- 4/202.01
Assault with a Motor Vehicle -- 4/227
 Booking Approval -- 4/216.01
Burglary--Theft from -- 4/274.20, 4/610.30
Consular Officers--Citing and Impounding of -- 4/284.15
Control Clerk -- 4/780.80
Disabled
 Assisting operators -- 4/223.30, 4/223.40
 Impounding -- 4/222
Disposal of Unidentifiable Vehicles or Vehicle Parts -- 4/780.19
Division of Impoundment Defined -- 4/780.10
Equipment Defective--Violations -- 4/360
Field Releasing Recovered -- 4/221
Identification Number--Obtaining -- 4/220.90
Impounded
 Area of impoundment defined -- 4/780.10
 Audit of impound reports -- 4/780.30
 Fingerprinting -- 4/221.10, 4/222.55
 Hold--releasing -- 4/222.18, 4/780.77
 Holds--placing -- 4/220.85, 4/222.30
 Inquiries concerning -- 4/780.20, 4/780.85
 Keys and registration in -- 4/222.65
 Motor number--obtaining -- 4/220.90
 Notification to State -- 4/780.80
 Notifying owner -- 4/222.35, 4/222.50, 4/222.51, 4/780.30, 4/780.35, 4/780.40, 4/780.50
 Prints and evidence--officer's duties -- 4/220.85, 4/221.10, 4/222.55
 Private person--by -- 4/220.95
 Private property--from -- 4/222.35
 Property in--booking -- 4/222.60, 4/520.20
 Releasing--responsibility -- 4/780.50, 4/780.60, 4/780.70, 4/780.77, 4/780.80
 Reports
 Completion -- 4/220, 4/221, 4/222
 Vehicle Hearing Officer -- 4/226.05, 4/226.30
Impounding
 At traffic accident -- 4/222.15, 4/430.60

- Audits--Notifications -- 4/780.30
- Found -- 4/221.20
- Hearings -- 4/226
- Illegally parked -- 4/222.20, 4/222.25
- Notification, CCD -- 4/220.43
- Notification--State -- 4/780.80
- Property in a vehicle -- 4/222.59, 4/222.60, 4/222.61
- Section 22651 (k) CVC, 80.73.2 LAMC -- 4/222.19
- Seized -- 4/222.16
- Vehicle being taken into lawful police custody -- 4/222.60
- Information Requested -- 4/780.85
- Inventory of property -- 4/222.59, 4/222.60, 4/222.61
- Investigation completed in field -- 4/220.40
- License Plates
 - Entering on Citation -- 4/320.20
 - Found--Transferring -- 4/555.70
 - Reporting Lost or Stolen -- 4/220.25
 - Tab Displayed -- 4/318.40
 - Undercover -- 4/288
 - Loans -- 3/583, 3/583.60
- Lost Vehicles -- 4/220, 4/780.17
 - Change of vehicle lost report to vehicle stolen report -- 4/220.65
 - Lost vehicle reports -- 4/220.60
 - Recovering a lost vehicle -- 4/220.80, 4/221.20
- Major Component Vehicle Parts -- 4/220.10, 4/222.42
- National Firearms Act Investigation -- 4/222.30
- Owner
 - Defined -- 4/780.15
 - Notifications -- 4/221.10, 4/221.20, 4/222.50, 4/780.17, 4/780.18, 4/780.40, 4/780.50, 4/780.80
 - Teletype to DMV requesting Information -- 4/155.05, 4/220.15
- Present Owner Defined -- 4/780.15
- Recovered or Found--Reporting -- 4/220.80, 4/221.20
 - By owner -- 4/780.45
 - Inside the City -- 4/765.54, 4/765.56
 - Notifying other jurisdiction -- 4/780.35
 - Notifying owner -- 4/221.10, 4/221.20, 4/222.50, 4/780.17
 - Outside the City -- 4/765.52, 4/780.40
 - Pursuant to Vehicle Code Section 22651 (o) and (p) -- 4/222.18
 - Releasing to owner -- 4/220.80, 4/221.10, 4/780.70
 - Reporting -- 4/220.10
- Releasing--Impounded
 - Individual or Corporate to legal owner -- 4/780.75
 - Owner in custody -- 4/780.72
 - Pursuant to Vehicle Code Section 22651 (o) and (p) -- 4/780.60
 - Responsibility -- 4/780.50
 - To present owner -- 4/780.70

Vehicles Seized as Evidence -- 4/780.50
Vehicles Stored for an Unreasonable Time Period -- 4/780.50
Registration Information Request--Teletype Format -- 4/155.05
Repossessed -- 4/220.70, 4/220.75
Shooting at a moving vehicle -- 1/556.40
Stalled -- 4/223.30
Pushing with police vehicle -- 4/223.40
Stolen or Lost
Advice to person reporting -- 4/780.45
Canceling -- 4/220.70, 4/755.80
Changing lost to stolen -- 4/220.65
Changing stolen to unfounded -- 4/220.70
Code Thirty--Seven -- 4/120.40
Courtesy reports -- 4/220.35
Crime
Taken in -- 4/220.50
Used in -- 4/220.55
Inside the City -- 4/765.54, 4/765.56
Felony wants in stolen vehicle system -- 4/760.80
License or identification number unknown -- 4/220.15
Notification to owner when found -- 4/780.17, 4/780.18
Outside of City -- 4/765.52, 4/780.35
Reporting -- 4/220.10, 4/220.15, 4/220.45
Tow Service for -- 4/223.10, 4/223.20, 4/223.30
Vehicle Motor Pool (Main Street Facility) -- 3/582
Wants
Hot Sheet -- 4/760.80, 4/760.85
Police Bulletin -- 4/760.10

VEHICLE IMPOUND HEARINGS

Commanding Officer's Responsibility -- 4/226.25
Duties and Responsibilities -- 4/226.05, 4/226.20, 4/226.25, 4/226.30
General Information -- 4/226.05
Vehicles Seized as Evidence -- 4/780.50
Vehicles Stored for an Unreasonable Time Period -- 4/780.50
Owner Notification -- 4/222.50
Vehicle Impound Hearing Coordinator's Responsibility -- 4/226.27
Vehicle Impound Hearing Officer's Responsibility -- 4/226.30

VEHICULAR AIR BAGS

Detonation and booking of vehicular air bag modules -- 4/229.10

VENDING MACHINES

Authorized Defined -- 3/598.05
Funds from Accounting and use -- 3/350.30
Placement -- 3/598.10
Relocation -- 3/598.12

VENDORS AND CONTRACTORS

Employee Relations -- 1/270.15

Endorsement of -- 1/270.20

VERMINOUS INMATES -- 4/648.30

VETERANS' EMBLEMS -- 3/636.30

VICTIM, CRIME

Domestic Violence -- 4/203.36

Examining of Sexual Assault Victims -- 4/210.35

Indemnification of -- 4/203.33, 4/203.35, 4/765.60

Notifications to -- 4/203.33, 4/203.35

Photographing

Battery -- 4/273, 4/273.40

Female -- 4/272.45

Spouse Beating -- 4/272.40

Request for Confidentiality -- 3/413.10

Violent Crime -- 4/203.36

VICTIM INFORMATION NOTIFICATION EVERYDAY (VINE) -- 4/203.36

VIOLATORS, TRAFFIC (See: CITATIONS, TRAFFIC)

VISION -- 1/102

VISITORS

Dignitaries -- 3/208.20

Jails, to -- 4/659.40

Officers from Other Jurisdictions -- 4/201.80

Inmates, for -- 4/659.10

VOICE IDENTIFICATIONS -- 4/740

VOLATILE FLUIDS

Booking -- 4/535.90

VOLATILE SUBSTANCES (See: NARCOTICS AND DANGEROUS DRUGS)

VOLUNTARY GUN DISPOSAL -- 4/540.40

VOTING

Time Off for -- 3/709.50

W

WAGON PICK--UP

Forwarding Arrest Reports -- 4/680.95

Requests for

Teletype content -- 4/660.20

Teletype format -- 4/165.70

WANTED PERSON FILE

NCIC -- 4/728

WANTS

Booking Inmates Completion of booking slip -- 4/606.07

Defined -- 4/202.64

File of -- 4/728.10, 4/728.15

Fugitive Warrants -- 4/606.07

Hot Sheet--Placing on -- 4/760.80, 4/760.85

Misdemeanant Wanted on Felony -- 4/705.22

Police Bulletins -- 4/760.10, 4/760.12

Vehicle Cancellation of -- 4/220.80

WARNING SHOTS -- 1/556.10**WARNING CARDS, PARKING VIOLATIONS -- 4/384.05****WARNINGS**

Traffic Enforcement -- 1/580.10

Verbal -- 1/512

WARRANT, SEARCH (See Also: SEARCH WARRANT)

Notification, Telephone Toll Bill Information -- 4/742.40

Premature Notification to Telephone Subscriber -- 4/742.40

Property Booked Under Authority of -- 4/540.90

Disposition procedure -- 4/565.10

Reports, Review of -- 4/742.10

Return to a Search Warrant -- 4/540.90, 4/742.60

Telephonic -- 4/742.60

Search Warrants for Telephone Toll Bill Information -- 4/742.40

Uniformed Officer Present -- 1/578

Tactical Operation Plan -- 4/742.10

Warrant Tracking Log -- 4/742.10

Wearing of body armor -- 4/216.52

WARRANTS, FOREIGN

Arrests

Additional charge -- 4/606.07, 4/617, 4/725.06, 4/725.40

Automated want and warrants -- 4/611

Reports--completion -- 4/725.40, 4/725.48

Bail

Accepting -- 4/680.02

Processing -- 4/680.80

Defined -- 4/725.06

Felony--Registering and Service -- 4/725.20

Felony--Arrests Outside County of Issuance -- 4/725.57

Fugitive Warrants -- 4/606.07

Juveniles Named on -- 4/617.15

Juvenile Traffic Court Warrant -- 4/218.20

Follow--up Investigation -- 4/218.23

Notifications Regarding

Booked on local charge -- 4/617.20

Served -- 4/617.10

Out of State--Registering and Service -- 4/725.20

Service of -- 4/725.20, 4/725.49, 4/725.50, 4/725.51, 4/725.54, 4/725.55

Signing Out -- 4/725.30

WARRANTS, LOCAL

CWS -- 4/611

Suspect challenging warrant -- 4/611.15

Additional Offenses--Booking -- 4/705.42

Arrests

Additional charge -- 4/725.48

Advice -- 4/216.02

Reports--completing -- 4/725.48

Wearing of body armor -- 4/216.52

Bail Forwarding -- 4/680.80

Cancelled Warrant--Suspect Booked -- 4/682.20

Defined -- 4/725.04

Due Diligence -- 4/202.80, 4/725.09, 4/725.20

Felony Bench Warrants Responsibility for service -- 4/725.20

Felony Warrant--Service Suspect in custody -- 4/725.49

In--County Arrest Warrant--Defined -- 4/725.05

Juveniles on Adult Traffic Warrants -- 4/218.61

Follow--up investigation -- 4/705.64

Juvenile Traffic Court Warrant -- 4/218.20

Follow--up investigation -- 4/218.23

Misdemeanor Traffic Warrant--Immediate Cash Bailout -- 4/216.02, 4/682.15

Misdemeanor Warrants--Release from custody -- 4/216.67

NCIC--Entering -- 4/728

Notification of Charges Against Out--of--County and Federal Inmates -- 4/725.08, 4/725.20

Obtaining

Felony Inmates -- 4/720.38

Investigating officer's responsibilities -- 4/725.08

Person released on writ -- 4/725.70, 4/725.72

Probable Cause Arrest Warrant -- 4/725.12

Recall Lists--Forwarding -- 4/725.95

Recalled by Court--Forwarding -- 4/725.90, 4/725.95
Recalled or Served -- 4/725.90, 4/725.95
Registration Procedure -- 4/725.10
Retainable Offense--Defined -- 4/725.07
Service -- 4/725.20
 Felony arrestee -- 4/725.49
 Military premises -- 4/725.56
 Misdemeanor arrestee -- 4/725.49
 Person in custody of another city -- 4/725.54
 Person in LA County custody -- 4/725.50, 4/725.51, 4/725.52
Signing Out--Procedure -- 4/725.30

WATCH COMMANDER

Absence--Responsibility During -- 3/230.95
Acting--Designating -- 3/230.95
Defined -- 3/105
Evaluation for
 Interfering -- 4/216.23
 Resisting Arrest -- 4/216.23
 Assault on an Officer -- 4/216.23
Inspections by -- 3/222.40, 3/226, 3/660.40
Interviewing Arrestees -- 4/216.01, 4/334.40
Relieving at End of Watch -- 3/222.50
Roll Call--Responsibility for -- 3/222
Supervision of Mid--Watches by -- 3/222.75

WATCHES

Assigned Radio Calls -- 3/222.55
Change of Watch Policy -- 3/222.02
City Ordinance Requirement
 Civilian employees -- 3/703
 Officers -- 3/702
End of--Radio Procedure -- 4/120.40
 Officer's duties -- 3/222.50
Establishing -- 2/080, 3/222.05
Hours -- 3/222.05
Mid--Watch--Supervision -- 3/222.75
Watch Assignments -- 3/222.02

WATER LINES

Broken--Notification -- 4/208.85

WATER AND POWER, DEPARTMENT OF

Broken Power or Transmission Lines--Reporting -- 4/208.80
Broken Water Lines -- 4/208.85
Traffic Crashes Involving -- 4/440.25

WEAPONS

Arrests for Possession Booking charges -- 4/610.20

Authorized Handguns and Ammunition -- 3/610.11

Booking as Evidence

Firearms -- 4/540.30

Ice picks -- 4/535.45

Knives -- 4/535.45

Razors -- 4/535.45

Emergency Weapons Issuance -- 3/558

Motor Vehicle -- 4/227

Booking Approval -- 4/216.01

WEATHER FORECAST

Teletypes--Format -- 4/175.70

WEIGHT CONTROL -- 3/771

Commanding Officer Responsibility -- 3/771.20

WEIGHT MACHINES

Certification -- 3/770.20, 3/770.30

Use of -- 3/772.05, 3/772.10

Inspection -- 3/770.30

WHISTLES, OFFICERS'

Carrying -- 3/622.50

Required Equipment -- 3/620.10

Use -- 4/378.40

WITNESS FEE

Civil Subpoena -- 3/780.50

Reporting -- 3/380.10

WITNESS PROTECTION PROGRAM -- 3/355.30, 3/355.35**WITNESSES**

Accompanying Persons with Mental Illness -- 4/260.46

Defense Witness--Employee Subpoenaed -- 3/210.60

Follow--up investigation -- 1/540.10

Nonresident -- 4/216.40, 4/262.70

Show--up--Attendance -- 4/735.40

Traffic Crashes Officers' duties -- 4/420.25, 4/420.30, 4/420.35

WOMEN INMATES -- 4/604.16, 4/604.17**WOMEN'S JAIL**

Arraignment of Inmates -- 4/750.18

Booking Females -- 4/604.17

Officer's Responsibilities -- 4/604.45, 4/620.15
Own Recognizance Releases -- 4/681
Photographing Arrestees -- 4/635.10
Supplemental Charge Teletype -- 4/165.04

WORK (DUTY) CERTIFICATE -- 3/711.70

WORK PERMITS (See: SECONDARY EMPLOYMENT)

WORKING HOURS

Civilian -- 3/703
Officer -- 3/702

WORKER'S COMPENSATION

Case numbers -- 3/717
Police Reserve Officers -- 3/716.10

WORKPLACE VIOLENCE

Commanding Officer's Responsibility -- 3/891
Department Policy -- 1/210.37
Employee's Responsibility -- 3/891
Supervisor's Responsibility -- 3/891

WRITING FOR PUBLICATION BY DEPARTMENT EMPLOYEES

Employee's Responsibilities -- 3/779
Review of -- 3/779

WRITS

Acceptance of -- 3/425.10
Bond Surrender on Completion of Booking and Identification Record -- 4/606.14
Habeas Corpus -- 4/165.33, 4/725.70, 4/725.72
Log of -- 3/425.20
Order to Release on Teletype format for -- 4/165.30
Inmate Released on
 Obtaining warrant for -- 4/725.70
 Serving warrant on -- 4/725.72
 Teletype of--Format for -- 4/165.30, 4/165.33

X

X--RAY PHOTOGRAPHS--CENTRAL RECEIVING CLINIC -- 3/720.40

XEROX MACHINES

Use of -- 5/030.67, 5/030.68

Y

YELLOW ZONES (See: ZONES)

YOUTH FUNDS -- 3/350.48

YOUTH PROGRAM OVERNIGHT OUTINGS -- 3/390.01

Z

ZONES--PARKING

Enforcement of -- 4/372, 4/384.15

Legality of -- 4/372.10

Requests for installation of -- 4/372.35, 4/384.20

White, Yellow, and Green--Establishment and Repainting -- 4/384.20